

**Annual Report  
of the  
Town of Chelmsford**



**For the year ending December 31, 1999**



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# GENERAL INFORMATION

## Information

Incorporated	May, 1655	
Type of Government	Board of Selectmen; Town Manager; Town Meeting	
Location	Eastern Massachusetts, bordered by Lowell and Tyngsboro on the North, Billerica on the East, Carlisle on the South, and Westford on the West. It is 24 miles from Boston, 40 miles from Worcester, and 225 miles from New York City.	
County	Middlesex	
Land Area	22.54 Square Miles	
Population	31,468	
Tax Rate	FY 2000 \$17.34 (Residential and Commercial)	
U. S. Senators in Congress:		
5th Congressional District	Martin Meehan, Lowell, MA	
State Senator	Susan Fargo, Lincoln, MA	
Representative in General Court		
16th Middlesex District	Carol C. Cleven, Chelmsford, MA	
Accounting Department	Monday thru Friday	8:30 a.m. - 5:00 p.m.
Assessors Office	Monday	8:30 a.m. - 6:30 p.m.*
	Tuesday thru Friday	8:30 a.m. - 5:00 p.m.
Board of Health	Monday thru Friday	8:30 a.m. - 4:30 p.m.
Building Department	Monday thru Friday	8:30 a.m. - 4:30 p.m.
Highway Department		
Office	Monday thru Friday	7:30 a.m. - 3:30 p.m.
Garage	Monday thru Friday	7:30 a.m. - 3:30 p.m.
Public Libraries		
Adams Library	Monday thru Thursday	9:00 a.m. - 9:00 p.m.
	Friday & Saturday	9:00 a.m. - 5:30 p.m.
	Sunday (Oct to May)	1:00 p.m. – 5:00 p.m.
McKay Library	Monday & Wednesday	11:00 a.m. - 8:00 p.m.
	Tuesday, Thursday, Friday	11:00 a.m. - 5:00 p.m.
	Saturday	10:00 a.m. - 3:00 p.m.
School Superintendent	Monday thru Friday	8:00 a.m. - 4:30 p.m.
Selectmen's Office	Monday thru Friday	8:30 a.m. - 5:00 p.m.
Town Clerk	Monday	8:30 a.m. - 6:30 p.m.*
	Tuesday thru Friday	8:30 a.m. - 5:00 p.m.
Tax Collector & Treasurer	Monday	8:30 a.m. - 6:30 p.m.*
	Tuesday thru Friday	8:30 a.m. - 5:00 p.m.
Veterans' Agent Office	Monday, Wednesday, and Friday	8:30 a.m. - 4:00 p.m.

Meeting	When	Where
Annual Town Election	First Tuesday in April	9 Precincts
Annual Town Meeting	Last Monday in April	Senior Center
Annual Town Meeting	Third Monday in October	Senior Center
Selectmen	7:00 p.m. - Every other Monday	Town Offices
School Committee	7:30 p.m. - Every other Tuesday	Parker School
Planning Board	7:30 p.m. - 2nd & 4th Wednesday	Town Offices
Appeals Board	7:30 p.m. - 2nd & 4th Thursday	Town Offices
Conservation Commission	8:00 p.m. - 1st & 3rd Tuesday	Town Offices
Board of Health	5:00 p.m. - 1st Tuesday of Month	Town Offices
Housing Authority	7:30 p.m. - 1st Tuesday of Month	10 Wilson Street

## Phone Directory

Accounting.....	250-5215
Assessor.....	250-5220
Board of Appeals.....	250-5247
Building Inspector .....	250-5225
Cemetery.....	250-5245
Conservation Commission.....	250-5247
Council on Aging.....	251-0533
Dog Officer.....	256-0754
Fire Department.....	256-2541
All Other Fire Business .....	250-5267
Gas Inspector .....	250-5225
Health Department.....	250-5241
Highway Department.....	250-5270
Garage .....	250-5271
Housing Authority.....	256-7425
Libraries:	
Adams.....	256-5521
McKay.....	251-3212
Personnel .....	250-5288
Planning Board .....	250-5231
Plumbing Inspector.....	250-5225
Police Department .....	256-2521
Post Office (Center).....	256-2361
Post Office (North Chelmsford) .....	251-4461
Recreation Commission.....	250-5262
School Administration.....	251-5100
Selectmen.....	250-5201
Sewer Commission.....	250-5233
Supt. of Public Bldgs. ....	250-5249
Town Clerk .....	250-5205
Town Engineer.....	250-5228
Town Manager.....	250-5201
Treasurer/Tax Collector.....	250-5210
Veterans' Agent.....	250-5238
Waste/Recycle .....	250-5203
Water Department	
Chelmsford.....	256-2381
East Water .....	453-0121
North Water.....	251-3931
Wiring Inspector.....	250-5225

# Balance Sheet

	Governmental Fund Types			Fiduciary Fund Types	Account Group	Totals (Memorandum Only)
Assets:	General	Special Revenue	Capital Projects	Trust Agency	& Long Term Obligations	June 30, 1999
Cash	\$ 2,672,331	\$ 3,651,312	\$ -	\$ 1,586,907	\$ -	\$ 7,910,550
Investments	3,664,832	-	-	6,117,663	-	9,782,495
Investment in Deferred Compensation Plan	-	-	-	3,256,874	-	3,256,874
Property Tax Receivable:						
Current Year	546,461	-	-	-	-	546,461
Prior Year	(35,801)	-	-	-	-	(35,801)
Other Accounts Receivable:						
Motor Vehicle Excise	546,426	-	-	-	-	546,426
Tax Liens	608,712	-	-	-	-	608,712
Sewer	84,533	-	-	-	-	84,533
Special Assessments	-	9,231	-	-	-	9,231
Departmental	500	1,369	-	24,670	-	26,539
Intergovernmental	-	944,894	158,926	-	-	1,103,820
Dues from Other Funds	261,026	-	-	-	-	261,026
Other Assets	125,269	-	-	453,900	-	579,169
Amounts to be Provided for retirement of Long Term Obligations	-	-	-	-	35,460,274	35,460,274
Total Assets	\$ 8,474,289	\$ 4,606,806	\$ 158,926	\$ 11,440,014	\$ 35,460,274	\$ 60,140,309
	Governmental Fund Types			Fiduciary Fund Types	Account Group	Totals (Memorandum Only)
Liabilities:	General	Special Revenue	Capital Projects	Trust Agency	& Long Term Obligations	June 30, 1999
Accounts Payable	\$ 913,441	\$ 165,294	\$ 18,700	\$ 454,270	\$ -	\$ 1,551,705
Payroll Withholdings	504,129	-	-	-	-	504,129
Other Liabilities	68,611	-	-	320,638	-	389,249
Due to Other Funds	-	-	261,026	-	-	261,026
Deferred Compensation Payable	-	-	-	3,256,874	-	3,256,874
Deferred Revenue	(152,258)	9,231	158,926	-	-	15,899
Reserve for Abatements	1,868,954	-	-	-	-	1,868,954
Court Judgement Payable	-	-	-	-	120,746	120,746
Accrued Compensated Absences	-	-	-	-	4,116,986	4,116,986
Bonds and Notes Payable	-	-	11,106,049	-	31,222,542	42,328,591
Total Liabilities	3,202,877	174,525	11,544,701	4,031,782	35,460,274	54,414,159
Fund Equity:						
Fund Balances:						
Reserved:						
Encumbrances	787,841	-	-	-	-	787,841
Endowments	-	-	-	802,345	-	802,345
Unreserved:						
Designated	312,618	4,432,281	(11,385,775)	6,605,887	-	(34,989)
Undesignated	4,170,953	-	-	-	-	4,170,953
Total Fund Equity	5,271,412	4,432,281	(11,385,775)	7,408,232	-	5,726,150
Total Liabilities and Fund Equity	\$ 8,474,289	\$ 4,606,806	\$ 158,926	\$ 11,440,014	\$ 35,460,274	\$ 60,140,309



**CEMETERY COMMISSION**

Jean R. McCaffery Chr	201 Old Westford Rd.	(3 yr Term - elected)	256-5333	2000
Gerald L. Hardy	11 Meehan Drive		256-6717	2001
James F. Dolan	106 Middlesex Street		251-3105	2002

**CONSTABLE**

William E. Spence	91 Billerica Road	(3 yr Term - elected)	256-4581	2001
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**BOARD OF HEALTH**

Douglas E. Hausler Chr	51 Stonegate Road	(3 yr Term - elected)	256-8194	2000
Paul J. Canniff VChr	8 Westford Street		256-3261	2001
Peter Dulchinos Clerk	17 Spaulding Road		256-5256	2002

**HOUSING AUTHORITY**

Leonard E. Westgate	7 Wildes Rd	(5 yr Term - elected)	256-3796	2000
Lynn M. Marcella Chr	74 Carlisle Street		458-6807	2002
Scott Johnson Treas	25 Samuel Road		256-3205	2003
Pamela Turnbull V Chr	325 Wellman Avenue (Govnr Appt)		251-4778	7/03
Denise Marcaurelle	7 Whippetree Rd		256-0942	2000
William P. Keohane	Resigned May 3, 1999 (Westgate appt)			2001

**LIBRARY TRUSTEES**

Jaclyn D. Matzkin	E24 Scotty Hollow Drive	(3 yr Term - elected)	251-8974	2000
Stephen J. Mallette VChr	13 Wedgewood Drive		250-0260	2000
Sarah L. Warner	Resigned April 16, 1999			2001
John W. Cutter, Jr.	38 Abbott Lane		256-6602	2001
Margaret E. Marshall Chr	2 Draycoach Drive		251-1296	2002
Elizabeth A. McCarthy Treas	48 Bartlett Street		256-6871	2002
Richard E. DeFreitas	61 St. Andrews Way		251-9866	2002
Kathryn M. Fisher Clerk	2 Kelshill Rd		251-4835	2000

**MODERATOR**

Dennis E. McHugh	63 Dalton Road	(3 yr Term - elected)	256-6842	2002
	2 Chelmsford Street (office)		256-3330	

**PLANNING BOARD**

Pamela L. Armstrong	15 Amble Rd (repl Wallace Cody)	(3 yr Term - elected)	256-8767	2000
Kim J. MacKenzie	101 High Street		256-4088	2000
James P. Good	4 Burning Tree Lane		256-2686	2000
Charles Wojtas Clerk	24 Elm Street		256-9089	2001
Susan E. Carter	47 Kennedy Drive		251-4374	2001
Robert C. Morse Chr	45 Clarissa Road		256-5147	2002
Christopher Garrahan	4 Maynard Circle		251-3673	2002
Tracey Wallace Cody	Resigned effective 12/1/99			

**SCHOOL COMMITTEE**

Anthony V. Volpe, Chr	144 Warren Avenue	(3 yr Term - elected)	250-8548	2000
Mary Jo Griffin, Sec	125 Stedman Street		244-5212	2001
Evelyn S. Thoren, VChr	18 Pinewood Road		256-1122	2001
Judith B. Mallette	13 Wedgewood Drive		250-0260	2002
Sheila E. Pichette	26 Shedd Lane		452-5919	2002

**SELECTMEN**

William F. Dalton	12 Dartmouth Street	(3 yr Term - elected)	251-3259	2000
Philip M. Eliopoulos, VChr	26 Arbutus Ave.		256-2388	2000
Thomas E. Moran	19 Dennison Road		251-4173	2001
Michael F. McCall, Clerk	151 Main Street		251-3157	2001
Stuart G. Weisfeldt, Chr	8 Leitrim Lane		256-7902	2002

**SEWER COMMISSION**

George F. Abely Clerk	87 Swain Road	(3 yr Term - elected)	251-8472	2000
John P. Emerson, Jr. Chr	8 Loiselle Lane		251-3654	2001
Barry B. Balan VChr	54 Boston Road #10		256-8234	2001
John F. Souza	123 Stedman St		256-6478	2002
Richard J. Day	6 Merilda Avenue		251-3382	2002

**Town Officials**

TOWN MANAGER	Bernard F. Lynch	250-5201
TOWN CLERK	Mary E. St.Hilaire	250-5205
FINANCE DIRECTOR		
TREASURER/TAX COLLECTOR	Charles F. Mansfield	250-5210
TOWN ACCOUNTANT	Jean D. Sullivan	250-5215
BOARD OF ASSESSORS	Diane M. Phillips Bruce Symmes	250-5220
BUILDING INSPECTOR	Anthony F. Zagzoug	250-5225
DPW DIRECTOR	James E. Pearson	250-5228
POLICE CHIEF	Raymond G. McCusker Jr Armand J. Caron	250-5255 (retired 2/99)
FIRE CHIEF	John E. Parow	250-5267
FINANCE COMMITTEE	Clare L. Jeannotte,Chr Dwight M. Hayward William Curry Samuel P. Chase Mary E. Frantz William J. Gilet, Jr Eugene T. Schwamb III Cornelius J. O'Neill Marcia V. Dobroth Susan M. Olsen Charles A. Piper	(resigned effective 6/30/99) (resigned effective 6/30/99) (resigned effective 6/30/99) (resigned effective 6/30/99)

## Town Meeting Representatives Precinct 1

TERM	NAME	181 Littleton Rd #404	256-6115
2002	Marian D. Currier	48 Bartlett St	256-6871
2002	Elizabeth A. McCarthy	54 Boston Rd	256-8234
2002	Barry B. Balan	45 Billerica Rd	256-4741
2002	Nancy H. Robinson	22 Bartlett St	256-2783
2002	Cynthia J. Kaplan	181 Littleton 8-217	256-4581
2002	Sandra A. Kilburn	91 Billerica Rd	256-8538
2001	William E. Spence	10 King St	256-8019
2001	Sarah L. Warner Resigned 4/15/99	14 High St	256-5617
2001	Steven P.L. Maloney **	5 Rivermeadow Dr	256-7943
2001	** Moved up from Reserve List 4/15/99	1 Carter Dr	256-3395
2001	Kathryn Brough	189 Littleton Rd #48	256-2686
2001	Samuel P. Chase	4 Burning Tree Ln	256-3164
2001	Sandra B. Martinez	41 Westford St	250-8548
2001	Richard G. Allison	144 Warren Ave	256-0350
2000	James P. Good	11 Dawn Dr	256-4701
2000	Jean B. Rook	1 Boyds Ln	250-8095
2000	Anthony V. Volpe	2 Bridge St	
2000	Frances T. McDougall		
2000	Nina S. Lewin		
2000	Peggy Dunn		

RESERVE LIST:  
None

## Town Meeting Representatives Precinct 2

TERM	NAME	11 Sharon Ave	251-3180
2002	Phyllis H. Clark	108 Dunstable Rd	251-3606
2002	George L. Merrill	47 Kennedy Dr	251-4374
2002	Susan E. Carter	61 Dunstable Rd	251-3435
2002	Mark T. Connors	14 Arbor Rd	251-7146
2002	John W. Thompson	876 Wellman Ave	251-9942**
2002	Charles B. Austin		
2001	Mary Jo Welch	31 Kennedy Dr	251-3760
2001	Jeffrey W. Stallard	103 Tyngsboro Rd	251-0389
		PO 2004	
	Bonnie I. Foster Removed 1/18/00		
	Will be filled at 4/4/00 Town Election		
	Barry T. Bell Moved out of Town		
	Will be filled at 4/4/00 Town Election		
2001	Douglas R. Aker	12 Arbor Rd	251-7115
2001	Stanley W. Norkunas	58 Church St	251-4680
2000	William F. Dalton	12 Dartmouth St	251-3259
2000	Linda H. Dalton	12 Dartmouth St	251-3259
2000	M. Janice Spence	816 Wellman Ave	251-8645
2000	William P. Griffin	9 Bishop St	256-5363
	Address Chg		
2000	Patricia A. Jamros	19 Dunstable Rd	251-7381
	Jesse C. Foster Removed 1/18/00		
	Will be filled at 4/4/00 Town Election		

RESERVE LIST:  
NONE



## Town Meeting Representatives Precinct 3

TERM	NAME		
2002	D. Lorraine Lambert	91 Main St	251-2844
2002	Michael F. Curran	58 Crooked Spring	251-8038
2002	Susan M. Olsen	140 Groton Rd	251-9746
2002	Jaclyn D. Matzkin	E24 Scotty Hollow Dr	251-8974
2002	Bruce R. Wolf	12 Hatikva Way	251-9841
2002	Adrienne M. Jerome	118 Crooked Spring	251-4199

2001	John P. Emerson, Jr.	8 Loiselle Ln	251-3654
2001	Carol W. Merriam	8 Lovett Ln	251-8396
2001	Thomas E. Moran	19 Dennison Rd	251-4173
2001	Henry R. McEnany	B18 Scotty Hollow	251-8446
2001	Nancy J. Knight	29 Stonehill Rd	251-3103
2001	H. Steve Flynn	13 Dayton St	251-8486

2000	Michael F. McCall	151 Main St	251-3157
2000	William J. Gilet, Jr	71 Princeton St #113	251-3704
2000	Cathy A. Hutchinson	233 Main St	251-7846
2000	Kathryn M. Fisher	2 Kelshill Rd	251-4835
2000	Harold I. Matzkin	E24 Scotty Hollow Dr	251-8974
2000	Christopher T. Garrahan	4 Maynard Circle	251-3673

### RESERVE LIST:

122 Jason P.Hanscom

25 Willis Dr

## Town Meeting Representatives Precinct 4

TERM	NAME		
2002	Scott E. Johnson	25 Samuel Rd	256-3205
2002	Kathleen M. Redican	80 Carlisle St	937-1168
2002	Brian P. Latina	15 Jessie Rd	256-0721
2002	John G. Coppinger	20 Ansie Rd	256-8763
2002	Roger C. Sumner	40 Kensington Dr	256-7008
2002	Mark A. House	12 Donald Ave	452-3037

2001	John B. Sousa Jr	88 Carlisle St	937-2667
2001	Vacant to be filled April 2000 unexp 1 yr		
2001	Daniel J. Sullivan, III	4 Shedd Lane	453-3813
2001	Cathleen H. Latina	15 Jessie Rd	256-0721
2001	Helen A. Manahan	26 Muriel Rd	256-7398
2001	John R. Hibbard	50 Manning Rd	452-7731
2001	Joan D. Morrison	Resigned 12/17/99	

2000	George A. Ripsom, Sr.	33 Porter Rd	250-9210
2000	Jacob P. Sartz III	83 Gorham St	458-4828
2000	Sheila E. Pichette	26 Shedd Ln	452-5919
2000	Billy L. Martin	9 Vincent St	256-3092
2000	Gerald W. Pacht	44 Carlisle St	458-1982
2000	Cheryl L. O'Sullivan	10 Beaulieu St	459-6327

### RESERVE LIST:

NONE

## Town Meeting Representatives Precinct 5

TERM	NAME		
2002	Kathleen Curran	5 Kenwood St	256-2423
2002	Wendy C. Marcks	13 Dakota Rd	256-8307
2002	Bonnie G. Wilder	3 Higate Rd	256-8628
2002	John W. Wilder	3 Higate Rd	256-8628
2002	Stephen J. Mallette	13 Wedgewood Dr	250-0260
2002	Beverly A. Barrett	3 Delpha Ln	250-0396
2001	W. Allen Thomas, Jr.	374 Littleton Rd	256-8772
2001	Jonathan A. Stevens	126 Robin Hill Rd	256-2656
2001	Dean Carneris	20 Higate Rd	256-1480
2001	Leonard R. Richards, Jr	2 Hart Rd	256-1532
2001	Frederick S. Marcks	13 Dakota Dr	256-8307
2001	Dennis T. Bak*	16 Pinewood Rd	256-7438
	* Moved up 1/18/00		
	Thomas M. Chevalier	Removed 1/18/00	
2000	Evelyn S. Thoren	18 Pinewood Rd	256-1482
2000	Robert D. Hall	35 Maple Rd	256-9159
2000	Judith B. Mallette	13 Wedgewood Dr	250-0260
2000	David P. McLaughlin	110 Garrison Rd	256-8611
2000	Glenn R. Thoren	18 Pinewood Rd	256-1482
2000	Cheryl M. Perkins	10 Warwick Dr	250-4123

RESERVE LIST:  
NONE

## Town Meeting Representatives Precinct 6

TERM	NAME		
2002	Mary E. Frantz	34 Miland Ave	256-1612
2002	Mary Jo Griffin	125 Stedman St	244-1122
2002	Peter V. Lawlor	50 Dalton Rd	256-7275
2002	Daniel E. Lekas	11 Erlin Rd	256-4243
2002	Ralph M. Nebalski	10 Sunset Ave	256-9166
2002	Howard J. Hall	5 Hillcrest Dr	256-7723
2001	Susan Kupor McHugh	63 Dalton Rd	256-6842
2001	Janet G. Dubner	46 Dalton Rd	256-8216
	Martin A. Gruber	Removed 1/18/00	
	Will be filled at the 4/4/00 Town Election		
2001	George T. Chianis	273 Chelmsford St	256-6936
	Evangelos T. Lekas	deceased 11/25/99	
2001	Nancy W. Kaelin	22 Fairbanks Rd	256-4438
		(moved up) 12/3	
2001	Angelo J. Taranto, Jr	11 Woodlawn Ave	256-8146
2000	Judith A. Olsson	8 Scott Dr	256-9650
2000	Stuart G. Weisfeldt	8 Leirim Ln	256-7902
2000	David J. McLachlan	51 Brentwood Rd	256-7272
2000	Marianne J. Paresky	10 Smith St	256-8292
2000	M. Elizabeth Marshall	16 Colonial Dr	256-5852
2000	Charles F. Smith	6 Scott Dr	256-0105

RESERVE LIST:  
NONE

## Town Meeting Representatives Precinct 7

TERM	NAME		
2002	Kathleen S. Fitzpatrick	15 Footpath Rd	251-3596
	Judith Hass Removed 1/18/00		
	Will be filled at 4/4/00 Town Election		
2002	Dennis J. Ready	2 Abbott Ln	256-8679
2002	Katherine C. Harbison	3 Thoreau Dr	256-5027
2002	Bernard A. Ready	31 Clover Hill Dr	256-6058
2002	Robert F. Sullebarger	46 Chestnut Hill Rd	250-3983
	Karen D. Ready Removed 1/18/00		
	Will be filled at 4/4/00 Town Election		

2001	Paul F. Gleason	30 Pine Hill Rd	256-3108
2001	Linda G. Morabito	28 Clover Hill Dr	256-6418
2001	Pamela L. Armstrong	15 Amble Rd	256-8767
2001	Peter Dulchinos	17 Spaulding Rd	256-5256
2001	Clare L. Jeannotte	3 Hawthorne Ln	250-9407

2000	Donna L. Ready	2 Abbott Ln	256-8679
2000	Leonard W. Doolan, III	52 Amble Rd	256-3604
2000	Dwight M. Hayward	59 Amble Rd	256-3177
2000	Susan J. Gates	7 Trotting Rd	250-1569
2000	Barbara J. Scavezze	3 Mt Laurel Dr	
		PO Box 495	256-5427
2000	Carol A. Stark	4 Hostler Rd	256-5266

RESERVE LIST:  
NONE

## Town Meeting Representatives Precinct 8

TERM	NAME		
2002	Margaret A. Fudge	255 North Rd #8	256-5465
2002	Walter A. Cleven	4 Arbutus Ave	256-5043
2002	Ralph J. Hulslander, Jr.	74 Smith St	256-6905
2002	Jennifer Renna Ferreira	11 Garland Rd	256-1056
2002	Richard J. Day	6 Merilda Ave	251-3382
2002	Gail E. Poulten	16 Berkeley Dr	251-8813

2001	Angelo J. Taranto	8 Charlemont Ct	251-8205
2001	William C. Curry	15 Overlook Dr	256-7879
2001	Joyce E. Johnson	237 Old Westford Rd	250-4650
2001	Jacqueline A. Sheehy	9 Gregory Rd	256-7897
2001	Kathleen E. Howe	39 Augusta Way	251-7611
2001	John E. Abbott	384 North Rd	251-8881

2000	Alexander W. Gervais	5 Arbutus Ave	256-2584
2000	John S. Fudge, Jr.	255 North Rd #8	256-5465
2000	Deborah Villano	10 Gregory Rd	250-8082
2000	Samuel Poulten	16 Berkeley Dr	251-8813
2000	Linda M. Lee	255 North Rd #263	256-6840
2000	Richard M. Johnson	237 Old Westford Rd	250-4650

RESERVE LIST:  
NONE

## Town Meeting Representatives Precinct 9

TERM	NAME		
2002	Barry K. Hamill	55 Clarissa Rd	256-0767
2002	James E. Rich	39 Clarissa Rd	256-7201
2002	John G. Harrington	149 Boston Rd	256-8249
2002	J. Stephen Clark	11 Smokerise Dr	256-5284
2002	Arthur Carmen	6 Howard Rd	250-8435 (u)
2002	James W. Young	39 Cambridge St	250-8176*
2001	Francis J. Barre	3 Sandra Dr	256-3942
2001	Will L. Perry	42 Concord Rd	256-4492
2001	Phyllis M. Elias	28 Regina Dr	256-7570
2001	Gary A. Mathews	19 Clarissa Rd	250-9669
2001	Lesley M. Mathews	19 Clarissa Rd	250-9669
	Eleanor D. Abbott Removed 1/18/00		
	Will be filled at the 4/4/00 Town Election		
2000	Susan B. Graves	17 Clarissa Rd	256-6241
2000	Robert C. Morse	45 Clarissa Rd	256-5147
2000	James L. Hickey	104 Kristin Dr Ext	250-4761
2000	Steven Arthur Consalvi	5 Kristen Dr	250-1195
2000	Robert P. Mackey	47 Old Stage Rd	2441269
2000	C. Thomas Christiano	6 Drew Cir	256-2181

RESERVE LIST  
NONE



# TOWN OFFICES

## Board Of Selectmen

It is with great pleasure that we present to you the *Town of Chelmsford 1999 Annual Report* containing a concise yet detailed description of accomplishments and activities in 1999. After you finish reading this report, I'm sure you will agree that it was a great year for our Town. Truly, we have much to be proud of.

With the election of April 1999, I was gratefully reelected for a second term on the Board of Selectmen and honored to serve as Chairman. Although I would like to take full credit for the air of cooperation and mutual respect which surrounded the Board's work in 1999, it is really a testament to the quality of individuals serving. I must thank my colleagues on the Board for all their effort, dedication and professionalism in conducting the matters of the Town in the past year—much has been accomplished.

As in years past the Board set several primary goals at its annual strategic planning session, taking into consideration the multitude of ongoing projects and initiatives currently underway. During 1999 the Board agreed to focus on traffic issues, improvements to Central Square, a water service study, a DPW operational review and tax relief as our primary goals. Several unique projects also presented themselves during the course of the year including the Board's initiation of negotiations with RCN Telecomm Service, Inc. for a competing cable franchise and the Town's thorough emergency management review during our Y2K preparations.

Several major building projects also continued throughout the year including the completion of Center School renovations in September 1999, the ongoing Adams Library project, and development of plans for a new police station scheduled to begin construction in 2000. The Board was also involved in a comprehensive school facilities study scheduled to conclude in 2000. Regionally, the Town continues to be involved in the Route 3 expansion project and recently submitted its own plans for a redesign of the Drum Hill rotary. All these projects work to help ensure the future education, safety and quality of life for Chelmsford residents.

With regard to taxes, we are very proud of the fact that for the sixth year in a row, we have been able to provide tax relief to Chelmsford's property owners while at the same time maintaining and enhancing the quality of services offered. We continue to focus on future service enhancements as evidenced by our ongoing school facility study, independent evaluation of our public works department and water service study. These actions will allow the Town to better plan for the future and enable us to continue acting in a fiscally responsible manner. The planning efforts and actions we take today will positively impact future generations for years to come.

As you review the Annual Report and projects undertaken over the past year, it is apparent that we continue to devote an increasing amount of time and effort on projects geared towards serving our Town well into the future. This speaks volumes as to the state of our community in which the fiscal affairs and day-to-day operations are well managed, allowing us to focus on long-term needs. For this, I would like to express my sincere appreciation to the Town Manager, his staff and all the dedicated Town employees for the excellent work they do serving the residents of our community.

In closing, I would ask that each of us give some thought as to how we can become more involved in our community. There are many ways to do this, such as spending some time with the folks at the Senior Center, volunteering to serve on one of our many boards and commissions, or lending a helping hand to one of the youth sports leagues in Town. I promise that you shall find your experience highly rewarding. With your help, we will continue to make Chelmsford a great place to live and work.

Sincerely,

Stuart G. Weisfeldt, Chairman



Front Row: Phillip Eliopoulos; Stuart Weisfeldt; Michael F. McCall  
Back Row: William Dalton; Thomas E. Moran



## Town Manager

I am pleased to present the Annual Report of the Town Manager for the year ending December 31, 1999. As we prepare to move into a new year, decade, century and millennium we can retrospectively consider how Chelmsford has changed over the years. The changes have been for better and worse with many resulting from forces beyond our control. It is imperative that prospectively we work to maintain and improve our quality of life and gain control over those forces that can alter the community.

In this light it may be useful to consider that our current form of government became ten years old in 1999. It was in April of 1989 that the voters of Chelmsford adopted a Home Rule Charter with goals of efficiency and structure that would enable us to plan and coordinate our governmental responsibilities.

In 1989 Chelmsford, like other towns, faced an array of financial problems due to an economic downturn. Unfortunately, the Town had not used the prosperity of the 1980's to address many long-term capital needs nor build adequate financial reserves. The Town's problems were compounded by structural restrictions that prevented finding real long-term solutions to these problems. It was in this climate that the Town considered whether to change the form of government by establishing an elected Representative Town Meeting body, instituting professional management by creating a position of Town Manager with established powers and responsibilities, and changing a number of offices from elected to appointed. I believe that the change has been a great success with the beneficiary being our Town today and in the future.

We have surely benefited by a strong economy but similar conditions in the 1980's did not produce the same results. Our financial reserves are now at over \$5 million compared to a peak of just over \$1 million during the early 80's. These monies will assist us in financing large capital projects and by providing a buffer to any economic downturn. We have finally addressed inadequacies of our facilities including the Library and a new police station. We have made great investments in our schools by dramatic increases to educational spending and by renovating the Center School.

While the Town experienced great commercial/industrial growth during the 80's, we had an extremely high vacancy rate by 1989 resulting in a shift of the tax burden to the residential taxpayers. Through coordinated efforts with the private sector we have negligible vacancies and a number of new buildings coming on-line. We now face pressures that come from growth, however, we now have professional expertise on staff to coordinate development and assist the Planning Board in preserving quality of life. To this end we have taken steps over the last ten years to preserve our community character and enhance it. These steps include the acquisition of over 100 acres of open space including a golf course now operating as a municipal enterprise that is used extensively. We have increased our recreation programming and established a Community Center. We have also negotiated a long-term lease with the state for the Forum ice rink on the Billerica border to provide additional recreation opportunities. Like the golf course the Forum covers its costs and produces surplus revenue for the Town.

We have also grappled with long term infrastructure problems such as traffic. We have after several decades developed plans for traffic improvements in Central Square with similar improvements already implemented in Vinal Square. Through the leadership of the Sewer Commission we have installed sewers throughout much of the Town after considering the project for decades. Importantly, the financial impact of the project has been minimal due to the efforts of the Commission and careful financial planning by the Town administration.

We have been innovative in creating new efforts such as the Senior Tax Rebate Program and citizen relation projects such as this Newsletter.

Throughout moving on all of these various fronts we have endeavored to limit the tax impact and when possible provide tax relief. Our position in the State relative to other communities on average tax per household has changed from the low 40's out of 351 to the high 50's.

In 1999 our efforts in improving our Town, its services and our financial condition continued with success. The highlights of the past year reflect a number of accomplishments and the ongoing efforts of the Town administration to improve our community. These highlights include the following:

- The Center School was brought on line in September of 1999 for the first day of classes in the new school year. This facility goes a long way in addressing the growth that has occurred at the elementary level. The next challenge that awaits our response is the enrollment issues at the middle school and high school levels as well as the program needs at our schools and the maintenance of the existing buildings. A committee of residents, school officials and town officials has been working towards development of a plan that will address these matters over the next decade. A report of the Committee will be presented in mid-2000.
- The Library expansion is nearly complete, as this Annual Report is prepared and should be ready for occupancy by March of 2000. The building will be fully accessible and finally have collection and study space for a community of our size.
- The designs for the new Police Station are nearly complete and the project should be out to bid by February of 2000. The facility will replace the existing structure that is woefully deficient in space for our department, which has grown and changed since the building was constructed nearly forty years ago.



- In January of 1999 a Traffic Forum was held that gave residents and Town Officials an opportunity to discuss traffic-related problems throughout the Town. The forum was one aspect in the drafting of a Traffic Action Plan, which is being implemented by the Town Administration. The Plan includes increased enforcement efforts by the Police Department, investigative and engineering efforts upon selected traffic hot spots, educational efforts, and interactive communication tools with residents to allow for reports of problems areas and explanation of traffic control policies. Specific intersections and areas of work include Byam/Locust Streets, Gay Street, Maple/Acton Roads, Vinal Square, Golden Cove Road and Worthen Street. Major efforts are underway to obtain state approval of signalization on North Road at Dalton Road and at Parkhurst and Davis Roads. Finally, design plans moved forward for traffic plans for Central Square during 1999, including a 25% public hearing. This project received state approval and a funding commitment during 1998. It is anticipated that the project which includes signalization, channelization, pedestrian improvements and landscaping and beautification efforts.
- A key component in addressing the Town's traffic problems is the widening of Route 3 which will help relieve congestion and cut through traffic during peak hours. After years of lobbying by Chelmsford and other municipalities the State devised and passed into law a plan to widen this roadway beginning in 2000. The Town has been and will remain involved in the oversight of the project to insure that the construction of the roadway has minimal adverse impact upon Chelmsford. In addition, the project includes the elimination of the Drum Hill rotary, which will be replaced with a deck structure, and a series of signals. The Town has developed its own design of an alternative plan for this area, which includes three more separated signals than the proposed state plan.
- Over the last several years, and particularly in 1999, the Town has experienced water problems within the three districts that serve our community. In an effort to better understand the issues of water and possible improvements we contracted with SEA Consultants, Inc. for a water study to consider questions of water quantity and quality as well as the management of this vital resource. The findings of this analysis with recommendations will be complete in the spring of 2000.
- In 1999 we also moved forward with an operational review of our Department of Public Works. This study supports our commitment to the continuous improvement of municipal services. The study focuses upon the staffing, structure and procedures of the DPW. The report from the MMA Consulting Group will be completed in the spring of 2000.
- With increased use of cable technology for video, Internet and phone service the Town has received requests for more options and choices. As a result we have moved forward in 1999 to seek competition and alternatives to our existing provider. To this end we have sought and received a proposal from RCN Telecomm Services, Inc. to provide cable services to the Town residents. Negotiations will begin in early 2000 with a license issued later in the year.

- The Town began to work cooperatively in 1999 with the Chelmsford Housing Authority in an effort to maintain and increase our supply of affordable housing. As a result of these efforts new elderly units are proposed for Richardson Rd. and funds set aside from a development on Technology Drive to build more units on Housing Authority property. Discussions are ongoing to work in partnership in administering our affordable home ownership opportunities.
- In 1999 we also moved forward with projects that enhance our recreation facilities and services. Funding was obtained for the construction of a skateboard park at the McCarthy School and the rebuilding of the tennis and basketball courts at the South Row School. We have also worked cooperatively with a neighborhood group that seeks to build a playground at Varney Park. All of these projects will be completed and ready for use by late spring or early summer of 2000. We also provided some assistance to the South Row School PTO in building a playground and anticipate working with the Byam and Harrington PTO's on similar efforts in the future. In 1999 we also began a Middle School Activity Program (MAP) which includes an after school component as well as programs for evening and vacations.
- The newly named and controlled Chelmsford Forum completed its first full year of operation with great success. Physical improvements have been made throughout the facility including new energy savings ceiling, dehumidification equipment, new heating in the stands, interior and exterior painting, refurbished locker rooms and an improved concession area. The management firm, Facility Management Company, made these improvements as part of the overall service agreement; and operated and programmed the facility to outstanding reviews. The Town also received in excess of the \$50,000 minimum fee with such funding set aside for future major capital items. The Chelmsford Country Club had a similarly good year though total rounds of play did not meet expectations as a result of construction projects at the course and some difficult weather conditions during the season. However, the course is in improved condition with a new fairway on hole #7, the completion of the irrigation system and maintenance building, and the start of a new fairway on hole #8 which should be ready for play in the Spring of 2000. We did see an increase in play during the last quarter of 1999, which indicates positive trends for 2000 and beyond. Despite the level of play the Town did receive its \$50,000 fee from Sterling Golf Management Co. and its \$16,000 rent for the restaurant and function hall.
- In response to the growing issue of school and teen violence a task force and forum was convened in conjunction with the School Superintendent. Through this effort a dialogue was initiated between numerous groups within the Town including police, school staff, clergy, parents, youth, recreation and fire personnel. The goal of the effort is to understand the scope of the problem in Chelmsford and to develop proactive programs and reactive plans to minimize the potential for problems but insure proper response if it occurs. This project will continue into 2000.



- Finally, 1999 saw the culmination of all of the concern surrounding the Y2K computer problem. I am happy to report that we encountered no problems as a result of moving into the year 2000. We did however plan extensively for the potential that existed for problems with our own computers and that of other service providers including utilities. We obtained an additional insurance policy that included a Y2K audit that found us to be among one of the most prepared communities in Massachusetts. While the Y2K issue turned out to be insignificant I believe the process of preparation and review to be invaluable in fine-tuning our emergency preparedness and increasing the teamwork of our management team.

I expect that 2000 will be a similarly good year for the Town with continued activity by the Town Government to deliver first rate services at minimal cost.

As always, I want to thank the members of the Board of Selectmen for their direction and support during 1998 including Bill Dalton, Philip Eliopoulos, Michael McCall, Thomas Moran and Stuart Weisfeldt. I also want to recognize and thank the Department managers and town employees for their dedication and efforts. In particular, I want to thank the staff of the Executive Office, which has included John Coderre, Janet Murphy, Marian Currier and Jeanne Parziale.

In closing, let me thank all of the citizens of Chelmsford for the opportunity to work on your behalf as your Town Manager. I look forward to continuing the direction in which we are heading in making Chelmsford an even better community.

Bernard Lynch  
Town Manager

## Accounting Department

### Members:

Jean Sullivan	Town Accountant
Pamela Amalfi	Assistant to Town Accountant
Patricia Tucker	Principal Clerk
Kimberly McCarthy	Payroll Coordinator

During fiscal year 1999, the Accounting Department continued to closely work with all departments in the processing of vendor / employee payments in a timely manner and within approved budget constraints.

The measure of success within the department is from the continual excellent reviews received from the certified public accounting firm.

## Board Of Assessors

The escalating real estate market continues to keep the Board busy in maintaining fair and equitable values as required by the Department of Revenue. By performing interim assessments the taxpayer benefits if there is an increase in the property value. This practice helps lessen the impact when a full revaluation is done every three years.

The FY2000 tax rate was \$17.34.

The Board wishes to thank our staff, Eric Josephson, Assistant Assessor, Nancy Maher, Administrative Asst., Elaine McBride, and Elaine Myers for their continued dedication in making the year go smoothly.

Respectfully submitted

Diane Phillips, MAA, Chairman

Bruce A. Symmes , CMA, RMA, MAA

## **Board Of Health**

### **MEMBERS**

Douglas Hausler Chairman

Dr. Paul Canniff, Vice Chairman

Peter Dulchinos, Clerk

### **EMPLOYEES**

Richard J. Day, Director

John P. Emerson, Asst. Director

Diana L. Wright, Dept. Asst.

Judith Dunigan, Town Nurse

Eric P. Kaplan, M. D., Town Physician

### **Septage and Wastewater Abatement Program**

In 1999 the Septage and Wastewater Abatement Program continued its efforts to clean up our waterways. The Board of Health, with the advent of a central sewer system in Chelmsford is now embarking on enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing, water sampling and issuance of septic system permits will continue in all the non-sewered areas.

### **Administration and Management**

Income for various services and permits was \$21,835. During 1998 the department made inspections of day care centers, rental housing units, public schools, non-profit camps, bathing beaches International Certificates and all restaurants and retail food stores.

### **Hazardous Waste and Industrial Wastewater Program**

Richard J. Day, Director of Public Health, was re-appointed Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-to-Know" law for Chelmsford. The Board of Health held two Household Hazardous Waste Collection Days this year which were held on May 8, 1999 and November 6, 1999. This program has consistently collected significant volumes of hazardous waste.



## **Rabies Control**

1999 was another productive year in controlling the spread of rabies in the Town of Chelmsford. The Board of Health, working with two local veterinarians established a program to offer affordable vaccine for the unprotected cat and dog population in town.

## **Title V**

The Board of Health is continuing to work on developing programs to control the effects of the new Title V regulation on the residents still on septic systems.

## **Communicable Disease Program**

Thirty-two reports of the following diseases were completed during 1999 for the Massachusetts Department of Public Health:

Campylobacter Enteritis	7	Pertussis	2
E.Coli	1	Salmonella	3
Giardiasis	3	TB (active)	2
Hepatitis B	5	Trichinosis	1
Hepatitis C	6	Viral Meningitis	1
Lyme Disease	1	Yersinia	2

The testing of persons exposed to tuberculosis and those persons whose employment require certification of freedom from that disease is another responsibility of the Town Nurse. One-hundred sixty-two Mantoux (TB) tests were given to persons as required for pre-employment, college and also to household contacts of active cases in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive tuberculosis cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Numerous medical records are kept and updated on residents who have a positive mantoux (TB) test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB.

## **Immunization Program**

The Board of Health sponsored two flu clinics this year. One hundred fifty-two persons were immunized with pneumonia vaccine and one-thousand four-hundred ninety were immunized with flu vaccine at clinics. An additional one-thousand five-hundred thirty doses were given to nursing homes and physicians offices. Four visits were made to handicapped or house-bound residents. A combined total of three-thousand twenty flu doses were allocated to Chelmsford Board of Health.

One-hundred eighty immunizations were administered to adults and students in compliance with the Massachusetts Immunizations Laws and prophylactically to residents traveling to underdeveloped countries.

Hepatitis B vaccine, school based program, was continued this year. Sixth, seventh and eighth grade immunizations were administered at school and ninth through twelfth grade were administered at the Board of Health office. A total of two-hundred ninety-one doses were administered. This also included the Charter School.

### **Hypertension Screening Program**

Blood pressure screenings for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Four-hundred thirty-eight residents attended the screenings.

### **Lead Paint Screening Program**

The Board of Health offers lead paint testing for children between the ages nine months and six years. Residents may call the Board of Health at 250-5243 and make an appointment with the nurse. Fifteen children were screened for lead paint.

Other screenings offered by the Board of Health include cholesterol. Dates of these programs will be advertised in advance.

### **World AIDS Day December 1<sup>st</sup>**

AIDS cases are still on the increase in third world countries. AIDS flags were displayed in Chelmsford Center the end of November through early December. This serves as a reminder of those infected and affected by HIV/AIDS.

### **Health Fair/Health Screenings**

Either a Health Fair or several Health Screenings will be held in conjunction with Westford every other year, finances permitting. Date and location will be announced in newspapers.

## **Board Of Registrars**

### **Members:**

Judith A. Olsson

Richard F. Burt, Chairman

Martha D. Doukszewicz

Sandra A. Kilburn, Departmental Assistant

Mary E. St.Hilaire, Ex Officio

Voting Strength as of December 31, 1999 Enrolled Voters:

Precincts	1	2	3	4	5	6	7	8	9	TOTAL
Democrats	643	613	630	613	601	653	545	613	522	5433
Republicans	401	271	303	321	384	366	357	369	384	3153
Unenrolled	1399	1189	1528	1280	1515	1441	1457	1297	1387	12493
Libertarian	7	11	5	7	8	4	5	4	3	54
Inter. 3rd Party	1	2	1	1	4	0	0	2	2	13
Reform	1	4	0	3	0	1	1	3	1	14
Rainbow Coalition	2	0	1	0	0	0	1	1	0	5
Conservative	0	0	0	0	0	0	0	0	1	1
Natural Law Party	0	0	0	0	0	0	0	0	0	0
Socialist	0	0	0	1	0	0	0	0	1	2
Greenparty USA	0	0	0	0	0	1	0	0	0	1
New Alliance	0	0	0	0	0	0	0	0	0	0
New World Cocil.	0	0	0	0	0	0	0	0	0	0
Prohibition	0	0	0	0	0	0	0	0	0	0
We the People	0	0	0	0	0	0	0	0	0	0
TOTAL	2454	2090	2468	2223	2512	2466	2366	2289	2301	21169

## Building Inspector

### Members:

Anthony F. Zagzoug, Inspector of Buildings

Kenneth W. Kleynen, Plumbing & Gas Inspector

Elaine M. Casey, Department Assistant

Joseph P. Shaw, Local Inspector

Dennis P. Kane, Wire Inspector

The Inspections Department has been very busy enforcing Town and State Building Codes, handicap accesses/compliance, home occupations, signs, code and zoning regulations.

There were 30 new single family dwellings, one 24 unit dwelling, and 15 new commercial buildings.

Type of Permit	# of Permits Issued	Total Fees
Building Permits	722	\$323,825.00
Wire Permits	1,759	\$98,541.00
Plumbing & Gas Permits	2,044	\$30,258.00
Total	4,525	\$452,624.00

Other fees (not included above) for weights and measures, yard sales, signs and Certificates of Inspection were \$8,965.00. Total fees collected by the Inspections Department for FY99 was \$461,589.00.

I would like to thank all of the personnel in the Inspections Department, and all other Town personnel for their cooperation and support during the year



## **MIS Department**

### **Members:**

Larry Holt, MIS Coordinator  
Mike Scavezze, Summer Intern

The primary focus of the MIS department in 1999 was completing the Y2K upgrades. The last of the major software concerns, ADP payroll system and Vision's assessor's software, were upgraded in the summer of 1999. In the fall of 1999, all computers, software, and all other equipment containing micro processing chips were inventoried and the vendors contacted for Y2K compliance. Chelmsford then had a town wide audit done for our Y2K readiness by an outside consultant. We received their top rating. Furthermore, of all communities audited in Massachusetts by them, Chelmsford was the most prepared for Y2K.

The MIS department added a summer intern in 1999, Mike Scavezze. Mike's primary purpose was to do a complete overhaul of the town's web pages. In August the new pages were displayed to many positive compliments from the citizens of Chelmsford. The town's web site can be found at [townhall.chelmsford.ma.us](http://townhall.chelmsford.ma.us).

As part of the network redesign, all file servers have been standardized on Windows NT Server 4.0. The town office's computer file systems have been reorganized, software upgraded, and staff trained. After these improvements and upgrades each office runs smoother and more efficiently.

Respectfully submitted,

Larry Holt, MIS Coordinator

## **Office of Emergency Management**

### **Members**

Walter R. Hedlund, Director  
John E. Abbott  
Walter J. Adley  
J. Bradford Cole

Chelmsford Emergency Management (CEMA) volunteers were active during the Year 1999, attending many seminars on Y2K planning, hazardous materials spills, and response to terrorism.

CEMA members wish to thank all Department Heads, Town Manager, and Board of Selectmen and their personnel for their efforts and assistance.

Respectfully submitted,

Walter R. Hedlund

Emergency Coordinator

## **Public Library**

### **Adams Library**

25 Boston Road

### **Anna C. MacKay Memorial Library**

43 Newfield Street, North Chelmsford

### **Library Trustees**

Margaret E. Marshall, Chair

Stephen J. Mallette, Vice-Chair

Elizabeth A. McCarthy, Treasurer

Kathryn M. Fisher, Secretary

John W. Cutter

Richard E. DeFreitas

Jaclyn D. Matzkin

### **Adams Library Renovation and Expansion**

The library staff continued to offer full library service in the temporary library in the lower level of the Town Offices. The move back to the new building began on December 13, 1999. This ended the library's 25 month occupancy in the gymnasium of the Town Offices building. The library is expected to be complete early in the year 2000.

### **Circulation**

During 1999, the library circulated 337,072 items including books, magazines, compact disks, videos, cassettes, CD-ROMs, and museum passes. In addition, library users requested and received 9,820 through interlibrary loan. Use of interlibrary loan by library patrons increased 63% over 1998. The Circulation Department continued its delivery program to assisted living residences and nursing homes.

### **Reference Department**

The reference staff documented 10,739 walk-in and telephone reference transactions. Electronic resources, in-house and remote, are expanding traditional reference services. Patrons logged in and conducted a total of 17,171 searches using the on-line periodical database. The end result: 6,176 full text articles were retrieved. Other electronic resources available are medical, legal, business databases, the Boston Globe, Electric Library and Contemporary Authors.

### **Children's Department**

Three thousand and sixteen children and their caregivers attended story times. During Children's Book Week in November, the first grade classes at the Center School visited the Library. Over 800 Children participated in the Summer Reading Program. The Massachusetts Department of Education through the Community Partnerships for Children funded 7 special children's performances which were attended by 587 children and adults. The Children's Department celebrated Dr. Seuss' Birthday with a party on March 2<sup>nd</sup>. The Friends of the Library sponsored two special programs during the February and April school vacations.

## **Community Services**

The Community Service Department continued programming and community activities throughout the year. More energy was put into reaching out to the community on the library's web page. The library is now receiving reference questions from around the world via our web page. Programming included the annual Summer Job Fair and Employment Workshop; poetry slams, Book Discussions and the Summer Music on the Lawn series at the MacKay Library. The Young Writers met monthly.

The Library supported the town's 24 Hour Relay Challenge event this year by redesigning a new web page for the program and maintaining it.

## **Anna C. MacKay Memorial Library**

The MacKay Library staff offered 132 programs that were attended by 1,254 children and 219 adults. Programs include story/craft times, book discussion, humor workshops and a birthday for Dr. Seuss. One hundred and ninety-eight children participated in the Summer Reading Program.

## **The Friends of the Library**

The Friends of the Library (Marti Michaud, President) continued to sponsor programs for children during school vacation. The Friends participated in the Town's Fourth of July celebration and the Friends float won first prize in the parade. The Friends sponsored a successful Walkathon in September.

The Friends began preparation for their annual book sale in the fall. Madeleine Needles, Book sale chairperson, received permission to use the Fiske House Barn to store books during the year. The Book sale Committee schedules monthly book drops, sorts and prices books. At the end of 1999, there were approximately 1,400 members and membership continues to grow.

The Friends support enhances services in all departments is appreciated by patrons and staff.

## **Library Endowment Committee**

The Committee continued its fundraising efforts and solicitations during the year. The Library Endowment Committee surpassed its \$500,000 goal. The Endowment Funds will be used to purchase furnishings and upgrade finishes in the new library building.

## **Statistical Report**

Circulation: 337,072

Reference Questions: 10,739

Materials Added to Collections: 8,883

Moneys deposited with the Town Treasurer: 13,140.23



## Library Personnel

Director: Mary E. Mahoney

Assistant Director: Nanette Eichell

Head of Reference: Deborah Perlow

Circulation: Linda Robinson

Children's Librarian: Cheryl Zani

Assistant Director of Electronic Resources: Barbara Morrison

Branch Librarian: Maureen Foley

Technical Services: Christopher Kupec

Community Services: Katherine Cryan-Hicks

Maintenance: John Reslow



Left-Right: Stephen Mallette, Richard DeFreitas, John Cutter, Elizabeth McCarthy, Margaret Marshall, Kathryn Fisher, Jaclyn Matzkin

## Recreation Commission

### Members:

Harry Ayotte

Robert Charpentier

Paul Murphy

Holly Rice

Janice Ruell

Holly Rice, *Recreation Director*

Sandra Hall, *Senior Clerk*

Deborah Lashley, *Youth Programs Coordinator*

Meetings: First Monday of each month.

The Recreation Commission is composed of seven members appointed by the Town Manager. The primary reason of the commission is to support and make recommendations to continuously improve and expand the recreational opportunities offered to the Chelmsford community.

The Recreation Department offered over 400 self-supporting programs throughout the year. Some of the successful programs organized in 1999 include day trips, ski programs, craft classes, dance lessons, art lessons, science programs and much more. The Recreation Department will continue to develop programming in response to the growing and changing needs of all populations within the Town of Chelmsford. Recreation programs will be advertised in the *Chelmsford Community Newsletter* which is mailed during the months of April, August and December.

The commission would like to welcome Deborah Lashley who has been hired as part-time Youth Programs Coordinator for the Recreation Department.

Last year the Recreation Department met our goal and proudly introduced M.A.P, Middle School Activities Program. Deborah Lashley, Youth Programs Coordinator, developed an after school drop-in center for middle school students. Transportation from each middle school to M.A.P located in the Community Center has been arranged for all middle school students. Students enjoy ping-pong, computer games, board games, creating the M.A.P. newsletter, friends, time to finish homework and so much more. In addition to the after school drop-in center M.A.P. offers additional programs and events including dances, movie & pizza nights, health programs, arts & crafts and more. We have over 300 members and our membership is still growing.

The Town of Chelmsford voted to build a skateboard park near the McCarthy Middle School. We plan to complete the skateboard park by Spring 2000.

The Recreation Commission was grieved by the death of Ted Lekas, Recreation Commission member. He will be remembered for his devotion to the citizens of the Town of Chelmsford.

We are most thankful to all residents whose support, dedication and involvement contributed to the success of the 1999 Recreation Department program.

## Recycling Committee

### Members

Peter Nelson, Chairperson

Rick Conti

Mark Gallagher

Marc Grant

Nancy Kaelin

Johanna Morse

Barbara Scavezze, Recycling/Waste Coordinator

The Town of Chelmsford contracted for the following services for residents, funded by taxes: weekly collection of solid waste, the biweekly collection of recyclables, and four curbside leaf collections which were held May 15, November 6 and 20, and December 4. The Town disposed of 14,792 tons of solid waste, recycled 4,772 tons, and composted approximately 1,020 tons of yard waste, for a 24.4% recycling/composting rate. The Town fulfilled the requirements for the Massachusetts Municipal Recycling Incentive Program, which provides an incentive payment based on the amount of recyclables collected in our curbside program.

The Chelmsford Recycling Committee held brush drop-offs at Community Tree on April 10 and October 16. The CRC also held drop-offs on June 6 and September 26 for metal (which was recycled), furniture and household goods (which were donated to the Massachusetts Coalition for the Homeless), clothing (which was donated to Goodwill Industries), electronics (which were recycled) and tires (which were recycled). The CRC held the annual Town-Wide Litter Clean Up on May 1. Volunteers picked up litter from conservation land, school yards, road shoulders, and illegal dump sites, and gathered afterwards for a picnic at the Elks Lodge.

The Town initiated a program to reduce the use of toxic products by Town employees. Weston & Sampson was hired to inventory hazardous/toxic products used in all Town buildings, prepare a Toxic Use Reduction plan, and provide "Right-to-Know" training on hazardous material handling to Town employees. As a result of the inventory, the Town hired General Chemical to remove unwanted & outdated toxic products from Town buildings. The annual recycling and trash flyer was produced and mailed to all residents. This flyer included the recycling schedule, and detailed the proper methods, timing and places for disposal of various types of recyclable material and solid waste. This type of information was also prepared for inclusion in the Community Newsletter and the "Chelmsford Recycles" web page.

Prepared by Barbara Scavezze



## Sewer Commission

1999 marked the beginning of construction for the final phase (Phase 4) of the Chelmsford Sewer Project. Phase 4 encompasses the western half and the extreme eastern part of the Town, as well as a few scattered neighborhoods. This phase will sewer approximately 3,600 residences and construct approximately 69 miles of sewers phased over the next 7-9 years. Construction for Phase 4A (Northwest Chelmsford and Miscellaneous Northwest Chelmsford Lateral Sewer Projects) began this past summer.

At the peak of construction season this year, there were as many as eight (8) construction crews active on any given day. Construction in the Northgate Road and Abbott Lane areas was successfully completed by summer. Construction of the Hart Pond Area Lateral Sewer Project is nearing completion, and the East Chelmsford Lateral Sewer Project is at 55% completion.

The Commission was pleased to learn that its Chairman, John P. (Jack) Emerson, received the 1999 Water Environment Federation (WEF) Collection Systems Award. The WEF is comprised of over 41,000 environmental professionals from the United States, Canada, Latin America, Caribbean, Europe, Middle East, Africa, Asia and the Pacific. Each year this award is given to a WEF member in recognition of their outstanding efforts in the planning, management, design, administration, operation or maintenance of wastewater collection systems. This is only the second time the award has been given to a member from New England.

Mr. Emerson was honored by the WEF on October 12, 1999, in New Orleans. The award recognized Mr. Emerson's contributions over 19 years as the major working and motivational force behind the planning, design and construction of Chelmsford's \$109,000,000 Sewer Project.

The Commission received an honor when the New England Water Environment Association (NEWEA) invited our Vice Chairman, Barry B. Balan, to present a technical paper at a regional conference. Mr. Balan and Steven K. Pedersen, P.E., Weston & Sampson Engineers, Inc., were asked to present their paper entitled "Horizontal Directional Drilling In Environmentally Sensitive Areas As Part Of The Chelmsford, MA, Municipal Sewer Project" at NEWEA's Annual Conference on January 25, 2000. This paper explains the design considerations leading to trenchless technology methods, the various trenchless alternatives evaluated, the selected alternative, and an overview of the sewer installations achieved using this technique to cross wetlands in Chelmsford.



Front Row: Amy Baron, Evelyn Newman, John P. Emerson, Jr., Chairman and Barry B. Balan, Vice Chairman  
Back Row: Commissioners John F. Souza, George F. Abley, Clerk and Richard J. Day

Evelyn Newman, Departmental Assistant for the Chelmsford Sewer Commission, will be retiring in March 2000. The Commission would like to take this opportunity to offer our most sincere thanks to Mrs. Newman for her many years of diligent service to the residents of Chelmsford. Since 1986, Mrs. Newman has given friendly and patient guidance to those residents calling or visiting our office.

The Commission also wishes to acknowledge the rest of our administrative staff, Jacqueline Sheehy and Amy Baron, for their hard work, professionalism and patience. The Sewer Division of the Department of Public Works shares their multifaceted duties, and they are the individuals who interface with the public on a daily basis.

Respectfully submitted,

#### CHELMSFORD SEWER COMMISSION

John P. Emerson, Jr., Chairman

Barry B. Balan, Vice Chairman

George F. Abely, Clerk

Richard J. Day

John F. Souza

### Town Clerk

Mary E. St.Hilaire, CMC,CMMC, Town Clerk

Elizabeth L. Delaney, Assistant Town Clerk

Raymonde R. Legrand, Senior Clerk

Bernadette Gilet, P.T. Clerk

Sporting Licenses	646	Births (Inc)	435
Dog License	3175	Deaths	292
Kennel Licenses	9	Marriages	180
		Intentions	182

Only one election was held in 1999. It was the Annual April Town Election. There was one session of the Spring Town Meeting and two sessions of the Fall Town Meeting.

### Treasurer / Tax Collector

#### Members

Charles F. Mansfield,	Finance Director/Treasurer/Collector
Carol R. Lambert,	Assistant Treasurer
Bettie A. Osborne,	Departmental Assistant
Judith A. Olsson,	Legal Clerk
Pat Britton,	Data Processing Clerk
Anna M. Griffin,	Accts. Payable/Receivable Clerk

Aided by an improved economy and conservative budgeting practices, the town's financial position has improved significantly in fiscal year 1999. Property taxes provide the majority of revenues and current collections have increased in the fiscal year due to continued aggressive collection procedures.

Chelmsford ended the fiscal 1999, with a General Fund balance was \$5.3 million



(8.3% of General Fund revenues) in addition to maintaining a healthy Stabilization Fund of \$4.7 million (7.4% of General Fund revenues). Town officials intend to continue to add to the Stabilization Fund to defray debt service and capital expenditures.

The Town has improved its long-term financial position through the preparation and adherence to five-year fiscal forecasts and strategic planning. These forecasts and planning addresses operating costs, debt, facility needs, and financial reserves.

Sincerely,

Charles F. Mansfield

Finance Director/Treasurer/Tax Collector

# **PUBLIC SAFETY**

## **Police Department**

I herein respectfully submit for your information and review the Annual Report of the Police Department for the year 1999. At the present time, the Department is made up of 61 permanent Officers.

### **CHIEF OF POLICE**

Raymond G. McCusker

### **LIEUTENANTS**

Steven A. Burns  
James F. Murphy  
Francis X. Roark  
Scott R. Ubele

### **SERGEANTS**

Daniel J. Ahern - K-9  
Paul E. Cooper  
Philip R. Dube  
J. Ronald Gamache  
John A. Roark  
E. Michael Rooney  
Edward F. Smith  
Colin C. Spence  
John O. Walsh

### **BUREAU OF INVESTIGATIVE SERVICES/INSPECTORS**

Detective Sergeant Timothy F. O'Connor  
James T. Finnegan  
Jared S. Finnegan

Gail F. Hunter  
Brian F. Mullen  
George A. Tyros

### **DOMESTIC VIOLENCE OFFICER/INSPECTOR**

Roland E. Linstad

### **JUVENILE OFFICER/INSPECTOR**

Kenneth R. Duane

### **CRIME PREVENTION OFFICER/INSPECTOR**

Jeffrey J. Bernier

### **DEPARTMENT CRIMINAL PROSECUTOR / LOWELL DISTRICT COURT**

Sergeant Robert M. Burns

### **TRAFFIC DIVISION/COMMUNITY RESPONSE UNIT**

Sgt. Francis P. Kelly  
Richard A. Adams  
Patrick W. Daley  
David M. Leo

David F. MacKenzie, Jr  
Robert J. Murphy, Jr.  
Paul E. Richardson  
Ernest R. Woessner

### **MOTOR CYCLE PATROL UNIT**

Timothy B. Bourke  
James M. Spinney, Jr.

David R. Tine  
Craig E. Walsh

### **D.A.R.E. OFFICER**

Richard D. Hallion

### **PATROL OFFICERS**

Todd D. Ahern  
Jeffrey A. Blodgett  
Bruce A. Darwin  
Jennifer L. Fay  
Stephen M. Fredericks

Peter C. McGeown  
Edward F. Quinn  
John E. Redican, III  
Chandler J. Robinson  
Anthony Spinazola

Francis J. Goode, Jr.  
 Gary A. Hannagan  
 Michael A. Horan  
 Russell H. Linstad  
 Andrew N. Lopilato  
 Rebecca A. McCarthy  
 John J. McGeown

Sean F. Swift  
 Jonathan P. Tays  
 Francis P. Teehan  
 Robert J. Trudel  
 William R. Walsh  
 Gary R. White  
 Christopher D. Zaher

#### **FULL TIME CIVILIAN DISPATCHERS**

Gloria E. Dube  
 Robert A. Caron, Jr.  
 David J. DeFreitas  
 Richard Demers  
 Kim T. Enwright

Frederick F. Flynn, Jr.  
 Francis P. Kelly, Jr.  
 Kevin R. Proulx  
 William H. Vaughan

#### **DEPARTMENTAL ASSISTANT**

Mary Jane Grant

#### **PRINCIPAL CLERKS**

Donna Fox  
 Lynne M. Tessier

#### **SENIOR CLERK**

Diane M. Morgan

### **RECEIPTS TURNED OVER TO THE TOWN**

Permits, fines, and fees .....	\$ 58,256.48
Lowell District Court Revenue .....	9,605.00
Registry of Motor Vehicles Disbursements.....	<u>132,737.50</u>
Total .....	\$ 200,598.98

### **BREAKDOWN OF ARRESTS/CRIMES**

Adult Arrests .....	377
Juvenile Arrests.....	37
Total Arrests.....	414
Whites Arrested .....	369
Blacks Arrested.....	10
Asians Arrested.....	14
Unknowns Arrested .....	21
Charges Logged Against Those Arrested.....	851

### **DISPOSITION OF CASES**

Pending .....	856
Continued.....	1
Dismissed.....	70
Default.....	11
Guilty .....	115
Placed on file.....	87
Not Guilty .....	1
Placed in ASAP.....	7
Placed on Probation .....	8



Suspended Sentence.....	0
Committed to Jail.....	0
Continued without Finding.....	109
Committed to D.Y.S.....	0
Total Findings.....	1265

## MISCELLANEOUS STATISTICS

Calls Answered by Cruisers.....	22,709
Summons Served.....	285
Accidents Reported.....	1,255
Fatal Accidents.....	1
Personal Injury Accidents.....	211
Mileage of Cruisers.....	495,000
Station Lockups.....	439
Citations Issued.....	4,167
Parking Violations Issued.....	253
Restraining Orders Served.....	120
Protective Custody.....	25
Alarm Calls Responded to by Cruisers.....	2,190

## ACHIEVEMENTS

The Chelmsford Police Department has realized impressive achievements in the past 12 months and are listed as follows:

1. Six new Patrol Officers were hired and trained at the Basic Police Academy.
2. The Chelmsford Police Department was awarded the following Federal and State Grants for 1999:
  - a. \$300,000.00 Universal COPS Hiring Grant
  - b. \$ 42,000.00 State Community Policing Grant
  - c. \$ 13,000.00 State DARE Grant
  - d. \$ 10,000.00 State Juvenile Truancy Prevention Grant
  - e. \$ 5,000.00 State Stolen Car Prevention Grant

Since 1995, the Police Department has been the recipient of numerous Grants. The monies received exceeds 1.5 million dollars.

3. The Traffic Unit was expanded by the reassignment of two Officers temporarily from the Community Response Unit.
4. A new traffic speed board/traffic counter was purchased for education, enforcement and engineering purposes. This was purchased via Grant monies.
5. Crime Mapping is 90% completed.
6. The Mobile Production Command Center Vehicle was purchased, equipped, and is currently in operation.

7. The Police Department Web Page was expanded to include crime tips, safety tips, and e-mail capabilities.
8. The new Police Facility is moving forward with an anticipated ground breaking date of July 2000.
9. The Police Department conducted public seminars regarding Y2K issues and preparedness. A great deal of time, energy and money was spent to insure a smooth transition into the new millennium.

## **RETIREMENTS**

1. Officer John Donovan retired after 24 years of service to the Town.
2. Officer John Redican, Jr. retired after 31 years of service to the Town. Officer Redican passed away July 4, 1999 after a brief illness. His friendship and smile will be missed by all.
3. Chief Armand J. Caron retired after 34 years of service to the Town. Chief Caron rose up through the ranks serving as Chief of Police for five and one half years.

The members of the Department wish the Officers and their families well and thank them for their dedication and sacrifices.

## **MISSION STATEMENT**

We, the Chelmsford Police Department, in partnership with our community are committed to maintaining the peace, protecting life and property, and providing professional law enforcement and crime prevention services. We accept the challenge of reducing the fear of crime by the prevention of criminal activity. We shall provide these services with compassion, dignity, and a proficiency within the framework of the United States Constitution. To enhance the quality of life for all citizens, we will cooperate with other agencies and groups to resolve community concerns. To fulfill our mission, the Chelmsford Police Department will provide a supportive work environment that fosters the professional development of its members.

Service will be our commitment....

Honor and Integrity our mandate.

## **GOALS**

1. To take occupancy of the new Police Facility in year 2001.
2. To establish new community Internet links for better communication.
3. To provide the youth of Chelmsford with the necessary skills to resist drugs and violence.
4. To establish, in concert with the School Administrators, a comprehensive School Violence/Critical Incident Response Plan for each school.
5. To establish a comprehensive Traffic Enforcement and Education Plan by working closely with the Town Engineer and other State and local agencies.

## OBJECTIVE

To provide the citizens of Chelmsford the safest community within the Commonwealth by education, enforcing the laws and eliciting community participation and cooperation.

I would like to express my sincere appreciation to the Town Manager, the Board of Selectmen, and all sworn officials, departments and committees for the excellent cooperation given to the Police Department.

I would also congratulate both sworn and non sworn personnel of this Department for outstanding performance of duty.

Respectfully submitted,

Chief Raymond G. McCusker

## Auxiliary Police Report

This year was a very busy year for the Auxiliary Police Department. The unit assisted the regular force at dozens of motor vehicle accidents and assisted with fourteen town sponsored events. The men and women of the Auxiliary Police Unit donated a total of 12,723 man hours performing their assigned duties. Operation property check was once again a tremendous success keeping vandalism to a minimum. The statistics were:

	<u>1998</u>	<u>1999</u>
Vacant House Checks	780	1,820
School Property Checks	16,640	8,736
Town Property Checks	<u>18,766</u>	<u>17,472</u>
<b>Total</b>	<b>36,186</b>	<b>28,028</b>

This preventative patrol saves property owners and the Town thousands of dollars annually by reducing malicious destruction.

The Auxiliary once again sponsored the Law Enforcement Explorers Scout Post #370. We want to thank our former Scouts, who have gone on to college, and we wish them well in their future endeavors.

This year I took over the position of Director of the Auxiliary Police from Chief Raymond McCusker, who held this position for 20 years. I will maintain the high standards set by him and work for even more improvements in the Auxiliary Unit.

I would like to thank all members of the Auxiliary Unit for a smooth transition. All of their help and cooperation has been very inspirational. I look forward to serving with

Respectfully submitted,

Sergeant Francis P. Kelly



## AUXILIARY ROSTER

Caron, Robert A.  
Mark A. Cianci  
Doole, Steven  
Dupras, Daniel  
Elie, Richard C.  
Gormley, Elizabeth  
Hanscom, Jason P.  
Houston, Michael A.  
Juhola, Mark A.  
Kulisich, Peter D.

Pacella, Corina  
Peal, Thomas  
Pearse, Michael C.  
Proulx, Kevin  
Ravanis, Peter J.  
Roscoe, Ralph  
Thomas, Matthew D.  
Tousignant, Leo  
Tyler, David W.  
Walsh, Kathleen A.  
Windhol, John

## Fire Department

Activity for the Chelmsford Fire Department reached an all time high in calendar year 1999. Emergency calls totaled 4415, an increase of 162 calls over last year. Actual fire calls remained level with a slight decrease. Medical aid calls continued to grow at a rapid rate reaching 1975, an increase of 134 calls in 1999.

Three firefighters retired this past year. William Hadley, Leo Martin and Michael McTeague. These men brought a great amount of experience and expertise to the job each and every day, which will be missed. I would like to wish them a successful and long retirement.

Four new firefighters were hired on the 19th of July. William Amundson, Christopher Brothers, Jeffrey Cancellia and Daniel Corey. They replaced the three firefighters listed above plus one firefighter that retired the end of last year. I wish them well in their new careers.

Firefighter Daniel Manley was the first Chelmsford firefighter to attend and graduate from the Massachusetts Firefighting Academy recruit training program. This intense eleven week training program greatly enhances the skills of the firefighter and provides the department with highly trained individuals. We will continue to take advantage of this training and do anticipate sending four to six firefighters through the recruit training program in the upcoming year.

Job related training continues to be a priority for this department. Water and ice rescue, explosive devices, driving and operating of fire apparatus, and violence in our schools have been focused on in great detail this past year. The department has also addressed the increasing demands of Emergency medical aid by continuing to provide a quality in-house emergency medical service training program and by capitalizing on new techniques and protocols.

A new pumping engine was put into service this year. Engine 2, which will operate out of the North Fire Station, was purchased from New England Fire Apparatus. Purchasing a pumping engine of this type requires many hours of research and planning. The credit for this hard work goes to the truck committee that volunteered their time and energy. Many thanks go out to this committee made up of Deputy Michael Curran, James Keeley the Mechanic for the Fire Department, along with Firefighters John DePalma, Bill Jamer and William Hadley.

The fire service in Massachusetts was turned upside down when it was faced with the tragic fire in the City of Worcester on December 3rd. Because of the magnitude of this incident, fire departments from across the Commonwealth were called upon for assistance. Chelmsford Fire Department played a major role during this incident by providing command staff to the city, critical incident stress debriefing team members, engine companies to cover the City and additional firefighters to dig through the rubble in search of six missing Worcester firefighters. The citizens in Chelmsford can be proud of how this department, supported by town management, was able to offer their assistance and professional expertise to a City in desperate need of help.

I would like to thank the Town Manager, the Board of Selectmen and all the other Town Departments, along with the members of the Chelmsford Fire Department and my office staff, for their help and cooperation over the past year.

Respectfully Submitted

John E. Parow

Chief of Department

## Fire Departmental Personnel

### **FIRE CHIEF**

John E. Parow

### **DEPUTY CHIEF**

James A. Sousa

Michael F. Curran

### **CAPTAINS**

James M. Spinney

James P. Boormeester

Walter F. Adley

Charles A. Schramm

Michael Burke

**FIREFIGHTERS**

William Amundson  
William Bacon  
Christopher Brothers  
William Cady  
David Campbell  
William Campbell  
Jeff Cancell  
Jack Carroll  
Anthony Cincevich  
David Clancy  
Kevin Clarke  
Mark Conlin  
Daniel Corey  
James Curran  
William Curran  
William Dalton  
John DePalma  
Michael Donoghue  
Bruce Donovan  
Donald Drew  
James Durkin  
Jesse Foster  
Daniel Funaro  
David Hadley  
William Hadley \*  
Henry Houle  
William Jamer

**DEPT. ASSISTANT**

Martha A. DeSaulnier

\* retired in 1999

Dennis Keohane  
William Keohane  
John Kivlan  
Ray Kydd  
Cynthia Leczynski  
Daniel Manley  
Leo Manley  
Leo Martin \*  
Michael McTeague \*  
Leslie Merrill  
Richard Miller  
Edward Nolet  
Kevin O'Brien  
Marc Pare  
Donnie Peterson  
Daniel Reid, Sr.  
Daniel Reid, Jr  
James Reid.  
John Reid  
Michael Ridlon  
Rick Rivard  
John Robinson  
Gary Ryan  
George Ryan  
Kevin Sheehy  
Brian Stanton  
Daniel Ubele

**MECHANIC**

James Keeley



## Fire Department Calls

YR	A	B	O	MA	I	S	FA	M	TOTAL
90	80	58	119	8	645	63	142	648	1763
91	70	57	153	18	706	1128	76	771	2979
92	63	39	99	19	755	983	76	821	2855
93	59	29	103	29	758	1193	128	885	3184
94	88	46	100	11	842	1142	70	1127	3426
95	100	52	114	28	852	953	4	1445	3548
96	67	66	74	14	973	1441	3	1609	4247
97	56	36	97	17	808	1406	0	1724	4144
98	50	53	113	15	780	1399	2	1841	4253
99	47	40	127	23	842	1361	0	1975	4415

□

YR = YEAR

A = AUTO FIRE

B = BUILDING FIRE

O = OUTSIDE FIRE

MA = MUTUAL AID

I = INVESTIGATION

S = SERVICE

FA = FALSE ALARM

M = MEDICAL AID

## Office Of The Dog Officer

Citizen complaints answered.....	897
Dogs picked up and taken to pound.....	74
Dogs returned to owners.....	55
Dogs adopted after 10 days.....	0
Stray dogs disposed of at the Lowell Humane Society.....	19
Road kills disposed of at the Lowell Humane Society.....	91
Violation citations issued.....	8
Animal bite reports.....	41
Total miles traveled .....	12,939
Dogs licensed for 1999 .....	3,184
Value of citation fines.....	\$300.00
Other funds turned into the town.....	\$750.00

It is a pleasure to report that citizen animal complaints answered have decreased by 33% as compared to 1998. Also, that dogs licensed annually show an increase. In the last several years the deer population in our Town and region has increased significantly. All residents should become familiar with the signs and symptoms of Lyme's disease, a disease carried by the deer tick. If bitten by a deer tick, humans can become infected.

I would remind all pet owners that it is their responsibility to insure their pets are properly vaccinated. If you own a dog, it must be leashed or under your control at all times.

I would like to thank the Town Manager, Board of Selectmen and all the members of the Police Department for all their support.

Respectfully submitted,

Franklin E. Warren

Animal Control Officer

# DEPARTMENT OF PUBLIC WORKS

The Department of Public Works, created by the Town Charter is comprised of Divisions including the highway, engineering, recreation, public buildings, parks, public shade trees and the operation of the sanitary sewer system.

## Engineering Division

### Members:

James E. Pearson, P.E.	Director & Town Engineer
George LeMasurier	Assistant Town Engineer
Gail A. Hartwell	Departmental Assistant

1999 was an extremely busy year for this division. Twenty-three (23) site plans along with six (6) subdivision plans and twenty-three (23) Approval Not Required Plans were reviewed. Thirty-two (32) construction sites were inspected for the Planning Board.

This division provided layout, grades, technical assistance, and inspections for the Highway Division and for the subcontractors hired for the major reconstruction of Turnpike Road, a portion of North Road, Fletcher Street, and Dalton Road. The Engineering Division also responded to numerous tree and drainage concerns from residents of the town.

Project Engineer, Jim Stanford left the Department in the fall for new job with the Town of Concord. We wish him well.

Payrolls, expense vouchers and budgeting for all divisions except the Highway Division are performed in this office.

## Public Buildings

### Members:

Theodore Godfroy	Superintendent
Donald Guillemette	Maintenance Specialist
Bernard Murphy	Maintenance Specialist

The Public Buildings Division maintains all public buildings in town. This division performs the everyday custodial duties as well as the updating of buildings to meet the ever-changing needs. This division also accommodates Board of Selectmen meetings, various town committees, commissions and multiple group meetings ensuring no conflicts with dates, times and meeting rooms. Snow removal during the winter months can also keep the staff very busy.

Two Maintenance Specialists have been hired this year to replace positions left open due to retirement. Along with the daily duties performed, a systematic floor care program has been implemented. Other duties include furniture repair, mechanical repair, repair of ceilings, walls, woodwork and painting and general “handy work” around the various buildings.



This year's special projects at the Town Offices included:

- New paint and carpeting in various rooms throughout the building
- Additional restrooms were made handicapped accessible
- New roofing
- Added smoke detectors in two rear stairwells and one in the electric storage room
- Installed a new main power supply for the fire alarm control panel

## Parks Division

### Members:

Ed Jamros	Groundskeeper
Randy Boisvert	Laborer

The Parks Division maintains all parks, traffic islands, ballfields, playgrounds and commons in town. The grounds are groomed each spring and prepared for the heavy use each area receives during the year. This Division also prepares the Town Common for the annual July 4<sup>th</sup> celebration as well as the cleanup and restoring of damaged areas resulting from an abundance of activities throughout the year.

Special projects this year included:

- New lighting was installed at Southwell Park to facilitate night-time activities
- Benches were added at Varney Field and the fencing for the tennis courts was repaired
- A new flagpole was installed at South Common
- Fences at Strawberry Hill and McFarlin Fields were repaired
- A new parking lot was constructed at Robert's Field
- New outdoor signs were made for the Town Offices
- New fuel storage tanks were installed at the Chelmsford Country Club
- Also at the golf course, new tees were constructed for holes # 7 & 8 and the fairway on #7 was rebuilt, raising the level of the turf using excess fill generated from the sewer project and drainage jobs about town.

A special thanks goes to Charles and Jeanne Parlee who have offered to undertake significant improvements to the South Common. The Parlees have installed an irrigation system, seeding, lighting, and have pledged to upkeep the maintenance of the area. Coupled with the tree trimming and installation of the new flagpole, the Common's appearance will certainly be an improvement and a showpiece for the South Chelmsford neighborhood.

## Sewer Division

### Members:

Michael Vosnakis	Operations Supervisor
James Casparro	Sewer Inspector
Daniel Belkas	Maintenance Mechanic
Rick Rowsell	Maintenance Mechanic
Evelyn Newman	Departmental Assistant
Jacqueline Sheehy	Departmental Assistant
Amy Baron	Senior Clerk
John Kobelenz	Safety Plumbing Inspector

The Sewer Division continued to expand this year with the addition of 631 new sewer connections, bringing the total of on-line sewer users to 6634. The Abbott Lane pump station went online during this year bringing the total number of active pump stations to 19. Major work items this year include:

- Grinders at Katrina and Southwell rebuilt
- Wetwell cleaning at Katrina and Southwell
- Progress Avenue pump overhauls

The operations staff performs sewer connection inspections, maintenance, repairs, and upgrades of the sewer pumping stations and sewer lines as they become necessary. They also perform building grounds maintenance to the pump stations as well as any other duties that keep the collection system operating smoothly.

The office staff handles all sewer betterments, sewer billing, phone inquiries, complaints and other related correspondence. They also perform clerical work for the Chelmsford Sewer Commission.

There were some staffing changes this year. Mike Vosnakis took over as Operations Supervisor. Amy Baron filled the position as Senior Clerk left open by Irene Oczkowski's move to the Highway Division. Maintenance Mechanic, Rick Rowsell, another addition to our Division, comes to us from the Highway Division.

## Highway Division

### **Members:**

#### **Administration:**

John Long  
Larry Ferreira  
Irene Oczkowski

Superintendent  
Foreman  
Principal Clerk

#### **Drivers:**

Todd Chase  
David Eacrett  
Bryan Edwards  
David Irvine  
James Knight  
David Palmer  
Thomas Ryan  
David Tyler  
Paul Winegar

#### **Operators:**

Gary Beaulieu  
Audie Boudreau  
Joseph Eriksen  
Dennis Greenwood  
Raymond Maybury

#### **Mechanics:**

John Ferreira, Lead Mechanic  
Richard Jensen

#### **Laborer:**

Kenneth Burroughs

Todd Chase left the Division in the fall to pursue a new career as owner/operator of a small company. We wish Todd success in his endeavors.

The Highway Division maintains and improves all the streets, culverts, catch basins and manholes, street signs, traffic signs and traffic signals for approximately 230 miles of roadway. Additionally, the Highway Division clears the streets and public lots of snow and ice and assists the other departments with the division's equipment and expertise of the crew. The office maintains all financial records needed for the reporting, tracking, payments of all vouchers connected with the highway budgets – including General Expenses, Salaries, Snow and Ice, Massachusetts Chapter 90 Funding (road reconstruction or repair), Street Lighting and Capital Expenditures.

#### **Streets Resurfaced:**

Dalton Road  
Fletcher Street  
Steadman Street  
Monument Hill  
Summer Street  
Ledge Road  
Tremont Road

Turnpike Road  
North Road  
Longview  
McCormack  
Stonehill Road  
Zeus Drive



All drains on the resurfaced streets were reconstructed prior to the resurfacing. Approximately 13,550 L.F. of sidewalks were constructed on Dalton Road, Steadman Street and North Road. In addition, all drains in the sewerred areas were reconstructed prior to the pavement overlay.

The Highway Division helped with the construction of the Skateboard Park at McCarthy School, the Bridge Repair on Rt. 4 over the Russell Mill Pond, assisted with the reconstruction of the Chelmsford Country Club, constructed the two Soccer Fields at South Row School along with the Playground at South Row School, and the upper Parking Lot at Roberts Field.

**Closing:**

We thankfully acknowledge the East, Center, and North Water Districts for their ongoing cooperation, the Police and Fire Departments for their assistance, the Adopt-a-Park volunteers, and the Sewer Commission with whom future infrastructure improvements are coordinated.

I would like to thank all the staff members for their dedication and professionalism in servicing the needs of the town and it's residents.

Respectfully submitted,

James E. Pearson, P.E.

Director of Public Works

# EDUCATION

## Public Schools School Committee

The membership of the Chelmsford School Committee at the end of the 1999 calendar year included Mr. Tony Volpe, Chair; Mrs. Evelyn Thoren, Vice Chair; Mrs. Mary Jo Griffin, Secretary; Mrs. Judy Mallette, Member at Large; Mrs. Sheila Pichette, Member at Large; and Jennifer Lin, Student Representative. Central administration for the Chelmsford School Department included Dr. Richard Moser, Superintendent of Schools; Dr. Karen Mazza, Assistant Superintendent for Curriculum and Instruction; Mr. Bernie DiNatale, Director of Information and Technology Services; Mr. Robert Cruickshank, Business Manager; and Mrs. Dory Toppan, Director of Personnel.

The most salient issue of importance to the future of the Chelmsford Schools during 1999 has been the on-going work of the Chelmsford Building Needs Committee (BNC). The BNC is a committee of town officials, school committee members, parents and school department staff who have been working with an architectural firm, Drummey Rosanne Anderson, Inc. for the purpose of analyzing the need for facility improvements to the Chelmsford Schools.

The work of the BNC has been devoted to finding answers to three important questions. What can our school community expect with regard to enrollment projections over the next ten or more years and will our schools accommodate any expected increases at the elementary, middle and high school levels? What is the condition of our buildings with regard to important mechanical or structural systems: heating/ventilating, electrical, masonry, lighting, etc.? What is the quality of the educational environment in all of our buildings and are we providing an educational environment that is conducive to student learning for the years ahead?

The BNC has concluded the enrollment projections for each level over the next seven years include:

YEAR	K - 4	5 - 8	9 - 12	TOTAL
1999-00	2,300	1,756	1,610	5,666
2000-01	2,313	1,786	1,694	5,793
2001-02	2,366	1,811	1,713	5,889
2002-03	2,430	1,797	1,757	5,984
2003-04	2,467	1,795	1,716	5,978
2004-05	2,523	1,766	1,748	6,037
2005-06	2,527	1,811	1,771	6,109
2006-07	2,512	1,901	1,754	6,127

The enrollment projections for the next seven years are modest when compared to the growth of other towns and cities in our area. However, an increase of 212 students at the elementary level, 103 students at the middle school level, and 146 students at the high school level will result in significant stress on the space needs for our school buildings. The BNC is exploring long range alternatives to accommodate increased enrollment. Alternatives include additions/modifications to existing buildings and new school construction. The use of temporary classrooms at the elementary and middle school level is under consideration as a short-term solution to school overcrowding.

Drummey Rosanne Anderson, Inc. is completing specific recommendations with regard to the condition of our buildings and the quality of our educational space. It is apparent that substantive needs exist to improve the quality of our buildings. Our buildings have been very well maintained, but the age of our buildings, 25 - 40 years, dictates a structured maintenance and replacement schedule for future years. Many changes in education and the delivery of instruction to students warrant improvements to the educational environment of all our schools, particularly at McCarthy Middle School, a school that was originally built to house high school programs.

The year 1999 also saw the return of Center Elementary School as one of five elementary schools in the Chelmsford School Department. Center Elementary School serves 453 elementary students for the 1999-00 school year. It has provided additional space at the elementary school level to reduce class size for all elementary aged students. The school committee, staff and community have been very pleased with the architectural renovations of the building and most appreciative of the effort of the town in supporting Center Elementary School reconstruction.

Many educational initiatives through 1999 have provided improved educational practice in all our schools. Curriculum and instruction projects, e.g. portfolio development in math and language arts, have provided a new and creative focus for the delivery of instruction to students at all levels. An infusion of computers and technology into our classrooms and labs continue to provide new avenues for teaching and learning. Important school based projects, e.g. block scheduling at Chelmsford High School, have contributed to quality education for Chelmsford students.

The Chelmsford School Committee continues to commit to the mission of our school system for all students "to cultivate the development of students into self confident, lifelong learners and responsible citizens who possess personal integrity and the ability to succeed in a global society. The Committee welcomes input from our community on school programs and looks forward to a positive end to the 1999-2000 school year.

IN CONCLUSION:

The School Committee wishes to extend deep appreciation to the following staff members for their years of loyal and meritorious service and who have retired this past year:

TEACHERS

Polly Chase	Guidance	Chelmsford High School
Susan Christman	Social Studies	Chelmsford High School
William Christman	Social Studies	Chelmsford High School
Fredrick Donovan	English	Chelmsford High School
John MacLaughlan	Social Studies	Chelmsford High School
Richard Ouellette	Grade 6	Parker Middle School
Robert E. Thurlow	Music	Parker Middle School
Helen Glinos	Grade 3	Byam Elementary School
Joan M. Boyt	Grade 4	Harrington Elementary School
Olaf J. Geller	Guidance	Harrington Elementary School
Jane R. Morrissey	Grade 3	Harrington Elementary School
Edith Dungan	Grade 2	South Row Elementary School
Jan G. Mylott	Grade 2	South Row Elementary School
Patricia Bernard	Grade 3	South Row Elementary School
Phylis A. Evans	Grade 1	Westlands Elementary School



## SUPPORT STAFF PERSONNEL

Irene M. Callahan  
Nancy R. Butler  
Judith Starr  
Camille St. Paul  
James Garron  
Martha Campbell  
Frank Martines

Secretary  
Secretary  
Library Assistant  
Instructional Support  
Custodian  
Administrative Assist.  
Supervisor of Buildings and Grounds

South Row Elementary School  
Harrington Elementary School  
Byam Elementary School  
South Row School  
McCarthy School  
Business Office

Respectfully Submitted by:

Richard H. Moser, Ph.D.

Superintendent of Schools



Front Row: Evelyn Thoren, Vice Chairman; Anthony Volpe, Chairman; Dr. Richard Moser, Supt.  
Back Row: Jennifer Lin, Student Rep; Sheila Pichette, Secretary; Judith Mallette, Mary-Jo Griffin

# Nashoba Valley Technical High School

100 Littleton Road, Westford 01886  
978-692-4711 FAX 978-392-0570  
1999-2000

## Administration

Judith L. Klimkiewicz  
Victor Kiloski

Valerie Flynn  
Robert Campbell  
Kent Forty  
George Kalarites

Superintendent  
Assistant Superintendent/Principal  
Business Manager  
Director of Pupil Personnel  
Director of Community Outreach  
Dean of Students  
Facilities Manager

## School Committee

Peter Bagni  
Charla Boles  
Augustine Kish  
Hajo Koester  
Barbara Sherritt  
Leo Dunn  
Joan O'Brien – Chairman  
Garry Ricard  
Sharon Shanahan  
Jerrilyn Bozicas  
Richard White

Chelmsford  
Groton  
Littleton  
Westford  
Townsend  
Westford  
Westford  
Pepperell  
Chelmsford  
Pepperell  
Shirley

### Alternates

Al Buckley  
Samuel Poulten - secretary  
Irene Machemer  
Heidi Shultz  
Deborah D'Agostino  
Frank Heslin

Pepperell  
Chelmsford  
Townsend  
Shirley  
Groton  
Westford

*\* Div VIII Liaison: S. Poulten*

## SCHOOL DATA

Type: Public, regional, four-year vocational technical high

Student Enrollment: As of October 1, 1999

Chelmsford	113
Groton	49
Littleton	10
Pepperell	125
Shirley	29
Townsend	90
Westford	80
Ayer	28
School Choice	45
Total Enrollment	569

Accreditation : New England Association of Schools and Colleges.

## College Board

Code Number : 222-333

Faculty : Sixty-five certified teachers

Pupil Teacher Ratio : 10:1

**Calendar** Three twelve-week trimesters. Eight 45 minute periods, five days per week. The school schedule alternates one week of academic classes with a week in a vocational-technical program.

### **Vocational-Technical Programs**

Autobody Repair	Graphic Communications
Automotive Technology	Horticulture/Landscape Design
Construction/Cabinet Making	Machine Tool Technology
Culinary Arts/Hotel Restaurant Management /Conference Planning	Medical Occupations/ <i>Child Care Education Child Care Education/Dental Assistant</i>
Computer Aided Drafting/Design	Metal Fabrications
Electrical Technology	Painting & Decorating/Interior Design
Electronics/Robotics	Plumbing/Heating
Pre-Engineering	Banking, Marketing & Retail

### **SPECIAL ACADEMIC PROGRAMS**

Students receive four years of computer applications.

Foreign language is offered all four years for interested students.

Juniors with honor grades may elect to enter the Dual Enrollment Program and take their senior year with a community college in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one full year of credit from the college.

### **STUDENT ACTIVITIES**

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in ten sports with equal opportunities for male and female students. Other activities include Student Council, National Honor Society, Yearbook, Students Against Drunk Driving, Vocational Industrial Clubs of America, peer counseling and many special interest clubs. Nashoba has **no user fees**.

### **The ‘Kids’ Career Exploration Program**

A free program for Four afternoons from 3-6 PM offering students in grades five, six, and seven an opportunity to explore career opportunities in Electrical Technology, Medical Occupations, Culinary Arts, Office Technologies, and World Language (Spanish).

### **Continuing & Community Education**

Approximately fifteen hundred adults attend this evenings run program a school year.

### **Summer Programs**

Nashoba Valleys Allst☆rs Summer Program is offered to 5th, 6th, and 7th graders in the area. Students enjoy outdoor adventures, sports programs, computer applications & graphics, and academic enrichment.



# HUMAN SERVICES

## Council on Aging

### Members:

Jospeh Warburton, Chairperson  
Donna Pechulis, Vice Chairperson  
Jean McCaffery, clerk

Walter Cleven  
Richard Condike  
Catherine Goodwin  
Arline Leman

### Chelmsford Senior Center

75 Groton Rd  
North Chelmsford, MA 01863  
(978) 251-0533

Elizabeth Marshall  
Elizabeth McCarthy  
Raymond Palmer  
Peter Pedulla

There is a reality that as we get older time seems to go by so much faster. It is not a law of relativity; just a scary fact for those of us who have gone beyond the age of fifty. The 10<sup>th</sup> anniversary of our Senior Center this past October is a good case and point of the phenomenon. It was a decade of challenge, growth and accomplishment measured in part by the efforts of each year.

### Programs and Services:

Adult Social Day Care:	46 participants; 2,938 Client Days
Congregate Lunch:	47,910 Meals; average daily: 192
Elder Home Repair:	56 Minor, free repairs
Friendly Visitor Program / Telephone reassurance:	48 Elders; 2,834 units of service
Health Benefits Counseling: program.	306 seniors benefited from medical/insurance counseling with the SHINE
Meals on Wheels:	17,647 home-delivered meals to 117 homebound elders; average daily 71
Outreach:	Visits to 15 seniors (over 70) each week to assess their needs and recommend services.
Respite/Companion Care:	77 Elders and their families received 21,747 hours of provider service
Tax/Fuel Assistance:	86 seniors benefited
Transportation:	8,541 trips, transporting 172 seniors
Trips:	46 throughout the year

### Other Achievements:

- Hosted a "Legislative Breakfast" for state legislators and Council on Aging members from across the Merrimack Valley
- Computer classes continued at the Technology Department of the high school with 82 participants involved in training.
- Students from the Nashoba Valley Technical School returned in the spring to finish off the interior wall of the porch area... Great work!
- Received a state incentive grant (\$3,500) to develop Community Service Programs with the school system.
- Chowderfest... "Voted the best in Chelmsford"

Volunteers continued to be the backbone of our operation. Last year 266 volunteers contributed 33,646 hours of service worth an estimate dollar value of \$257,150

It was a very successful and fulfilling year for everyone involved with the center's operation. We have enjoyed one great decade together. We have been fortunate, both personally and professionally, to work in an enthusiastic and supportive community where people make visions possible, where compassion is foremost and where the human spirit manifests itself daily. Our thanks to all of you for making it possible.

Respectfully Submitted,

Martin J. Walsh, Director

## Veterans Services

### Members:

Martin J. Walsh	Director
Regina B. Jackson	Assistant

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their families as mandated by Massachusetts General Law Chapter 115. We can assist eligible, needy veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans' Services. In CY 1999 we averaged \$5,527 per month in benefits paid out. The State reimbursed Chelmsford 75% of these benefits. We have about 12 active cases per month. Our reimbursement from the State is paid quarterly and runs approximately 10 months behind the authorizations.

In addition to Chapter 115 cases, we receive about 25 requests for information and help per month from citizens dealing with a wide range of issues. We process the paperwork for the State \$1,500 annuity for 100% (service connected) disabled veterans and for Gold Star spouses. We help veterans who are not eligible for the Chapter 115 program, find alternate means of assistance with other state and federal resources. We hold a monthly meeting for veterans at the Senior Center, and all are welcome. This past November we held "Operation Recognition" at Chelmsford High School, which awarded diplomas to 10 Chelmsford World War II veterans, who unselfishly sacrificed their youth and opportunity in defense of their country. Our office welcomes and supports intergenerational efforts that help to maintain the historical legacy of veterans who served during the various wars. We also organize the Veterans' Day observance and help with the Memorial Day flag honors.

Our office is located in the Community Center (Old Town Hall) in Chelmsford Center. This office is open M/W/F 8:30 - 4:00. Our phone number is #250-5238. If you need help when the office is closed call Marty Walsh at the Senior Center #251-8692. If you are unable to visit our office and need a home visit, please call and we will be happy to schedule a convenient time. Thank you.

# TOWN COMMITTEES AND COMMISSIONS

## Board Of Appeals

### Members:

Harold Organ, Jr., Chairman  
John Coppinger, Vice Chairman  
Eileen Duffy  
Gustave Fallgren  
Ronald Pare'  
John Blake, Alternate  
Paul Landry, Alternate  
Katie Roark, Alternate  
Doris McClay, Principal Clerk



Front Row: Ronald Pare'; Gustave Fallgren; Harold Organ, Jr., Chairman; Eileen Duffy; John Blake, Alternate  
Back Row: Paul Landry, Alternate; Katie Roark, Alternate; John Coppinger, Vice Chairman



	<u>Total</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>
Variances	35	24	3	7
Special Permits*	22	16	3	2
Comprehensive Permit**	1	1	0	0
Total	58	41	6	9

One application for a Special Permit and a Variance is still pending before the Board.

\* One Special Permit petition was remanded back to the Board for reconsideration

\*\*Modification of a Comprehensive Permit

The Board welcomed Katie Roark to the Board. The Board saw a decrease in the number of applications compared to last year. The Board wishes to express its gratitude to the Board of Health, Sign Advisory Committee, Conservation Commission, Planning Board, Building Inspector, Community Development Coordinator, Town Engineer and Board of Selectmen for their assistance and cooperation.

## Celebrations Committee

### Members

Walter R. Hedlund, Chairman

James K. Gifford

Robert J. Kelley

David Marderosian

Jeffrey W. Stallard

The 32<sup>nd</sup> Annual 1999 Fourth of July Celebration was once again a tremendous success. Special thanks to Chelmsford Lions Club, Chelmsford Lodge of Elks No. 2310, Chelmsford Art Society, Chelmsford Community Band and many other Chelmsford volunteer organizations. Many thanks to Department Heads and personnel of the Fire, Police, D.P.W., Highway and Parks and the Town Manager and Board of Selectmen.

Special thanks to the Chelmsford Auxiliary Police and Explorers Troop who volunteered many hours. The Celebrations Committee is now planning for the 2000 Annual Fourth of July Celebration, it's 33<sup>rd</sup> year.

Respectfully submitted,

Walter R. Hedlund, Chairman

# Cemetery Commission

## Members:

Jean R McCaffery, Chairman  
Gerald L. Hardy  
James F. Dolan

## Cemetery Department Personnel:

John Sousa, Jr.	Superintendent
Jorge Caires	Working Foreman
Kenneth Frazier	Backhoe Operator
Patrick Caires	Truck Driver
Eileen Johnson	P.T. Clerk
Claudio Caires	Special Laborer
Justin Johnson	Special Laborer
Eduardo Correia	Temporary Special Laborer

The Cemetery Commission is pleased to report some noteworthy accomplishments and highlights of 1999 to the citizens of Chelmsford.

The Cemetery maintenance staff planted thirty shade trees in recently expanded areas at Pine Ridge Cemetery to continue beautification efforts. Preliminary site work also began in future Section H at Fairview Cemetery. These efforts will result in the availability of over 200 new gravesites for the year 2000.

With the assistance of the MIS Department, the Cemetery Commission established a Homepage linked to the Town of Chelmsford's web page, which can be found at [www.townhall.chelmsford.ma.us](http://www.townhall.chelmsford.ma.us). We believe this will make it more convenient for citizens to contact the Department via the Internet for cemetery and genealogical information.

During the Fall, the Commission worked in cooperation with the Town Manager's office to become the first municipality in the Commonwealth to establish a new prepaid burial fee program. The program provides residents with the option of "locking-in" future burial costs at today's rates while allowing the Town to earn interest on the prepaid funds to offset future fee increases.

The Commission believes this program will assist an increasing number of residents who are interested in planning their final arrangements, particularly for persons who may be hospitalized or placed in a care facility for an extended period.

There were 145 interments during the year including 28 cremation interments, which accounted for 19% of total interments. There were 109 cemetery lots sold during the year, which represents a 21% increase in lot sales over 1998.

The Cemetery Commissioners wish to thank Patrick Caires for serving as Backhoe Operator during the year as needed, due to the absence of an injured employee.

The Cemetery Commissioners would like to commend the Department staff members for working diligently to keep Chelmsford's six cemeteries well-maintained and attractive public burial places.

Respectfully submitted,

## Commission On Disabilities

The Chelmsford Commission on Disabilities held ten meetings during the past year. Meetings are held in the Town Hall on the third Tuesday of each month (except August and December) at 7:30 P. M.

The following measures have been implemented to make the commission more accessible to the citizens of Chelmsford.

1. A telephone line (tel. # 978-250-9689) with an answering machine has been installed at the Town Hall.
2. A web site has been created on the Town Web site ([www.townhall.chelmsford.ma.us](http://www.townhall.chelmsford.ma.us)) to allow internet users access to information about the Commission and disability related issues.
3. Access Issue Feedback Forms have been placed in the Town Hall, Senior Center and Library.

Commission members have conducted accessibility issue surveys with over twenty businesses throughout the town. Members also have assisted ADA Coordinator Ralph Hickey with access surveys of The Center School and The New Library. Last Fall Commission members, along with Town Clerk Mary St.Hilaire, Assistant Clerk Betty Delaney, and School Department Maintenance Supervisor Gary Persichette performed an access survey of all Polling Places throughout the Town of Chelmsford to assure complete accessibility for all disabled voters of Chelmsford.

In our role as advocates for the disabled community, members of The Commission have been pro-active in the following areas.

1. Last March members testified before The Commonwealth of Massachusetts Joint Commission on Health Care relating to the issue of catastrophic drug coverage for the Disabled Community and Senior Citizens.
2. At the invitation of the Town of Westford, Commission members participated in a Disability Health Fair at the Abbot Middle School in Westford on the 25th of September to promote Public awareness of Disability Issues.
3. On the 20th of October Chairman Thomas Fall testified at a Public Hearing held by The Commonwealth of Massachusetts Architectural Access Board in Boston, MA strongly opposing a change in regulation which mandates the attendance of any complainant at Architectural Access Board Hearings. It is the position of the Commission this would result in an unnecessary hardship and burden, both financially and physically, on the complainant. The Access Board should act on behalf of the complainant.
4. Commission member Marti McCuller traveled to Washington D.C. at her own expense to monitor Congressional Hearings concerning Internet Access for The Disabled.



5. The Commission voted to appropriate the sum of \$500.00 to the Byam School Playground Committee to be used towards the building of a handicap ramp.

The Commission would like to express their appreciation to Town Manager Bernard Lynch, Selectman Michael McCall, and many other Town Officials for their support during the past year.

Respectfully Submitted,

Thomas Fall - Chairman

Leonard Olenchak - Vice Chair

Sandra Momaney - Secretary

Marti McCuller - Treasurer

Patricia Raynor

Dr. John Duggan

Fredrick Marcks

Suzanne Donahue

Ralph Hickey - ADA Coordinator

Kathi Geisler - Associate Member

Linda Fall Associate Member

## Community Services Council

### Members:

Kathy Cryan-Hicks, Library

Susan Carmeris, Cultural Council

Kit Harbison, Resident

Holly Rice, Recreation

Matt Scott, Cable Television

Marty Walsh, Council on Aging

The Chelmsford Community Services Council was formed by the Town Manager to coordinate and expand Chelmsford's recreation and cultural opportunities. By improving and expanding the delivery of these services we hope to enrich the quality of life in the Town of Chelmsford as well as increase our sense of community.

The Chelmsford Community Services Council continues to deliver over 13,000 copies of the *Chelmsford Community Newsletter* to Chelmsford residents. The *Chelmsford Community Newsletter* was designed to increase the awareness of the programs and services that Chelmsford offers its citizens. These programs may be educational, cultural, recreational or all of the above. In addition to being a guide for seasonal activities, the *Chelmsford Community Newsletter* will provide information about the how and why of town services to better understand government operations.

The Chelmsford Community Services Council continues to sponsor the annual Winterfest event. This extremely successful and fun-filled weekend includes the chowderfest, ice-skating, hay rides, tearoom, variety show, carving of ice sculptures and much more. We will continue to offer a full slate of both indoor and outdoor activities for the entire community for future Winterfest Weekends. Numerous organizations in town sponsor specific events at various locations throughout Chelmsford. A very special thank you to Peggy Dunn for her continued dedication to the Winterfest event!

We would like to thank all that support the *Chelmsford Community Newsletter* and the annual Winterfest event.

## Conservation Commission

### Members:

David McLachlan, Chairman

Michael Jasinski, Vice Chairman

Lynne Davis

John Smaldone

William R. (Bob) Greenwood

Marc Grant

Jody Borghetti

Andrew Sheehan, Community Development Coordinator

Alison McKay, Conservation Officer

In 1999 the Conservation Commission welcomed two new members, Marc Grant and Jodie Borghetti. They replaced Charlene Parlee who resigned from the Commission, and Chris Garrahan who was elected to the Planning Board. Alison McKay was also added to the Commission's staff as Conservation Officer.

The Commission continued to make improvements to its reservations, town forests, and conservation lands. The Commission received a Forest Stewardship Grant from the Department of Environmental Management to prepare a forest inventory and management plan for Thanksgiving Forest and Russell Mill Forest. Implementation of these plans is anticipated for 2000. Also at Russell Mill Forest, Shannon Conrad completed a trail mapping and trail identification project to earn her Gold Award, the highest rank in Girl Scouting. The Commission also received a Conservation Restriction from Charles Wojtas on 14.88 acres of land at Frank's Farm, a Planned Open Space Residential Development off Concord Road. This Conservation Restriction will ensure that the land forever remains in a natural state. Finally, the Commission received conditional approval of the Open Space & Recreation Plan from the Massachusetts Division of Conservation Services. The Open Space & Recreation Plan is a master plan for enhancing and expanding the Town's open space and recreation facilities, and is a prerequisite for certain State grant programs.

As has been the case for several decades, the majority of the Conservation Commission's time was devoted to wetlands protection. The Commission reviewed a total of 61 permit applications under the Wetlands Protection Act and Chelmsford Wetlands Bylaw. Of these applications, 31 were Notices of Intent and 30 were Requests for Determination. The Commission also devoted considerable time to the review of two Environmental Notification Forms (ENF) filed under the Massachusetts Environmental Policy Act (MEPA). These ENF's were for the Barnes Terrace water supply well and the Bruce Freeman Bike Trail. Compliance with wetlands regulations also appeared to improve in 1999, as the Commission took enforcement action on only one wetland violation.

The following is breakdown of wetlands permit applications since 1996:

	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
Requests for Determination	30	51	48	31
Notices of Intent	21	24	32	30
Total	51	75	80	61

## Cultural Council

1999 Membership: Donna Thoene, Judy Jumpp, Carol Merriam, Hilde Griffin, Louis Stamas, Kathy O'Brien, Linda Carney and Ronalee Sayers. Susan Carmeris and Judy Fichtenbaum resigned in June after fulfilling the maximum term of six years. The Chelmsford Cultural Council is comprised of nine volunteers from the Chelmsford community who are appointed by the Town Manager. The council finished 1999 with one open seat. Ten meetings were held on the second Wednesday of the month at the Town Offices.

The Chelmsford Cultural Council (CCC) is a local agency of the Massachusetts Cultural Council (MCC) and was established to carry out the mission of the state agency by supporting programs that promote access, education, diversity and excellence in the arts, humanities and interpretive sciences. The CCC allocates state funds for these disciplines through a local re-granting program. The programs which the CCC chooses to fund help to improve the quality of life for our residents and contribute the economic vitality of our community.



In addition to re-granting state funds, the Chelmsford Cultural Council continued its tradition of actively promoting the arts, humanities and interpretive sciences in Chelmsford through the following events:

- funded the Alan Stone Quartet on Winterfest Weekend
- organized and funded prize money for our annual photography contest which was displayed during Winterfest Weekend and enjoyed by hundreds of people
- held our annual community input meeting in March to brainstorm future funding priorities with citizens who are interested in the arts
- funded Quintessential Brass at the Chelmsford Holiday Prelude festivities
- presented the fifth annual “Angel-of-the-Arts” awards to Linda Emerson and Donna Johnson for their support of and dedication to cultural programs in Chelmsford.

Donna Thoene, Chair

## Finance Committee

### Members:

Clare Jeannotte    Chairman  
William Curry    Vice Chairman  
Samuel Chase  
Mary Frantz  
William Gilet, Jr.  
Dwight Hayward  
Eugene Schwamb

The Finance Committee is comprised of seven members who are appointed by the Town Moderator to three-year terms.

The Finance Committee is the arm of Town Meeting whose primary mission is to study and make recommendations on the town budget and warrant articles to be considered by the Town Meeting Representatives.

There are two Town Meetings each year; the spring meeting commences on the last Monday in April and the fall meeting is held at the end of October.

Prior to the Spring Town Meeting, the Town Manager presents his proposed budget and capital improvement program for the upcoming fiscal year with accompanying budget message and supporting documents to the Finance Committee.

Each Finance Committee member acts as a liaison to various town departments and boards. Prior to the public hearing, the Finance Committee liaison meets individually with the department head to review the department's budget request. Weekly hearings are held from December through April to hear, analyze and discuss departmental budgets and warrant articles. Each department or independent board is given the opportunity to present their budget and respond to questions and concerns raised by Finance Committee members. Based on its deliberations, the Committee makes a recommendation on each line item of the budget and each warrant article.

Similar to the budget hearings, the Committee also meets with petitioners, proponents and other interested parties, whether in support or opposition of proposed warrant articles that are to be considered at the Spring or Fall Town Meetings. After consideration of each warrant article, the Committee votes on its recommendation. In certain instances, when the article has no financial implication to the Town, the Committee may vote to make "no recommendation" on the article.

The recommendations of the Committee are published in the Spring and Fall Report Books, which are available to residents and Town Meeting Representatives. Additionally, the Report contains financial data specific to the Town and other useful information.

The Finance Committee also has one or more liaisons assigned to all major capital committees including the School Building Needs Committee, Police Station, Adams Library and the Center School Building Committee. The liaisons are responsible for keeping the Committee informed about a project's progress and financial status.

In accordance with the Town Charter, "The duty of Town Meeting Representatives is to keep abreast of town business and review materials forwarded to them by the Board of Selectmen and Town Manager. It is expected that town meeting members will attend meetings of multiple member bodies, attend hearings held by the Finance Committee and actively prepare for each session of the town meeting." The Finance Committee both encourages and welcomes attendance and participation of town meeting members and residents at any of their meetings.

## **Historical Commission**

The Commission has again been very active in the past year. Ongoing projects include the placing of historical signs on appropriate properties in Town; historic inventories of 100+ year old buildings; continuing the attempt to have the stone arch railroad bridge placed on the National Historic Register; continuation of Chelmsford's annual "Preservation Day" and an ongoing advocacy for endangered historical sites in Town like the North Town Hall.

In May our second annual "Preservation Day" was held in North Chelmsford Village with many activities including a historical photo display at the McKay Library and the Congregational Church. We also had a self-guided walking tour of the village and a living history presentation by the recreated "28<sup>th</sup> Massachusetts Volunteer Infantry."

We would like to thank everyone who has helped in our activities over the past year and look forward to an even busier future.

Respectfully submitted,

Linda Prescott, Chairman

John Alden

John Goodwin

Florence Gullion

George Merrill

Martha Sanders

Jeffrey W. Stallard

Ellen Greene, Clerk

## Historic District Commission

Members.

Peggy Dunn, Chairman

Steve Stowell, Vice Chairman

Tom Doyle

Jack Handley

Brenda Lovering

John Alden, Alternate

Phil Currier, Alternate

The Historic District Commission functions as a regulatory commission for the benefit of the town. A small area of the Town's center section is under the commission's authority. The objective of the Historic District Commission is to provide a expeditious application and review relative to the physical modification to the residences and businesses with the District. Regular meetings are held on the first Monday of each month at the Town Offices.

During the past year, 17 applications were received for review by the Commission; 17 applications were accepted, 4 public hearings were held, and 13 public hearings were waived. Thirteen Certificates of Appropriateness, 2 Certificates of Non-Applicability, and 2 Certificates of Hardship were issued.



## **Holiday Decorations Committee**

### **Committee Members -1999**

Linda Harrington, Chairman  
Tink Nussbaum, Co-Chairman  
Carol Gillette, Music  
Ellen Donovan, Treasurer  
Jean Kydd  
Jacqueline Wunschel  
Carrie Bacon  
Iris Larssen  
Ruthann Burkinshaw  
Donna Ready  
Lynn Lemaire  
Jay Cahill  
Gail Myers

### **Departmental Mission Statement:**

The Holiday decorating Committee is a group of volunteers who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center the first Sunday in December. The committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on the Chelmsford Common, the Old Town Hall and the Chelmsford Business District. In addition to the lighting the committee also organizes musical talent who volunteer their time, arrange the hay rides, assist "Piney the Talking Tree" and "Santa" with more than 500 children who come to see them

### **Budget:**

While the Town sanctions the Committee, we receive no funds and work from donations given to us by several groups and individuals. We are especially grateful this year to the Chelmsford Business Association, the Chelmsford Rotary Club, the Chelmsford Fire Union, the Chelmsford Police Union and The Lowell Five Cents Savings Bank.

### **Goals and Objectives:**

Our goal for the year 2000 is to have the fourth hayride added to the Center Business District to make the waiting time less for our increasing number of participants. We will have to secure the necessary funds to do this but feel we will be able to obtain our goal. We have increased our number of musical and vocal groups over the years and hope to continue receiving their much appreciated talents for the upcoming year. We thank the Police department, Police Auxiliary, Fire Department and the Highway departments for their continued help and cooperation which has made our event possible and a huge success. We feel fortunate to have so many residents support our efforts and thank all those who give so freely of their time and talents to make this once-a-year event possible.

Linda Harrington, Chairman

## Housing Authority

During 1999, the Chelmsford Housing Authority has continued to witness a sharp increase in the need for affordable housing for families, elderly and disabled individuals. The average waiting period for elderly disabled housing has risen dramatically with preference to local veterans. Currently, the waiting period for state aided elderly disabled housing is as follows: Local/Veterans 3 to 6 years, Local Residents 6 to 8 years, Non-residents 10 years or more. Our agency is not able to meet the current demand for affordable housing.

The Section 8 Rental Assistance Program has been closed for over a year. During 1999, the Chelmsford Housing Authority received an additional award of 75 new Section 8 Vouchers. The low vacancy rate in Chelmsford has made it quite difficult to house low-income families in town. There does not appear to be any immediate solution to this problem as rents are continuing to rise and no new units are being constructed.

Over the next few years, the Authority will continue to build stronger relations with Elderly Services of the Merrimack Valley, the Chelmsford Rotary Club, and the Greater Lowell Technical High School. All three of these organizations have contributed greatly to improving the quality of life for our elderly/disabled residents. The Authority is interested in acquiring new land for the future construction of additional elderly/disabled units.

The Chelmsford Housing Authority programs as of December 31, 1999 provided a total of almost 500 units of low-income housing: 176 elderly, 258 family, and 22 handicapped. Our state-aided units include Chelmsford Arms completed in 1974, which has 56 regular units and 8 handicapped units. The Middlesex Community residence for the mildly to moderately retarded was purchased in 1974 and has 6 units. Six, two bedroom condominiums in Pickwick Estates were purchased in 1981. McFarlin Manor, completed in 1981, has 43 regular units, 3 handicapped units, and a four bedroom congregate unit, which serves the semi-independent elderly. Delaney Terrace, finished in 1990, has 48 units, 3 of, which are handicapped, and a one, 4 bedroom congregate unit for the frail elderly. These developments are funded under Chapter 667. Under the 705 Family Program, 11 units are scattered around Chelmsford. The Chapter 689 program is able to serve up to 8 individuals in the facility based respite care development located on Groton Road. The Section 8 Program serves approximately 250 families in the communities of Chelmsford, Tyngsboro, Dracut, Westford, Carlisle, Littleton, Pepperell, Groton and Lowell.

Members of the staff include David J. Hedison, Executive Director, Linda Dalton, Office Administrator, Nancy Harvey, Housing Choice Program Manager, Michelle Hudzik, State Housing Manager, Vacant -Program Coordinator, Richard O'Neil, part-time Maintenance Mechanic, Michael Harrington, and Manuel Mendonca, both Grounds Keeper/Maintenance Laborers. Regular meetings are held at McFarlin Manor, 10 Wilson Street at 7:30 p.m., on the first Tuesday each month. The Annual Meeting is the first Tuesday in May. All meetings are open to the public. The Chelmsford Housing Authority Board of Commissioners would like to thank the residents of Chelmsford and Town Officials for their continued support and cooperation.

## Chelmsford Housing Authority Board of Commissioners

NAME	TITLE	TERM EXPIRES
Lynn M. Marcella	Chairman	2002
Pamela Turnbull	Vice Chairman	2003
Scott Johnson	Treasurer	2003
Denise Marcaurelle	Asst. Treasurer	2000
Leonard Westgate		2000

## Planning Board

### Members:

Robert Morse, Chairman  
Susan Carter, Vice Chairman  
Charles Wojtas, Clerk  
Pamela Armstrong  
Christopher Garrahan  
James Good  
Kim MacKenzie  
Doris McClay, Principal Clerk

The Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in the State and Local Zoning By-law. The process involves the review of subdivision and site plans at a public hearing. The Planning Board is committed to protecting and maintaining the residential character and integrity of Chelmsford.

1999 was a busy year for the Planning Board and one which resulted in several new members. Eugene Gilet retired his seat after 32 successive years on the Board, and was succeeded by Christopher Garrahan, former Chairman of the Conservation Commission. Tracey Wallace Cody, after serving for over six years, resigned her position as Chairman in order to concentrate on her growing family (Chelsea Cody, born January 2nd, 2000). Pamela Armstrong, active in many facets of the Chelmsford school system and Town government, was appointed in her place.

The Master Plan By-law Review Committee, in a continuing effort to implement the Town Master Plan, sponsored the creation of a new zoning district and a new section of zoning regulations at the October Town meeting. The Center Village Zoning District seeks to preserve, maintain and enhance the historic charm of the Central Square area.

	Total	Approved	Denied	Withdrawn
Total site plans*	22	18	0	4
Minor site plans	2	2	0	0
Subdivisions**	4	4	0	0
Preliminary subdivisions	1	0	0	1
Subdivision control law not required	25	25	0	0

\* The Planning Board approved a total of approximately 469,399 square feet of commercial and industrial development.



**\*\*One of these subdivision applications was a modification of an approved subdivision plan. The Planning Board approved 10 house lots and a 72 unit Independent Senior Living Facility.**

The Planning Board wishes to express its gratitude to the Board of Health, Department of Public Works, Police Department, Conservation Commission, Water Districts, Fire Department, Sewer Commission, Building Inspector, Community Development Coordinator and the public for their assistance and cooperation.



Front Row: Robert C. Morse, Tracey Wallace Cody, Charles Wojtas  
Back Row: Chris Garrahan, Kim J. MacKenzie, James P. Good, Susan Carter

## Veterans' Emergency Fund

Balance as of January 1, 1999	\$22,590.67
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### ADD RECEIPTS:

The MassBank for Savings, Reading, MA, Regular Savings, Interest	684.21
The MassBank for Savings, Reading, MA, Certificate Account, Interest	99.12
Total Interest Received:	83.33

Balance on Hand as of January 1, 1999 and Interest Income as of December 31, 1999	\$23,374.00
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### ASSETS

MassBank for Savings, Account #91-1287909	\$15,790.66
MassBank for Savings, Account #92-20556968	7,583.34

Total Assets	\$23,374.00
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### LIABILITIES

Total Liabilities	None
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Total Assets, Less Liabilities, as of December 31, 1999	\$23,374.00
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Respectfully yours,

Alfred H. Coburn, Treasurer

## Veterans' Emergency Fund Committee

This past year of 1999 was a quiet one for the Veterans' Emergency Fund Committee since no applications for assistance were received from Veterans of World War II.

Requests for assistance should be sent to the Veterans' Agent of the Town. Assistance is given after an investigation and review in the form of material grants. No cash grants are approved.

The fund has increased due to interest income received from savings accounts. The present balance is \$23,374. Present membership of the committee is as follows:

Precinct 1	Robert P. LaPorte
Precinct 2	Carl J. Lebedzinski
Precinct 3	John J. Kenney
Precinct 4	Thomas E. Firth, Jr.
Precinct 5	Frederick H. Reid
Precinct 6	Alfred H. Coburn
Precinct 7	Allan H. Greenhalgh
Precinct 8	Neal C. Stanley
Precinct 9	Lloyd C. Greene, Jr.

The committee extends its thanks for the help given by other Town officials during the past year.

Respectfully yours,

Alfred H. Coburn, Chairman



# TOWN MEETINGS AND ELECTIONS

## Town Election April 6, 1999

\*Candidate for reelection      Prec 1   Prec 2   Prec 3   Prec 4   Prec 5   Prec 6   Prec 7   Prec 8   Prec 9   TOTAL

### MODERATOR 3 Year Term (1)

Blanks	54	33	49	30	47	35	39	40	58	385
Dennis E. McHugh*	203	122	251	171	190	267	227	182	221	1834
Write-In	0	0	1	0	0	0	0	0	2	3
Misc	0	0	0	0	0	2	0	0	0	2
TOTAL	257	155	301	201	237	304	266	222	281	2224

### SELECTMAN 3 Year Term (1)

Blanks	64	40	68	33	56	45	54	41	57	458
Stuart G. Weisfeldt*	187	114	232	168	181	258	211	181	219	1751
Write-In	6	0	1	0	0	1	1	0	2	11
Misc	0	1	0	0	0	0	0	0	3	4
TOTAL	257	155	301	201	237	304	266	222	281	2224

### SCHOOL COMMITTEE 3 Year Term (2)

Blanks	181	110	203	130	170	201	180	157	186	1518
Judith B. Mallette*	156	83	190	112	135	206	181	147	173	1383
Sheila E. Pichette	169	116	208	159	162	200	168	138	201	1521
Write-In	5	1	0	1	7	1	2	2	2	21
Misc	3	0	1	0	0	0	1	0	0	5
TOTAL	514	310	602	402	474	608	532	444	562	4448

### LIBRARY TRUSTEE 3 Year Term (3)

Blanks	266	172	314	204	268	267	239	225	298	2253
Richard E. DeFreitas	161	89	189	125	144	206	174	134	179	1401
Elizabeth A. McCarthy*	178	109	200	141	156	229	192	162	192	1559
Margaret E. Marshall*	165	95	197	133	143	209	192	145	174	1453
Write-In	0	0	0	0	0	1	0	0	0	1
Misc	1	0	3	0	0	0	1	0	0	5
TOTAL	771	465	903	603	711	912	798	666	843	6672

### BOARD OF HEALTH 3 Year Term (2)

Blanks	31	17	53	24	33	30	26	28	43	285
Stephanie J. Levell	107	59	90	91	118	132	111	69	120	897
Peter Dulchinos *	119	79	157	85	86	141	129	124	118	1038
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	0	0	1	1	0	1	0	1	0	4
TOTAL	257	155	301	201	237	304	266	222	281	2224

### PLANNING BOARD 3 Year Terms (2)

Blanks	120	70	169	86	117	129	127	112	134	1064
Christopher T. Garrahan	137	89	176	103	118	164	154	127	140	1208
Robert C. Morse*	161	100	142	135	147	194	176	131	215	1401
Glenn A. Kohl	95	51	115	77	92	121	75	74	73	773
Write-In	0	0	0	0	0	0	0	0	0	0
Misc	1	0	0	1	0	0	0	0	0	2

TOTAL	514	310	602	402	474	608	532	444	562	4448
<b>SEWER COMMISSION 3 Year Term (2)</b>										
Blanks	181	101	199	120	180	197	173	151	205	1507
John F. Souza	159	100	188	139	138	194	164	136	177	1395
Richard J. Day *	173	109	214	143	156	215	194	156	179	1539
Write-In	0	0	0	0	0	2	1	1	1	5
Misc	1	0	1	0	0	0	0	0	0	2
TOTAL	514	310	602	402	474	608	532	444	562	4448
<b>HOUSING AUTHORITY Unexp 1 Year Term (1)</b>										
Blanks	39	20	66	34	48	51	34	36	48	376
Alyson G. Stowell	98	56	110	86	86	114	53	68	107	778
Denise Marcaurelle	120	79	124	81	103	139	179	118	125	1068
Write-In	0	0	1	0	0	0	0	0	0	1
Misc	0	0	0	0	0	0	0	0	1	1
TOTAL	257	155	301	201	237	304	266	222	281	2224
<b>CEMETERY COMMISSION 3 Year Term (1)</b>										
Blanks	69	27	62	44	64	69	63	50	81	529
James F. Dolan*	187	128	235	157	172	235	203	172	199	1688
Write-In	1	0	2	0	1	0	0	0	1	5
Misc	0	0	2	0	0	0	0	0	0	2
TOTAL	257	155	301	201	237	304	266	222	281	2224
<b>QUESTION 1</b>										
Blanks	63	34	62	38	59	87	60	39	56	498
Yes	122	88	174	100	120	145	153	122	148	1172
No	72	33	65	63	58	72	53	61	77	554
TOTAL	257	155	301	201	237	304	266	222	281	2224

## Annual Town Meeting April 26, 1999

The Moderator Dennis J. McHugh called the Annual Town Meeting to order at 7:30 PM. He recognized the presence of a quorum. There were 151 Town Meeting Representatives present at the Senior Citizen Center on Groton Road. The Moderator went over the Town Meeting procedures. He announced that the Town was to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association of the USA and Canada. This is a national award and present at this meeting is John LaFleche the Massachusetts Representative of this association. He requested permission from the Representatives to allow Mr. LaFleche to address the Body because he is not a resident. **Motion carried, unanimously.**

John LaFleche explained the purpose and criteria of receiving this award. The budget had been reviewed and rated favorably by an expert panel of independent budgeting professionals across the county. It reflects the commitment of the Town Manager, Board of Selectmen and the Assistant to the Town Manager as well as the expertise professionalism and many hours of hard work by staff involved in the preparation of the budget to insure that the highest principals of governmental budgeting are met. In order to receive the award the Town had to satisfy national recognized guidelines for effective budget presentation. These guidelines were designed to assess how well the budget document fulfills four major purposes. 1st it should serve as a policy tool. It should list pragmatic and physical goals for the upcoming year. 2nd it should present a clear financial plan listing all expenditure and revenue sources for the prior year the current year and project the Towns financial conditions for the end of the fiscal year. 3<sup>rd</sup> it should be a guide for the Towns operations. 4<sup>th</sup> the budget should serve as a communications medium. Provide summary information about the Town programs, services and finances in manner suitable for the media and general public. This award program started in 1984, only 650 entities out of the 5000 members have received this award. It is the only national award program in governmental budgeting. He then presented the award to the Chairman of the Board of Selectmen Stuart Weisfeldt. Selectman Weisfeldt accepted the award on behalf of the Board of Selectmen he thanked the Town Manager and his staff for doing an excellent job. The Body responded with a round of applause.

The Moderator announced that Selectman Weisfeldt moved that the reading of the Constables return of the warrant be waived. **Motion carried, unanimously.** Selectman Weisfeldt then moved that the reading of the warrant be waived. **Motion carried, unanimously.** The Moderator then requested permission from the Representatives to allow Bernard DiNatalie of the School Department to address the Body if necessary regarding the School Budget. **Motion carried, unanimously.**

**UNDER ARTICLE 1.** Selectman Stuart G. Weisfeldt moved that the Town vote to hear reports of the Town Officers and Committees.



State Representative Carol Cleven came forth and presented a report highlighting the progress of bills passed and areas of concerns addressed by the Elected Officials and citizens of the Town. The Route 3 bill was heard and re-filed by the Governor and the Chairman of the Senate Transportation Committee. The Committee will not act upon it until after the budget. The progress of the Bike Path is still ongoing. Funding for the improvements of the intersections of Route 4 (North Rd) with Parkhurst Rd, Dalton Rd, and Davis Rd were vetoed by the Governor last year. The Speaker of the House did not allow this to be removed and she has requested that amendments to this upcoming budget be made to include it. The revitalization of Central Square has been approved but not authorized yet. She will file amendments to include this if it's not in the budget. In regards to the Sewer project, monies are proposed to be available in the form of revolving funds and some grants. School aide formula will not change this year. It is felt that it may change at the expiration of the education reform bill, possibly by the fall a new formula may be in effect. A number of bills are being proposed regarding health care. She also mentioned that she is available at the Town Office Building every third Friday of the month from 10 AM to 12 Noon.

**UNDER ARTICLE 2.** The Moderator read the motion then stated that he would read each of the total line items asking for the need of discussion or questions. He began with Municipal Administration through Debt and Interest, reading the Personnel Services and Expense totals under each. The Town Manager Bernard Lynch then addressed the Body. He first commented on the award presented by the GFOA. He said that only five other communities in Massachusetts have received this award; it is something that has been worked on for a number of years. It's a combine effort of the Board of Selectmen, the Finance Committee, and the Town Meeting Body. The information that the Body demands from himself and staff, in order to analyst and vote on the budget. He expressed particular credit to John Codderre Assistant to the Town Manager who gave tremendous effort on moving the budget document forward to the point that it is at. The Body responded with a round of applause. The Town Manager then went on to say that he is presenting a "balanced budget." Not just in terms of its expenditures, but in terms of the services provided. There are no dramatic changes. The Town is staying on course with its financial plan, investing in the educational system for both the public and Nashoba Schools. Continuing funding Public Safety, regarding fire and traffic enforcement and police presents. Continuing to invest in the infrastructure regarding the Sewer project, Land Use Management and Recreational programs. He then gave a brief synopsis of the budget in terms of where the money comes in from and goes out. 68% of the funding comes from local property taxes. He went over the proposed revenue figures, and said that adjustments may be made in the fall depending on the State revenue received. He then showed the breakdown of the direct service costs concerning education, public safety, community services, warrant articles, debt and interest and non-appropriated expenses. Before there was any questions and discussions, the Moderator made a point of order. A Special Town Meeting had been posted for 8:00 PM. Seeing that it was now 8:10 PM, he felt that the Special should be addressed, then at the conclusion of the Special come back to Article two. Karen Ready then moved to adjourn the Annual Town Meeting at this time in order to address the posted Special Town Meeting. The Moderator asked for a vote on this motion to adjourn, **motion carried, unanimously**. The Meeting adjourned at 8:10 PM.

## Special Town Meeting April 26, 1999

The Moderator Dennis E. McHugh called the Special Town Meeting to order at 8:10 PM. He recognized the presence of a quorum. There were 151 Town Meeting Representatives present at the Senior Center on Groton Road.

Selectman Stuart Weisfeldt moved that the reading of the Constables return of the warrant be waived. **Motion carried, unanimously.** Selectman Weisfeldt then moved that the reading of the entire warrant be waived. **Motion carried, unanimously.**

**UNDER ARTICLE 1.** Town Manager Bernard F. Lynch moved that the Town vote to amend Article 3 as voted at the Annual Town Meeting held on April 24, 1994 as amended by Article 1 of the Special Town Meeting held on April 27, 1998, by increasing the amount to be borrowed for the purpose of renovating the Center School for use as an educational facility from \$7,393,399 to \$7,935,000, and further to declare that this appropriation shall be deemed an emergency measure necessary for the immediate preservation of the peace, health, safety or convenience of the Town.

The Town Manager explained that short of any extreme unforeseen circumstances this is the final vote needed for appropriating funds for the Center School project. The project did have additional costs that were associated with the asbestos floor tiles, wood joists in the roof structure as well as the normal costs due to renovations. This number also includes the cost for technology, which in the warrant books shows in the Capital Budget article. If this article passes then the amount of \$341,800, will be reduced from the Capital Planning Budget, which is a better accounting purpose for the State reimbursement. The State will reimburse this project 64% level so the actual cost is 36 cents on the dollar. He stressed that even though this total is a larger amount of money then first anticipated to renovate the building, it is still substantially less then the cost to built a new elementary school which clearly the Town has a need for, due to the current school population. D. Lorraine Lambert questioned if she could add \$88,000 for a Library at the Center School, it was mentioned in the papers that this was being cut. The \$88,000 is already in this total figure for books. He explained that as the money became tighter and tighter certain costs were bid out in stages for equipment and furnishings She questioned if this is the cost for the room or does it include the books. It is for both room and books. Robert Hall questioned that during the construction money had been allocated for furnishings; does this increase restore the money back into furnishings? Yes it does, \$400,000.00 will now be available for the Library and other equipment. Arthur Carmen questioned if this figure will now include the money needed for a playground at the School? Right now the \$40,000.00 is on the contingency budget for funding, as long as there are no further unexpected expenses. However, if expenses do occur then there will be no funding for a playground and it will have to be addressed at a later time. Gary Matthews says that this project has come before the Body for further increases. He questioned the management of the project. The Manager explained that this project was originally funded in 1994, which was based on the cost estimates at that time. When it was put out to bid last year there was a different construction market and certain changes in the codes brought additional changes to the costs. There was \$400,000 in the budget for costs escalated but when it was bid out it out stripped that amount. This new amount includes all the construction costs plus the technology costs, which would have been addressed under the Capital



Budget article. The Moderator asked for the Finance Committee's recommendation. Chairman of the Finance Committee Marcia Dobroth said that the Finance Committee was in favor of the article. The Moderator asked for the Board of Selectmen's recommendation, Selectman Weisfeldt said the Board was in favor of the article. The Moderator said that this required a 2/3's vote and asked for a show of hands, **The Moderator declared that the motion passed by a 2/3's vote citing the 2/3's vote by-law.**

**UNDER ARTICLE 2.** The Town Manager asked that this article be withdrawn. The Moderator asked for a show of hands on the motion to withdraw. **The motion carried, unanimously.** The article read as follows. To see if the Town will vote to accept as public ways the layout of a portion of Willis Drive and Twelfth Avenue as shown on a plan on file in the office of the Town Clerk; and to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of making improvements to said ways; and move that the Town vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent domain, or otherwise, for the purpose of securing traffic safety and road improvements, and move that the Town vote to raise and appropriate, transfer and appropriate from the Stabilization Fund, and/or borrow a certain sum of money to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and move that the Town vote to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto, and to authorize the Board of Selectmen to assess betterment's pursuant to General Laws Chapter 80 on those individuals who receive a benefit from said road improvements.

The Town Manager then moved to withdraw articles 3,4,5,6 in order to provide more time to meet with the Water Districts and the Conservation Commission regarding questions. And it is anticipated to bring these articles as well as Article 2 back before the Body in the future for consideration. The Moderator asked for a show of hands on the motion to withdraw these articles. **Motion carried, unanimously.** The articles read as follows:

**UNDER ARTICLE 3.** To see if the Town will vote to authorize the Conservation Commission to grant to the Chelmsford Water District a use and access easement, or such other interest as may be appropriate, in land located off Elm Street and Barnes Terrace, as shown on a plan on file with the Town Clerk and at the offices of the Chelmsford Water District, for the purpose of establishing a well field and public water supply, together with any necessary appurtenances thereto; provided, however, that the Town Manager is hereby authorized to negotiate all terms and conditions of said easement, subject to final approval by the Board of Selectmen, the Conservation Commission and the Commonwealth of Massachusetts Division of Conservation Services, and provided further, that said land shall remain under the control of the Conservation Commission and shall be retained, together with all remaining conservation lands acquired herewith, for conservation and passive recreation use as set forth in Chapter 40, Section 8C of the Massachusetts General Laws and any agreement entered into with the Commonwealth of Massachusetts pursuant to said acquisition.



**UNDER ARTICLE 4.** To see if the Town will vote to approve the filing of a petition in the General Court for the purpose of approving the grant of the use and access easement, or other interest, to the Chelmsford Water District, of land located off Elm Street and Barnes Terrace as shown on a plan on file with the Town Clerk and at the offices of the Chelmsford Water district, for the purpose of establishing a well field and water supply, together with any necessary appurtenances, as such legislative public approval may be required by Article 97 of the Amendments to the Constitution of Massachusetts or otherwise.

**UNDER ARTICLE 5.** To see if the Town will vote to authorize the Conservation Commission to grant to the Chelmsford Water District a use and access easement, or such other interest as may be appropriate, in land located off Meadowbrook Road, as shown on a plan on file with the Town Clerk and at the offices of the Chelmsford Water District, for the purpose of establishing a well field and public water supply, together with any necessary appurtenances thereto; provided, however, that the Town Manager is hereby authorized to negotiate all terms and conditions of said easement, subject to final approval by the Board of Selectmen and the Conservation Commission, and provided further, that said land shall remain under the control of the Conservation Commission and shall be retained, together with all remaining conservation lands acquired herewith, for conservation and passive recreation use as set forth in Chapter 40, Section 8C of the Massachusetts General Laws.

**UNDER ARTICLE 6.** To see if the Town will vote to approve the filing of a petition in the General Court for the purpose of approving the grant of the use and access easement, or other interest, to the Chelmsford Water District, of land located off Meadowbrook Road as shown on a plan on file with the Town Clerk and at the offices of the Chelmsford Water district, for the purpose of establishing a well field and water supply, together with any necessary appurtenances, as such legislative public approval may be required by Article 97 of the Amendments to the Constitution of Massachusetts or otherwise.

**UNDER ARTICLE 7.** Town Manager Bernard F. Lynch moved to amend the Fiscal Year 1999 Operating Budget as voted under Article 2 of the Annual Town Meeting held on April 27, 1998 as amended by the vote passed under Article 8 of the Annual Town Meeting held on October 19, 1998 by making the following changes:

Increase Line Item # 3 Chelmsford Public Schools, by \$275,000 to \$33,253,000

And that the Town transfers and appropriates \$275,000 from available funds to defray such changes.

The Town Manager explained that this is an amendment to the Public School Budget. This money is from the Lottery Funds revenue which had been turned back to the Town. It had been put aside for emergency use and if not needed would have been returned to free cash.

Due to additional costs to the Special Education the School Committee came before the Board of Selectmen and explained that more money would be needed to fund the budget in order to maintain the current level of service. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for discussion, hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 8.** The Moderator said he would read the article then cited that due to a potential conflict he would be stepping from the Chair. Selectman Weisfeldt moved that the Town vote to authorize the Town Manager, with the approval of the Board of Selectmen, to establish the Town of Chelmsford as an electric retail load aggregator in accordance with Section 134 (a) of M.G.L. chapter 164, acting to satisfy the demand for electricity from electricity consumers within the Town, independently or in joint action with other municipalities, by negotiating pricing, terms and conditions for the purchase of electric energy and energy related services, the Town Manager, with the approval of the Board of Selectmen, is further authorized to execute an inter-municipal agreement for this purpose, to develop an energy plan, and to comply further with all requirements for the aggregated purchase of energy and energy-related services as required by the Commonwealth of Massachusetts.

The Town Clerk Mary E. St.Hilaire took over the Chair as the Acting Moderator. The Town Manager explained the article. The Companies that we currently deal with for electricity will no longer be generating electricity. Instead they will become simply the transmission agents for the electricity. We as consumers, as residents, businesses, municipalities, will have the opportunity to buy the electricity on the open market at what ever the most favorable cost is that can be found. If we buy in bulk we could save considerably. By using the deregulation law we won't become an electrical unit, we would become an aggregator. Which means we would solicit proposals from various electric companies either on our own or with other municipalities. Which would make the most sense to go out and buy electricity in bulk or produce a model contract for the procurement of electricity by the consumers within the Town borders, residents or businesses. The Town would not be in the business of buying the electricity or collecting any of the money to pay for the electricity. We would create a package that consumers could utilize in order to realize some savings. This is new territory, the Towns of Bedford and Lexington have moved into this direction. City of Haverhill and all of the Cape communities have joined together and are soliciting proposals from energy providers. We would be able to develop an energy plan. This would be funded by the conservation or surcharge fee. Currently this money goes to Ma Electric to pay for conservation measurers. We could use it in the Schools and Municipal Buildings to make improvements to lighting fixtures and installation in order to save on some of our energy costs which is the requirement. Once the plan is approved by the State we could utilized the money as we see fit to make our own improvements. The money received in Town would stay in Town and be used for our improvements. Glenn Thoren questioned if there would be put in place a group of individuals to monitor this process. Yes a task force would be formed. Mark Connors questions if there would be a budget increase in personnel. The Manager said that the Town might need additional funding for technical expertise and advice and support. Gary Matthews questioned the time frame? Hopefully about one year. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Acting Moderator asked for any discussion? Hearing none, she asked for a vote by way of a show of hands, **motion carried, unanimously.**

Dennis McHugh returned to the Chair as Moderator. He announced that the Special Town Meeting was concluded at 8:35 PM and moved to return to the business of the Annual Town Meeting.



**UNDER ARTICLE 2** **con't** George Merrill questioned if the new valuation was going to be included in the tax rate for next year. He felt that residents were being taxed twice. The Manager explained that the formula is based on Proposition 2 ½. He asked for the law. Town Counsel John Georgio cited that the law is Ma State Law 59 section 21C. Mark Connors questioned the offset receipt of the Public Works budget. The Manager explained that this is the sewer user fee. It is an available fund that can be appropriated to offset the costs for the up coming year. The Town treats it as ordinary revenue for budget purposes. The Moderator asked for the various recommendations. The Finance Committee recommended the article. The Board of Selectmen recommended the article.

George Merrill moved to amend the article by doing the following. On page 20 Assessors Expense, be reduced to \$61,400, reducing the total to \$293,124, on page 36, Sewer Division expense, be reduced to \$418,619, reducing the total to \$713,532. The resulting savings of \$186,500 be added to the Finance Committee Reserve Fund (Article 6) for the expressed purpose of defraying additional cost for the Center School. Town Counsel John Georgio ruled that the last line regarding the savings of \$186,500 could not be part of the motion. Mr Merrill can not direct that money be placed in the reserve fund. If there is money left because money has been saved, it is returned to the Free Cash. The Moderator said that he would line out the sentence and read the actual motion that will be discussed. George Merrill explained the purpose of his motion. In the blue budget book page B-15 \$5,000 to be removed fromline 53120 and \$1,500 from line 57100, page E10, \$180,000 from line 56010 making a total reduction of \$186,500. He felt that this is excess monies that haven't been used in the past, judging from the previous year. He urged that the Representatives should attend the Finance budget hearings, and asked for support of the motion. The Town Manager spoke against the motion. The user fee that is paid to the City of Lowell is an accurate estimated cost. The Town knows the actual costs. There are more users coming on all the time, which causes more flow to the City of Lowell hence more charges to the Town to pay for the flow. If the money budgeted is not used it will be returned to free cash. More discussion took place regarding this issue. The Moderator asked for recommendations. The Finance Committee did not recommend the motion. The Board of Selectmen recommends the motion to amend 3-2 for purposes of discussion. The Board was polled. Selectman Dalton-Yes, Selectman Moran-Yes, Selectman McCall-Yes, Selectman Eliopoulos-No, Selectmen Weisfeldt-Yes, the vote was now 4-1 in favor of the motion to amend. Roger Sumner questioned the Finance Committee on their vote. Marcia Dobroth explained that based on the budget number and discussions with both the department head and the Town Manager, the Committee supports the budget based on these hearings. John Emerson of the Sewer Commission spoke against the motion. He cited that three years ago the monies weren't there to pay for surcharges from the City of Lowell billed the Town and the Manager had to come back asking for more. More discussion took place. Dennis Ready spoke against the motion to amend. Clare Jeannotte of the Finance Committee said that this is a logical and conservative way to fund this budget. The Moderator asked for further discussion, hearing none he asked for a show of hands on the motion to amend, **motion defeated**. He then asked if there was any need to hear further discussion on the main motion, hearing none, he asked for a show of hands on the main motion, **motion carried, unanimously**. The article reads as follows:



Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum of \$64,991,259 to defray Town charges for the fiscal period July 1, 1999 to June 30, 2000 according to the following line items:

Municipal Administration  
    Personnel Services           \$1,240,975  
    Expenses           \$ 588,831  
Chelmsford School Department   \$ 35,578,000

Nashoba Technical High School  
    Assessment       \$ 825,326

Public Safety  
    Personnel Services           \$ 7,311,439  
    Expense \$ 636,699

Public Works  
    Personnel Services           \$ 1,557,162  
    Expense \$ 3,506,448  
    Offset Receipt   (\$ 968,086)  
    TOTAL \$ 4,095,564

Sewer Commission  
    Expense \$ 20,000

Cemetery Department  
    Personnel Services           \$ 212,436  
    Expense \$ 35,275

Community Services  
    Personnel Services           \$ 492,295  
    Expense \$ 196,800

Library  
    Personnel Services           \$ 866,221  
    Expense \$ 314,607

Undistributed Expenses   \$ 5,866,647

Debt and Interest  
    Principal           \$ 4,991,383  
    Interest \$ 1,718,801

**UNDER ARTICLE 3.** Town Manager Bernard F. Lynch moved that the Town vote to transfer \$7,500 Conservation fees under Wetlands Special Revenue Fund to reduce the Conservation Commission Budget Fiscal Year 2000.

The Town Manager explained that this is a standard yearly article. The part-time conservation agent is funded from fees paid. The Finance Committee recommends the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 4.** Town Manager Bernard F. Lynch moved that the Town vote to transfer the sum of \$1,245,000 from Sewer Betterment's, Special Revenue, to reduce the exempt portion of debt and interest in the Fiscal Year 2000 Budget.

The Town Manager explained that this is a standard article. It reduces the amount of taxes to fund the sewer project. He asked for support of the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 5.** Town Manager Bernard F. Lynch moved that the Town vote to transfer the sum of \$310,698 from Sewer Rate Relief Funds, Special Revenue, to reduce the exempt portion of debt and interest in the Fiscal Year 2000 Budget.

The Town Manager explained that the money comes from the State. It helps reduce the amount of tax money used for the project. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 6.** Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum of \$150,000.00 to be used as a Reserve Fund at the discretion of the Finance Committee, as provided in General Laws Chapter 40, Section 6.

The Town Manager explained that this is for unforeseen emergencies needed through the year. The amount needed has been reduced over the past years. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 7.** Cemetery Superintendent John Sousa moved that the Town vote to transfer the sum of \$24,000.00 from the sale of the graves and lots to the Cemetery Improvement and Development Fund.

Cemetery Superintendent John Sousa explained that this is a standard article. This transfer of funds from the Sale of Cemetery lots is used for the improvements of the cemeteries. The money doesn't need to be funded from taxes to do the improvements. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 8.** Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum of \$19,000 to engage a private accounting firm to prepare an audit of all accounts in all departments in the Town of Chelmsford.

The Town Manager said this is for the annual yearly audit. The books and all grant monies are checked. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 9.** Town Manager Bernard F. Lynch moved that the Town vote to appropriate the sum of \$2,005,200 for the following capital projects:

Department	Project	Expenditure
<u>Fire</u>	North Station Roof	\$15,000
	Quint ( ladder truck/pump Engine)	\$500,000
<u>Police</u>	Cruiser Replacement	\$135,000
<i>Public Safety Subtotal</i>		\$650,000
<u>DPW</u>	Drainage Improvements	\$100,000
	Loader	\$185,000
	Backhoe	\$100,000
	Pick-up truck	\$25,000
	One Ton Dump Trucks (2)	\$65,000
	Brush Chipper	\$25,000
<i>Public Works Subtotal</i>		\$500,000
<u>Elder Services</u>	Van Replacement	\$42,000
	Kitchen Equipment	\$19,000
<i>Community Services Subtotal</i>		\$61,000
<u>McCarthy Middle</u>	Roof Repairs	\$40,000
<u>South Row</u>	Roof Replacement	\$340,000
<u>Technology</u>		
CHS & Middle Schools	Classroom Computers/Printers	\$234,000
<u>Various Schools</u>	Telecommunications	\$105,200
	Furniture Replacement	\$60,000
	Video Projector	\$15,000
<i>School Department Subtotal</i>		\$794,200
<b>CAPITAL PROJECTS TOTAL</b>		<b>\$2,005,200</b>



And to transfer the sum of \$900,000 from Free Cash, transfer \$1,095 from unexpended bond proceeds under Article 30 of the Annual Town Meeting of May 5, 1994, transfer \$7,147 from unexpended bond proceeds under Article 3 of the Annual Town Meeting of April 24, 1995, transfer \$24,007 from unexpended bond proceeds under Article 6 of the Annual Town Meeting of April 29, 1996, transfer \$9,046 from unexpended bond proceeds under Article 6 of the Annual Town Meeting of April 28, 1997, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$1,065,000 under Massachusetts General Laws Chapter 44, Sections 7 and 8 or any other enabling authority to fund these obligations.

The Town Manager explained that \$900,000.00 will come from free cash and \$1,065,000.00 will be borrowed, he went over the list of items. The Fire Department needs a new truck, the present one is twenty-five years old. The cruiser replacement is an on going process of taking five old cruisers off the road and replacing with new ones. Drainage lines are being replaced while streets are opened for the sewer project. The DPW needs proper equipment to maintain two hundred miles of roads. The Elder Services are replacing a donated van. The kitchen equipment at the Senior Center needs to be replaced; it is twelve years old. The Friends of the Senior Center first brought it. School roofs need to be addressed. Technology for schools provides continuing educational investment. This article provides funding for items beyond the operating budget. Utilizes money in most efficient ways. The Finance Committee recommended the article. The Board of Selectmen recommended the article. Roger Sumner questioned if the DPW equipment purchased is new or used. The Manager explained that the equipment is brought new. It is kept for so long that it is not feasible to buy used equipment. Used equipment tends to mean purchasing someone else's problems. It has been done in the past and the equipment had problems that required a great deal of repairs. The Moderator asked for the need for further discussion. Hearing none he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 10.** Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum of \$25,000 for the purpose of funding the sand lease approved by the Town under Article 4 of the 1998 Special Town Meeting held on April 27, 1998.

The Town Manager explained that this is the first year of paying off the acquisition of land brought for sand. Instead of leasing the land as done in the past. The land contains a great amount of sand, enough for 20-25 years. Richard Day questioned the closeness of the excavating to the residential homes. George Merrill wanted to know what would the future use be? His concerns were because of the aquifer for the North Chelmsford Water wells. Bernard Lynch said possible recreational fields. The Finance Committee recommends the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 11.** Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate the sum of \$20,000.00 to provide Senior Citizen Real Estate Tax Payment Vouchers for services rendered, pursuant to an agreement by the Town Manager.

The Manager explained that this is an annual article. Chelmsford was the first community in Massachusetts to provide this service to residents. It allows seniors to work for the Town and receive vouchers to apply payment towards their real estate taxes. It has been extremely successful. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 12.** Town Manager Bernard F. Lynch moved that the Town vote to raise and appropriate or transfer from available funds \$2,106.00 with which to meet bills from previous years.

The Manager explained that this is a yearly article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 13.** Chairman of the Sewer Commission John P. Emerson Jr moved that the Town vote to authorize the Board of Selectmen and/or the Sewer Commissioners to acquire any and all temporary and/or permanent easements, and any property in fee simple with buildings and trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford, Massachusetts, and further described and shown on a set of plans entitled "Plan of Sewer Easements in Chelmsford, Massachusetts Phase 4A Sewers dated March, 1999 prepared for the Chelmsford Sewer Commission by Richard F. Kaminski & Associates, Inc.", a copy of which is on file in the office of the Town Engineer and is incorporated herein by reference, for the purpose of constructing and maintaining sewers, pumping stations, and all other appurtenances thereto; and paying any damages which may be awarded as the result of any such taking.

John Emerson of the Sewer Commission explained that this is a yearly article, which needs to be voted in order to award a contract for the continuing sewer project. Jean Rook wanted to know if shade trees are replaced once removed. Only if the trees were taken due to the actual easement. If the trees were located in the easement they will not be replaced, however if they were located along the easement and had to be removed then those trees will be replaced. Money is built into the budget to allow for this. The Finance Committee recommends the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands. **The Moderator declared that the motion passed by a 2/3's vote citing the 2/3's vote by-law.**

**UNDER ARTICLE 14.** Selectman Stuart G. Weisfeldt moved that the Town vote to accept the following mentioned streets, as laid out by the Board of Selectmen and shown by their reports duly filed in the office of the Town Clerk:

Farley Brook Road

Rolling Green Lane

Providing all the construction of the same meets with the requirements of the Board of Selectmen, and subject to the withholding of any remaining bonds until such requirements have been met; and to see if the Town will vote to authorize the Board of Selectmen to acquire any and all temporary and/or permanent easements, and any property in fee simple, with trees thereon, by purchase, eminent domain, or otherwise, for the purpose of securing traffic safety and road improvements, and to raise and appropriate \$ 2.00 to defray all necessary costs, fees and expenses in connection with the acquisition of said land and for paying any damages which may be awarded as a result of any such taking; and to authorize the Board of Selectmen to negotiate and execute all necessary and proper contracts and agreements thereto.

The Town Manager explained that the above two streets have met all the requirements of the Town. Originally there were four streets, but two were not ready for acceptance as of yet. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 15.** Town Manager Bernard F. Lynch moved that the Town vote to authorize a revolving fund under Massachusetts General Laws C. 44, S. 53E ½ for the Council on Aging for Fiscal Year 2000. The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Trip program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing transportation necessary for implementing a Senior Trip program. Expenditures from the Senior Trip program revolving fund shall be limited to \$ 300,000 during Fiscal Year 2000.

The Town Manager explained that this is a revolving fund account, which needs to be approved each year per State law. This fund has been in effect for a few years. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously.**



**UNDER ARTICLE 16.** The Moderator read the article. The Town Manager explained that this would provide a forty-five foot easement area to the Middlesex Canal. The canal is a historic site. The goal is to provide educational information and access to the site. Jim Jason, an abutter to the site asked if there would be a gate? Jacob Sartz questioned if the Water Commissioners had been notified of this? The East Chelmsford's aquifer is in the area shown. He felt that the Board of Selectmen hadn't made any effort to talk to the abutters. The Moderator asked for the recommendations of the Boards. The Finance Committee recommended the article. The Board of Selectmen recommended the article. Jim Jason spoke against the article. He cited that there have been many problems in the past with this particular area. His house is the only one on Canal Street and without a gate it would open up his property to all sorts of problems. It is a desolated area. In the past his home had been broken into. Dirt bikes get down in the area and problems arise. Kathy Redican a member of the East Water Commission expressed concerns for the Water Districts Office located on the Road as well as for the residents. Jeff Stallard member of the Historic Commission said that the Commission supported the Article. The Canal was established in the 1800's and it was the waterway used to get to Boston, by Chelmsford and surrounding Towns that it ran through. Bill Martin who grew up in the area spoke against it because of the desolation. and reputation, residents concerns are justified. David McLachlan spoke in favor. Selectman Philip Eliopoulos said that this is to allow the Selectmen to sign the paperwork. Before this would be done the Board would make sure that the concerns of the residents would be addressed. Peggy Dunn spoke in favor. Jane Drury of the Middlesex Canal Commission said that the Commission would not make a road through the area. They wanted to keep it as open space. Preserve it as a nature walk. The Commission does not want any traffic on the Road. Selectman Dalton said that this is the first time the Board has heard any opposition on the article. John Emerson felt that the article should be defeated and brought back at a later time once the issues and concerns of all have been addressed. The Moderator asked if there was any need for further debate. Hearing none he asked for a vote by way of a show of hands, **motion defeated.** The article read as follows:

Selectman Stuart G. Weisfeldt moved that the Town vote to authorize the Board of Selectmen to grant a 45 foot wide easement to the Middlesex Canal Association over a certain parcel of land off Brick Kiln Road, now or formerly known as Canal Street. The land is identified as Assessors Map 247, Lot 12, and is recorded at the Middlesex North Registry of Deeds at Book 6438, Page 289, and Plan Book 152, Plan 1. The purpose of the easement is to provide access to the public and allow for the construction of improvements along the course of the Old Middlesex Canal.

**UNDER ARTICLE 17.** Dwight Hayward moved to waive the reading of the article. **Motion carried, unanimously.** The Town Manager explained that this would allow the Town to put in place a by-law that legally prohibits any new wiring above ground. Utilities and the Town both feel that this by-law is needed in order to enforce the article that passed at last year's town meeting. It can be amended from time to time when the Town begins burying the cables in other areas underground. The Moderator asked for the various recommendations. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Chairman of the Planning Board Tracey Wallace Cody came forth and read the Planning Board's recommendation:

Article 17 of the Annual Town Meeting proposed depression of overhead utilities in Chelmsford Center. The Chelmsford Planning Board held a duly noticed public hearing on April 14, 1999. The Chelmsford Planning Board, in accordance with G.L. c 166,s 22B, hereby reports that it finds and concludes that the public safety, health, convenience or welfare would be advanced by a program prohibiting the new installation construction of poles, overhead wires and associated overhead structures in the area known as Chelmsford Center, extending from Larcom Square through the Center, around the Common and north to the intersection of Chelmsford and Fletcher Street, all as described on a plan on file with the town Engineer. The Planning board therefore recommends to the Town Meeting that the Town Meeting vote in favor of adopting Article 17 of the April 26, 1999 Town Meeting Warrant. Steve Flynn questioned how this was going to be paid for. The Manager explained that a 2% charge of the individuals utility bill will be charged monthly to each bill. Steven Flynn questioned the time frame for this charge. How can it be controlled, what prevents the utility company from continuing the 2% charge once the project is over? The Manager said that this is a good point and all the more reason that the by-law should be passed. The Town will be able to keep track of the project and the amount of money that be charged and received. The Moderator asked if there was a need for further discussion, hearing none he asked for a vote by way of a show of hands, **motion carried**. The articles reads as follows:

Selectman Stuart G. Weisfeldt moved that the Town vote to amend the General By-laws Article VII MISCELLANEOUS by adding the following:

#### Section 18. Overhead Wires

##### Definitions

For purposes of this by-law, the definitions of “person”, poles and overhead wires and associated overhead structures” and “utility” shall be the same definitions as that set forth in Section 22A of Chapter 166 of the General Laws.

##### Prohibiting Installation of New Poles and Overhead Wires

A. No utility shall install or construct, except by way of replacement or upgrading of existing facilities, any poles and overhead wires and associated overhead structures upon, along or across any public way within the parts of the Town listed in Article VII, Section 18-2-B and Article VII, Section 18-3-A of the General By-laws. Any poles and overhead wires and associated overhead structures upon, along overhead wires and associated overhead structures installed or constructed in violation of this by-law shall be immediately removed by the utility responsible therefore.

This by-law applies to the following parts of Town:

Any public way approved by the Planning Board after the effective date of this by- law unless waived by the Planning Board pursuant to the Subdivision Rules and Regulations.

2. Any way in which the wires and utility facilities are underground as of the effective date of this by-law.



C. Any Person who installs or constructs any poles and overhead wires and associated overhead structures which are in violation of this by-law shall be punished by a fine of not less than one thousand (\$1,000.00) dollars and not more than five (\$5,000.00) dollars for each consecutive fifteen day period during which the failure continues.

D. This by-law implements General Laws, Chapter 166, Section 22C and shall be construed in a manner consistent with the definitions in Section 22A of Chapter 166.

#### Removal of Existing Poles and Overhead Wires

A. Any utility presently owning or operating poles or overhead wires and associated overhead structures within the Town of Chelmsford shall remove said poles or overhead wires and associated overhead structures. Said removal shall occur in the area known as Chelmsford Center extending from Larcom Square through the Center, around the Common and north to the intersection of Chelmsford and Fletcher Streets as shown on a plan on file with the Town Clerk entitled "Chelmsford Center Utility Depression Area", dated March 15, 1999.

B. Any Utility that fails to remove any poles or overhead wires and associated overhead structures required to be removed pursuant to Section 3-A of this by-law shall be punished by a fine of not less than one thousand (\$1,000.00) dollars and not more than five thousand (\$5,000.00 ) dollars for each fifteen day period during which such failure continues; provided however, that no utility shall have been deemed to have violated this article, provided that:

1. If replacement facilities for poles or overhead wires and associated overhead structures required to be removed will be needed in order for a utility to continue its service, the utility shall, within (60) days of the effective date of this article, petition the Board of Selectmen of the Town of Chelmsford pursuant to Section 22 of Chapter 166 of the General Laws for permission to install, erect, or construct under the public ways of the Town of Chelmsford replacement facilities for such poles or overhead wires and associated structures, and

2. The Utility shall file with the Board of Selectmen of the Town of Chelmsford a plan (which shall be consistent with Section 3-A of this by-law), for removal of poles or overhead wires and associated overhead structures and, if needed, for their replacement with underground facilities, and

3. In each calendar year beginning with the calendar year next following the effective date of this by-law and until all such poles or overhead wires and associated overhead structures shall have been removed any utility shall, in carrying out its plan, allocate and expend for the direct cost of demolition and construction (over and above the reasonable value of salvage) an amount which shall not be less than two percent (2%) of its gross revenues derived during the next preceding calendar year from its customers in the Town of Chelmsford: and



4. The utility shall, on or before the last day of March in each year, file with the Board of Selectmen of the Town of Chelmsford a statement signed under the penalties of perjury, by its Treasurer setting forth in detail the amounts spent by the utility during the immediate preceding calendar year in carrying out its plan; the purposes for which such expenditures were made, the gross revenues derived from its customers in the Town of Chelmsford during the immediately preceding calendar year; provided, however, that no utility which enters a cooperative agreement under Section 22 of Chapter 166 of the General Laws shall be deemed to have violated this by-law during the term such payments are to be made, so long as said utility shall not be in default of said cooperative agreement.

And to authorize the Board of Selectmen to file a home rule petition to expedite the effective date of this by-law, notwithstanding the provisions of General Laws, Chapter 166, Section 22.

**UNDER ARTICLE 18.** John P. Emerson Jr. moved that the Town vote to amend the zoning by-law and zoning map of the Town of Chelmsford to change from an IA – Limited Industrial District to a CB- Roadside Commercial District a portion of the IA – Industrial District located on the southerly side of Maple Road and Parkerville Road as shown on the zoning map. The area to be rezoned to CB- Roadside Commercial District shall be all of the land currently shown as IA on the zoning map westerly of the railroad line shown on said zoning map as New York, New Haven and Hartford R.R., or act in relation thereto.

Attorney James Harrington representing Agway who is the petitioner of the article. The land is currently used by Agway who has been at this location for thirty-five years. Historically the land was zoned since 1956 to 1963 as retail. Then in 1963 it was changed to Industrial Use. The requested zoning change would bring the property into conformity with the current use of the property. Presently a variance or special permit is required from the Board of Appeals if any improvements are to be made because the property is non-conforming. The Moderator asked for the various recommendations. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Chairman of the Planning Board Tracey Wallace Cody came forth and read the Planning Board's recommendation:

The Planning Board of the Town of Chelmsford held a public hearing on March 24, 1999 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on March 4, 1999 and March 11, 1999, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. And the Planning Board discussed the merits of this zoning-law change. It is the opinion of the Planning Board that amending the Chelmsford zoning by-law, Section 2111, Official Zoning Map, by changing land in South Chelmsford bounded in part by Maple and Parkerville Roads and the New York, New Haven & Hartford Railroad from IA Limited Industrial to CB Roadside Commercial will provide conformity to the existing uses on that land. Therefore, in keeping with the general intent of the Zoning By-laws in the development of the community, Planning Board voted unanimously (6-0) to recommend this change in the Official Zoning Map.

The Moderator asked if there was any need for further debate. Hearing none he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 19.** Selectman Stuart G. Weisfeldt moved that the Town vote to amend the zoning by-law and zoning map of the Town of Chelmsford to change from a CB-Roadside to IA-Limited Industrial District the property located on 10-12 Jean Ave. as shown on the zoning map, or act in relation thereto.

Attorney Kevin Sullivan representing Allied Paving Corp. which has been a business in Town for the last fifteen years. His client was to operate a contracting yard. This would be an extension of the current IA zone into the CB zone. The use is substantially similar. The land has been vacant since 1995. There are no residential homes abutting the area. The Route 3 bridge separates the residential home from the site. Directly next to the Site is a car wash and strip mall. He asked for support of the article. The Moderator asked for the various recommendations. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Chairman of the Planning Board Tracey Wallace Cody came forth and read the Planning Board's recommendation:

The Planning Board of the Town of Chelmsford held a public hearing on March 24, 1999 on the above mentioned article after advertising a legal notice in the Chelmsford Independent on March 4, 1999 and March 11, 1999, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. And the Planning Board discussed the merits of this zoning-law change. It is the opinion of the Planning Board that amending the Chelmsford Zoning by-law, Section 2111, Official Zoning Map by changing land on 10-12 Jean Avenue from CB Roadside Commercial to IA Limited Industrial is consistent with land uses in the area.

Therefore, in keeping with the general intent and purpose of the Chelmsford Zoning by-law, the Planning Board voted 5-0 with 2 abstentions (due to ineligibility) to recommend the zoning amendment, subject to the revised plan dated April 14, 1999.

The Moderator asked if there was any need for further debate. Hearing none he asked for a vote. The Moderator said that this required a 2/3's vote and asked for a show of hands, **The Moderator declared that the motion passed by a 2/3's vote citing the 2/3's vote by-law.**

**UNDER ARTICLE 20.** Town Manager Bernard F. Lynch moved that the Town vote to amend the Fiscal Year 1999 operating budget under Article 2 of the Annual Town Meeting held on April 27, 1998 as follows:

Decrease Line Item # 10, Cemetery Personnel Services, by \$12,300

Increase Line Item #11, Cemetery Expenses, by \$12,300

The Town Manger explained that this is a budgetary amendment. An employee was injured on the job and the Cemetery Department had to hire contract help. The money to pay this cost is under the personnel line item, and needs to go under the expense in order to pay the amount required. The Finance Committee recommended the article. The Board of Selectmen recommended the article.

Before the Moderator took the vote on Article 20, he announced that Susan Olsen of the Finance Committee had submitted a letter of resignation. He thanked Susan for all her time and efforts. The Body responded with a round of applause. He then announced that if anyone was interested in the position to please contact him. He asked that the Body clear off their tables. He then asked for a show of hands on the vote for Article 20. **Motion carried, unanimously.**

The Moderator then declare that seeing there was no further business at hand, the Annual Town Meeting was adjourned. The Meeting adjourned at 10:30 PM.

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Dennis E. McHugh, Moderator

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Mary E. St.Hilaire, Town Clerk

## **Annual Town Meeting October 18, 1999**

The Annual Fall Town Meeting was called to order at 7:30 PM at the Senior Center. The Moderator Dennis E. McHugh recognized the presence of a quorum. There were 142 Town Meeting Representatives present. The Moderator went over the rules and procedures of the meeting. He then asked for a moment of silence for Charlotte DeWolf, former Town Clerk, Treasurer/Tax Collector who had passed away August 26<sup>th</sup>.

Selectman Stuart Weisfeldt moved that the reading of the Constable's return of the warrant be waived. Motion carried, unanimously. Selectman Stuart Weisfeldt moved that the reading of the entire warrant be waived. Motion carried, unanimously. The Moderator requested that Bernie DiNatale a non-resident of the school department staff, be allowed if needed to address the body. Motion carried.

**UNDER ARTICLE 1.** Selectman Stuart Weisfeldt moved that the Town vote to hear reports of the Town Officers and Committees.



Superintendent Dr Richard Moser of the School Department gave a summary of the Facilities Study Interim Report that was available for the Representatives. The firm of Drummey Rosane Anderson Inc. (DRA) was the architectural firm chosen by the School Committee. There were three major components that DRA focused on. Demography/enrollment projections, conditions of all school buildings, and evaluate the educational environment within the buildings. The last two areas have been completed. This first area has been delayed due to the unavailability of data from the Massachusetts Institute for Social and Economic Research (MISER). This information was not made possible until this past August.. The information received is only a preliminary report. The consultant has projected a high, medium and low enrollment level based upon varying predictions of "in-migration". (this is the number of homes without school aged children potentially turning over to families with school aged children). The figures that the School Department arrived at using their own projections were very similar to the results that DRA predicted. Currently the five elementary schools will serve well over the next ten years. This is not true with the Middle Schools and the High School. The Building Needs Committee along with the Town Manager and himself are reviewing the report and will make a future decision. There are no specific plans yet, perhaps by the Spring Town Meeting a more definite report will be given.

State Representative Carol Cleven and State Senator Susan Fargo came forward and gave updates of past and pending bills.

The Moderator then introduced the four newest members of the Finance Committee, William Gilet, Sam Chase, Eugene Schwamb and Mary Frantz. The Town Meeting responded with a round of applause.

The Moderator asked if there were any further reports? Hearing none, he moved that the Body accept the reports given. **Motion carried, unanimously.**

**UNDER ARTICLE 2.** Town Manager Bernard Lynch moved that the Town vote to appropriate from free cash \$750,000 for the reduction of the tax rate.

The Town Manager explained that this has become a yearly goal of the Board of Selectmen and himself to use free cash if available to reduce the tax rate. This represents savings for the average taxpayer of sixty dollars. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried.**

**UNDER ARTICLE 3.** Town Manager Bernard Lynch moved that the Town vote to transfer from Free Cash \$650,000 to the Stabilization Fund.

The Town Manager explained that the Town has available 1.8 million dollars in free cash. Presently the economy is good, however, eventually there may be a downturn and the Town must be prepared for it. Therefore, money is being set aside in the stabilization fund, to continue funding capital planning articles that had been approved, if the economy changes. This figure represents 8% of the budget. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried.**

**UNDER ARTICLE 4.** Town Manager Bernard Lynch moved that the Town vote to raise and appropriate \$518,670 to the Stabilization Fund.

The Town Manager explained that this is money from the State being set aside to fund the Center School project. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously.**

**UNDER ARTICLE 5.** Town Manager Bernard Lynch moved that the Town vote to transfer from Free Cash \$2,187 with which to pay bills of previous fiscal years.

The Town Manager explained that this is the amount of money needed to pay for bills received after June 30<sup>th</sup>. The amount is to pay a retired employee's medical bill, printing cost, and another bill for \$130.00. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously.**

**UNDER ARTICLE 6.** Town Manager Bernard Lynch moved that the Town vote to transfer from Free Cash \$59,889 to the School Department, said funding coming from Medicaid reimbursements.

The Town Manager explained that this has become a standard article. The School Department tracks down Medicaid reimbursements each year to date. He showed a chart that indicated the amounts collected over the years. A total of \$450,395.00 has been collected. This year's amount is down from previous years due to billing errors and conversions. He felt that next year's amount will be nearly the same as previous years. Other communities apply this money back to their insurance premium costs, but it's been our policy, that where the School does all the work tracking the money, it would go back into their budget. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously.**

**UNDER ARTICLE 7.** Town Manager Bernard Lynch moved that the Town vote to transfer \$20,932 from Special Revenue to the School Department, said funding coming from E-Rate reimbursements.

The Town Manager explained that the School Department has applied for and received this money as a result of the telecommunications act. This is part of the funding plan that the School Department has developed for their project. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously.**

**UNDER ARTICLE 8.** Town Manager Bernard Lynch moved that the Town vote to amend the Fiscal Year 2000 operating budget under Article 2 of the Annual Town Meeting held on April 26, 1999 as follows:

Increase Line Item #3 Chelmsford School Dept. by \$250,000

Decrease Line Item #17 Debt Principal by \$399,914

Decrease Line Item #18 Debt & Interest by \$16,131

And that the Town raise and appropriate the necessary funds to defray such changes.



The Town Manager explained the budget process. Estimates were made in January and March based on revenue received in previous fiscal year, and the needs for the upcoming year. In some areas the figures in estimated revenues received were higher, in other areas they were lower. There is a need for additional monies in upcoming warrant articles. By passing this article, with the amounts shown, will result in a balanced budget of \$784,469. A discussion took place. Questions were asked. What were the warrant articles in question that had money involved? The Manager listed: \$11,500 for the South Row School roof, \$600,000. for the stabilization fund, \$60,000. for the Adams Library Project, \$25,000 for the proposed water study, \$70,000 for the purchasing of the East School/Boy Scout house, \$110,000. for the proposed skateboard park, \$59,889 for the Medicaid reimbursement. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously.**

**UNDER ARTICLE 9.** Town Manager Bernard Lynch moved that the Town vote to amend Article 4 of the Annual Town Meeting held on April 26, 1999 by decreasing the transfer of Sewer Betterments, Special Revenue, to reduce the exempt portion of debt and interest in the Fiscal Year 2000 Budget by \$400,000 .

The Town Manager explained that money is set aside from Sewer Betterments to pay for the sewer debt. This keeps the project cost from "spiking" on certain years, it keeps it at constant level. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried.**

**UNDER ARTICLE 10.** Town Manager Bernard Lynch moved that the Town vote to raise and appropriate \$10,000 to fund the Community Action Program established under Article 12 of the April 29, 1996 Annual Town Meeting. The purpose of this program shall be to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford.

The Town Manager explained that this is "seed" money that is used to by neighborhood groups or a Town organization that wants to make an improvement to an area. This would allow a group to begin the process, and then they will continue to raise the funds necessary to complete the project. It's a program much like the Senior Citizen Tax rebate program. The Town offers these programs as incentives to encourage citizens to make improvements. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none,, he asked for a vote by way of a show of hands. **Motion carried.**

**UNDER ARTICLE 11.** Town Manager Bernard Lynch moved that the Town vote to authorize the revolving fund under Massachusetts's General law c. 44, sec. 53E ½ for the Board of Health for Fiscal Year 2000. The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Hepatitis B program. The Board of Health shall be authorized to spend money from the fund for the purpose of acquiring supplies and materials necessary for implementing a Hepatitis B program. Expenditures from the Hepatitis B Revolving Fund shall be limited to \$3,500 during Fiscal Year 2000.



The Town Manager explained that this is a yearly article. It is a revolving fund with the Board of Health, which pays for equipment and supplies for school children who can't afford the Hepatitis B shot. Susan Gates asked if any other vaccines were supplied this way. No just the Hepatitis B program. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously.**

**UNDER ARTICLE 12.** Selectman Stuart Weisfeldt moved that the Town vote to authorize the Board of Selectmen to grant a 45 foot wide easement to the Middlesex Canal Association over a certain parcel of land off Brick Kiln Road, adjacent to the former Middlesex Canal Towpath.

The purpose of the easement is to provide access to the public and for canal preservation purposes, including the right to cut brush, keep clear and maintain the prism of the Old Middlesex Canal.

The land is identified as Assessors Map 247, Lot 12, and is recorded at the Middlesex North Registry of Deeds at Book 6438, Page 289, and Plan Book 152, Plan 1. The proposed easement starts at the Southwest corner of the land, by the Old Middlesex Canal, and runs Southeasterly along said Canal, one hundred sixty (160) feet; more or less, to a stake and stones on land now or formerly of Daniel Reardon.

Peggy Dunn explained that Jane Drury who is the Town's Representative to the Middlesex Canal Association was not available for the meeting, and that she would present the article. The purpose of the article is to promote and preserve the historic remains of the 1793 Canal that originated in Charlestown and ended in Lowell. The entrance would be on Brick Kiln Rd and access would end ¼ of a mile from any dwellings. There would be signage along the path explaining the Canal's history. The Committee has held two site walks of the property, and had a public meeting that invited Town Meeting Representatives, the public and the abutters to the property in question. She asked for support of the article. The Moderator asked for the recommendation of the Finance Committee and the Board of Selectmen. Both boards said that they wanted to hear debate before any recommendations could be made. James Jason who is a direct abutter said that he did not receive any letter of the public meeting. He felt that the Town shouldn't grant the easement. There has been trouble in the past with the area. He himself has had housebreaks; cars get abandon on the property, dirt bikes go up and down the path. He feels that it is an area that people should not be encouraged to go to. Jacob Sartz asked that the article be defeated. He felt that the abutters concerns should be addressed. George Merrill spoke, in favor; he felt that the Committee had presented the article much better than in the Spring. Felt that the Body should support the article. David McLachlan spoke in favor of the article. Attorney Philip Nyman who represented the Jason Family and the East Chelmsford Water District, spoke against the article. He said that the abutters did not want public access to the area. The history of the area is not suitable for this type of activity. Kathleen Redican of the East Chelmsford Water Department said that the concern was for the water department's wells located in the area. This is East Chelmsford's only source of water. There has been past problems and felt that the commissioner's concerns merited consideration. A number of Representatives spoke in favor. Linda Prescott of the Historical Commission asked what would the funding be for this project? Peggy Dunn explained that the Massachusetts Middlesex Canal

Commission, which is a State agency would fund the proposed bollards that would be installed at the opening of the pathway off Brick Kiln Rd. There would be no cost to the Town. Linda Prescott then spoke in favor of the pathway. Robert Morse, Alternate Member of the Canal Commission also a member of the Master Plan Committee spoke in favor of the site. Selectman Weisfeldt asked if Police Chief Raymond McCusker would come forward and address the safety concerns. The Chief explained that there was a history of the area being a dumping area for stolen cars. There had been housebreaks in the past, however, now that the Department has access with motorcycles and 4—wheel drive vehicles routine patrolling has been done and these problems have dropped off. James Jason said that presently the road is blocked off at both ends and once these sand piles are removed, everything will start again. Kathleen Redican said that it was her understanding that if the bollards are set up at the opening on Brick Kiln Rd., wouldn't these bollards prevent the opening from meeting ADA requirements for wheelchair access? Even though the purpose is to prevent vehicles from going down it won't stop a snowmobile from being able to get through if they're wide enough for a wheelchair. Robert Morse said that these bollards would have to be installed to meet ADA requirements. He felt that the dirt bikes, snow mobiles, over terrain vehicles etc., are coming in by way of the high-tension wires not the intended path. Fran McDougall moved the question to stop debate. The Moderator asked for a show of hands on the motion to stop debate, **motion carried, unanimously**. He asked for boards recommendations. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote on the article by way of a show of hands. He declared that the **motion carried by recognizing the 2/3's vote by-law**.

**UNDER ARTICLE 13.** Town Manager Bernard Lynch moved that the Town vote to amend Article 9 of the Annual Town Meeting held on April 26, 1999 by increasing the appropriation for South Row School Roof Replacement by an additional \$11,500 to \$351,500, and the Town Manager moved that the Town vote to transfer \$11,500 from Free Cash to defray such changes.

The Town Manager explained that this was originally bided out as a roof repair project for the South Row School. It was determined that the roof was beyond repair and that the entire roof needed to be replace . The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for any further discussion, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously**.

**UNDER ARTICLE 14.** The Manager moved to withdraw the article. The Town is working with the State regarding the water level. Once an agreement is met, monies will be put aside in the annual budget to address the costs. The Moderator asked for a show of hands on the motion to withdraw. **Motion carried, unanimously**. The article reads as follows:

That the Town vote to raise and appropriate, transfer and appropriate from available funds, a certain sum of money to provide technical assistance to the Town in making all necessary filings to the Commonwealth of Massachusetts and the United States Government for the purpose of effecting a drawdown of water level at Freeman Lake.

**UNDER ARTICLE 15.** Town Manager Bernard Lynch moved that the Town vote to transfer and appropriate from Free Cash, \$110,000 to construct a skateboard park on a portion of land at the McCarthy School located on North Road, and reconstruct the tennis courts and basketball courts at the South Row School located on Boston Road .



The Town Manager explained that this originally was to be a Capital Planning article. The article was pulled due to the unavailability of a site. However, now that a site has been found and there is money available and it is a potential safety issue, the money should be spent. This concept is extremely popular on the West Coast and now becoming popular here. Municipal buildings and lots are being used. The Chief of Police and the Community Action Committee request support of building the park. The idea was to find an area in a nonresidential central area. Two sites had been viewed and not favorable. Due to the park not requiring having a specific shape, the area at the McCarthy can be used. It is a central location, and with the future building of the Police Station being located within the same area, it is ideal. Parents drive their children to facilities located in other communities. He further explained that while looking at the South Row School tennis courts as a potential site it was realized that the tennis courts were in disrepair, the basketball court also needed attention. This proposal would bring both courts up to standard and create a skateboard area. Questions and discussion took place. George Ripsom questioned the tennis courts. Is anybody new going to evaluate the courts and fix them correctly? The Manager explained that the courts were built on sand and the sand has shifted, causing cracks. A quick fix was done ten years ago, now they will be grinded down and hot topped over, much like roads are made. Mark Connors questioned if there would be any fees and is the Town covered for liability? No fees will be charged at this time. Due to there not being any staff, perhaps in the future. Liability insurance will cover the Skateboard Park. Signage will be posted requiring safety requirements. Helmets and kneepads must be worn. The rules will be posted and enforced and monitored by the police driving through the area. Jeff Stallard questioned the hours of operation. The Town Manager explained that the park would be closed during school hours, there will be no lights. The park will close at sunset. Pam Armstrong questioned if the School Committee were in favor. School Committee Chairman Anthony Volpe said the Committee was unanimously in favor of the article. Barbara Scavezze questioned if the park will be locked? Yes during the hours that the park is not opened it will be locked. Brian Latina questioned who would be responsible for maintaining these various courts? The Town Manager said that the Town would. Glenn Thoren questioned the material to be used? The material used in the West Coast is wood so most likely that is what will be used here. . He listed the surrounding towns that have skateboard parks. Nashua, Andover, etc. The Finance Committee did not recommend the article. Procedurally they felt that it should be a Capital Planning article. The Board of Selectmen recommended the article. Patrick Flaherty speaking as one of the youths that skateboard throughout the Town, asked for support. He said the Police are always moving the skateboarders along or telling them to find another place. There is no other place. The Town Manager said that the park should have been listed as a Capital Planning article, but now is the time for it and asked for support. A number of Representatives spoke in favor. Samuel Poulten, Anthony Volpe, Leslie Matthews. John Emerson moved the question to stop the debate. **Motion carried.** The Moderator asked for a vote by way of a show of hands. **Motion carried.**

**UNDER ARTICLE 16.** Town Manager Bernard Lynch moved that the Town vote to transfer and appropriate from Free Cash, \$25,000 to engage an independent consulting firm to conduct a townwide water study for the Town of Chelmsford.



The Town Manager explained that the Board of Selectmen and himself want to study the number of issues concerning the water departments resources and needs. These are Town wide concerns, not just individual water districts. He had awarded the contract pending Town Meeting action on the article to SEA Inc of Cambridge. He gave an outline of the objectives. Review all available reports and data pertaining to the existing Districts system. Confirm facilities and water quality by investigation and conference with the District Superintendents. Adopt population projections. Evaluate the quality of all sources. Generally evaluate the adequacy of the district's water system to meet projected demands. Estimate the cost to accomplish general improvements in order to enable the system to meet future demands. Evaluate to see if short and long-term demands can be met. Evaluate the strengths and weaknesses of water supply and distribution systems within the Town. Provide recommendations for improvements and Town Action. Questions and discussion took place. Glenn Thoren question if this was a ploy to combine the three water districts. He was assured that this was just a study, lets wait and see what the results of the report will be. Kathleen Redican, East Chelmsford Water district Commissioner said that the East Water had finished their own study and had given the report to the Town Manager. She also said that the individual districts must vote on what to do that the Town can't make them do anything. Leonard Richards questioned if all the Districts were in favor of the study? The Manager said that Center and East both supported the study and that North was willing to co-operate. The Finance Committee supported the article. The Board of Selectmen supported the article. Claire Jeannotte spoke in favor. George Merrill spoke against. Felt that the people were paying twice for the study. North and East had done a study already why should the people pay again. All Districts are govern by State regulations and asked that the Body defeat the article. Selectman William Dalton urged that the Body support the article. During the past summer there was a drought throughout the entire area not just Chelmsford. Many people were concerned that the water supply was in jeopardy, now is the time to have questions reviewed and answered. Barry Balan moved the question to stop debate. The Moderator asked if there was a need for further debate, hearing none, he asked for a vote by way of a show of hands. The Moderator declared the **motion carried, by recognizing the 2/3's vote by-law**. He then asked for a vote by way of a show of hands, **motion carried**.

**UNDER ARTICLE 17.** Town Manager Bernard Lynch moved that the Town vote to transfer and appropriate from Free Cash, \$60,000 to complete the reconstruction of the Adams Library as provided under Article 6 of the Annual Town Meeting held on October 21, 1996 .

The Town Manager explained that this money is needed to complete the Library project, which is a little behind schedule. This extra money is for site cost. There were many boulders on the property and borings couldn't be done. Plans are being made to recoup the additional site cost, but the project must be complete before any money can be recovered. The Library endowment fund has raised over \$500,000.00, however this money is to be used for furnishings etc. It is the Town's responsibility to cover this added expense. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for further discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried**.

**UNDER ARTICLE 18.** Selectman Stuart Weisfeldt moved that the Town vote to transfer the care, custody, control, and management of the Center School parcel, Assessor's Map No.105, Parcel No.2, from the Board of Selectmen to the School Committee to be held for school purposes.

The Manager explained that the Center School project is complete. In order for the building to be classified as a school building, it must be officially turned back over to the School Department. This is the purpose of the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for further discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

At this time the Town Manager requested that article 23 be taken out of order and acted upon at this session. The architect handling the Police Station project is at this meeting and may not be able to be available at the next meeting. The Finance Committee was in favor of the motion to take article 23 out of order. The Board of Selectmen was in favor of the motion. The Moderator asked if there was any need for further discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried unanimously.**

**UNDER ARTICLE 23.** Town Manager Bernard Lynch moved that the Town vote to amend the votes taken under Article 11 of the April 27, 1998 Town Meeting and Article 14 of the October 19, 1998 Annual Town Meeting to appropriate \$800,000, in addition to the sum of \$4,890,000 previously appropriated, for the purpose of designing, constructing and originally equipping a police station; this appropriation shall be raised by borrowing.

The Manager explained the history of the land in question. It was an area that the Sewer Department was using for disposing of fill and boulders. The increase is for the additional site cost for removing boulders. Borings have been done and the work can be done, but there is a cost. Part of the additional cost is for a pistol range, firearm training area and a ventilation system. Now is the time to do these things while the building is being built. It's more cost efficient to do it now rather than come back at a future time when the cost will be much greater to modify the building to meet these needs. The present training is done at the Lowell Sportsman Club twice a year, and has been done there for the last fourteen years. The Town can't depend on this; clubs like the one the Town uses are closing down. He stressed again that the area is not going to be just a shooting range. It will be a training area for chemical spraying, baton, handcuffs and dim light. This area will be used constantly not just twice a year. If the Town fails to train, then liability becomes an issue that must be considered. The Town Manager said that the building will be one of cost efficient as well as good future use, the money will be will spent, and asked for support of the article. Questions and discussion took place. Susan Gates asked if the amount requested was just for digging out the area. No all costs are being assessed and are ready to operate when the station opens. Mark Connors asked if the Rt. 3 project would effect the area in question. No, this has all been reviewed everything is fine. Kathy Howe questioned the increase in square footage. The Manager explained that the original building was 7,000 sq. ft. This new construction would increase it to 30,000 sq. ft. Thomas Christiano asked if another alternative site could be used. No, the site cost would be the same. John Wilder asked if there was any reimbursement from the State or Federal government, and is it the most expensive project of the Town. The Manager explained that there is nothing available. Not



really sure if it would be considered the most expensive project. The Town would be paying for it over the next fifteen years. The Finance Committee recommended the article. The Board of Selectmen recommended the article. Glenn Thoren spoke in favor of the article. He felt that the Police deserve and should be trained as well as possible. Dennis Ready spoke in favor. George Merrill spoke against. He felt it should be in the budget. It is a worthy cause. The Town Manager said that this is a Capital Planning article, not a budgetary article. John Coppinger moved the question to stop debate. The Moderator asked for a vote by way of a show of hands. **Motion carried, unanimously.** He then asked for a vote of the article by way of a show of hands. **Motion carried.**

Dwight Hayward moved that the meeting be adjourn until Thursday October 21, 1999, at the Senior Center on Groton Rd. The Moderator asked if there was a need for further debate, hearing none, he asked for a vote by way of a show of hands. **Motion carried, unanimously.** The Meeting adjourned at 11:05 PM.

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Dennis E. McHugh, Moderator

Mary E. St.Hilaire, Town Clerk

## **Adjourned Annual Town Meeting October 25, 1999**

The Adjourned Fall Town Meeting was called to order at 7:40 PM at the Senior Center. The Moderator Dennis E. McHugh, recognized the presence of a quorum. There were 140 Town Meeting Representatives present.

**UNDER ARTICLE 19.** Selectman Stuart Weisfeldt moved that the Town vote to transfer the care, custody, management and control of the following described parcel of land to the Board of Selectmen to be held for the purpose of conveyance and to authorize the Board of Selectmen to convey in accordance with Massachusetts General Law, Chapter 30B, for consideration to be determined, all right, title, and interest, if any, held by the Town in a certain portion of a parcel of land on Bridge Street shown as Lot 22 on Assessors Map 184, containing 19,602 square feet more or less, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 1448, Page 41.

The Town Manager explained that a resident had asked for the Town to sell this piece of property, the Town will consider it. The land is land locked, the individual owns several lots that are buildable around this piece. The Town must notify all the abutters and go out for a competitive bid. A condition will be made that no dwelling will be placed on the actual lot, however, it could be combined with another lot. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked for a vote on the article by way of a show of hands. **He declared the article passed by recognizing the 2/3's vote by-law.**



**UNDER ARTICLE 20.** The Moderator declared that this article could not be voted on because the motion was not signed. The article read as follows: To see if the Town would vote to amend the Zoning By-Law, Section 2111, Official Zoning Map, of the Town of Chelmsford, to change from a P – Public District to a CB – Roadside Commercial District, that parcel of land located at 60 Carlisle Street and known as Assessors Map 239, Lot 35, as shown on the zoning map.

**UNDER ARTICLE 21.** Selectman Stuart Weisfeldt moved that the Town vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, the property located at 60 Carlisle Street in the Town of Chelmsford, Massachusetts shown as Lot 35 on Assessors Map 239, containing 28,442 square feet more or less, and more fully described in a deed recorded in the Middlesex North Registry of Deeds in Book 3028, Page 133; and to transfer from Free Cash, \$70,000 for said acquisition.

The Town Manager explained that this is known as the East School property. The Boy Scouts purchased the property in the mid 80's from the Town for \$28,000. Now they must sell the property. The Town offered to buy it for the outstanding mortgage. of \$53,000, however they decided to market the property. After meeting with the residents it was determined that their main concern was that they wanted the Town to obtain the property. Most likely the building would be razed, because it would be to expensive to bring up to code and maintain, and use as a parking lot for the adjacent ball field. The Town offered a bid of \$70,000. The Boy Scouts said that they had an offer of \$150,000. The Town will not match that offer. It was estimated that the cost for demolition of the building and re-paving of the parking lot would be around \$80,000. If that was paid on top of the \$150,000 the total cost would be \$230,000. Due to an agreement between the Town and the Scouts when the Scouts purchased the property, the Scouts are able to deduct their initial purchase price and any property improvements from the sale. Then the Town is entitled to 50% of the profit from the sale of the property. The Town Manager requested that the Body approve the article, if for whatever reason the offer isn't accepted. It would be contingent that the Selectmen would be able to counteroffer, without having to go through the Town Meeting process. He explained that to his knowledge there was no signed purchase and sale agreement on the \$150,000. offer. If the sale does go through, then the money would be returned to free cash. Kathy Howe questioned what improvements had been made to the property? The Manager said he was told \$20,000. worth of improvements had been made, however verification of receipts would need to be provided. Gerald Pacht questioned why the Town just doesn't purchase the property? In theory, by the time the profit formula is worked out it would really cost the Town an additional \$30,000. Kathleen Redican said that there is no parking for the field that is adjacent to the property. The field is on a dangerous curb. If the Town doesn't purchase the property, then what alternatives will be made to elevate the situation. The Manager explained that the Town had a proposed plan prior to this situation. It could put a parking lot on the field with an entrance along the property line located where the present homeplate is. Billy Martin wanted to know who the potential purchaser was. The Town Manager said it was his understanding that Merrimack Education Center who already owns property in Town was the prospective bidder. If they purchased it then the building would have to be brought up to code. Also new electrical work and windows would be needed. Susan Gates questioned what the cost would be for the parking lot built on the field. The Manager said that the estimated cost was \$40,000. The Finance Committee recommended the article. The Board of

Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands. He declared that the **motion carried, by recognizing the 2/3's bylaw.**

**UNDER ARTICLE 22.** Selectman Stuart Weisfeldt moved that the Town vote to authorize the Board of Selectmen to abandon and release to Troop 45, Boy Scouts of America, with respect to the land shown on Assessors Map 42, Lot 2, the restriction and right of reverter set out in a deed from the Town to Troop 45, Boy Scouts of America, dated July 31, 1947, recorded with the Middlesex North Registry of Deeds in Book 1084, Page 231, for consideration of \$1.00 and on such other terms and conditions as the Selectmen may determine.

The Town Manager explained that this land was sold to the Boy Scouts in 1947 for \$1.00. The Scouts can't sell the property without approval from the Town. The Scouts want to sell the property to the Chelmsford Water District, that is the purpose of the article. The Manager felt that restrictions would be contingent on the sale regarding structures etc. Arthur Carmen wanted to know how much money the Town would get from the sale. The Manager said none, this would just release the conditions and add restrictions of buildings possibly terms of condition regarding the East School property. Barry Balan questioned if the Water Department had approved of this sale yet. Ronald Wetmore of the water district said that a special meeting would have to be called. He didn't want any restrictions placed on the property. Susan Carter questioned if any conservation restrictions could be placed on the property? Mark Connors questioned how the Town could prevent the Water District from selling the property. John Giorgio Town Counsel, said that the deed could be written to protect the Town's future interest in the property. More questions were asked. Stuart Weisfeldt said that the Board of Selectmen would do everything in their power to prevent any development of the lot. The Finance Committee was against the article. The Board of Selectmen recommended the article. A discussion took place. Judy Olsson spoke against the article. She felt that this Town give a tremendous amount of support to the youth of the Town already, and the Boy Scouts shouldn't take advantage of the generosity. Arthur Carmen moved to amend the article. By deleting the words contained in line 5 which read "for consideration of \$1.00" and substitute in their place the words "for consideration of the fair market value of the land or the sales price, whichever is greater." He felt that the Scouts only wanted to sell the land for profit. They shouldn't be allowed to make any money on it. The Finance Committee was against the motion to amend. The Board of Selectmen were against the motion to amend. The Moderator asked for a vote on the motion to amend, **motion defeated.** Christopher Garrahan moved to amend the article. He wanted to restrict the sale to the Water Department for water supply use only. A discussion took place regarding his amendment. Town Counsel John Giorgio went over the wording of the Garrahan motion and felt that it needed to be more specific. An unofficial recess took place while the Board of Selectmen, Christopher Garrahan, and Counsel discussed the amendment. During this time the Moderator announced that Halloween would be celebrated on Sunday October 31<sup>st</sup> from 5Pm to 8Pm.. The Moderator read the actual Garrahan motion to amend. Add to the end of the article, "and such sale of land shall be restricted to the Center Water District, and provided further that no structures or other improvements for water supply or other purposes shall be constructed by the Water District without the approval of the Board of Selectmen, and that the Water District shall not be permitted to convey the parcel to any other party without town meeting approval.." The Finance Committee recommended the motion to amend. The



Board of Selectmen recommended the motion to amend. A discussion took place. David McLachlan spoke against the motion. He felt that the Scouts shouldn't be able to gain financial profit. Ronald Wetmore Water Commissioner, felt that there shouldn't be any type of restrictions. The time may come in the future that a water tower must be built, or a pumping station may need to go on the property. He urged for defeat of the amendment and the article. Let it come back at a future time. Christopher Garrahan explained that he is only trying to address the neighbors concerns in the immediate area, and it would help the Scouts. Adrienne Jerome spoke against the amendment and article. Felt that more facts and figures are needed. Arthur Carmen felt that the article should be tabled. Robert Hall said that the Boy Scouts should give the land back to the Town and then the Town should give the land to the Water Department. Frederick Marcks moved the question to stop debate., **Motion carried, unanimously.** The Moderator then took a vote on the motion to amend the article, **motion defeated.** He then asked for a vote on the main motion, **motion defeated.**

**UNDER ARTICLE 24.** Chairman of the Finance Committee, Claire Jeannotte, moved that the Town vote to amend the General By-laws, Article II, Town Meeting, Section 2, Warrant Articles by deleting Section 2.2, Publications which reads as follows:

Section 2.2 Publications – The warrant article shall be included in the Finance Committee report which shall be made available to Town Meeting Members and the public not less than two (2) weeks before either Town Meeting. The warrant articles for any Special Town Meeting shall be made available to the Town Meeting Members not less than fourteen (14) days before the Special Town Meeting.

And replace with the following:

Section 2.2 Publications – The warrant article shall be included in the Finance Committee report which shall be made available to Town Meeting Members and the public not less than **one (1)** week before either Town Meeting. The warrant articles for any Special Town Meeting shall be made available to the Town Meeting Members not less than fourteen (14) days before the Special Town Meeting.



Chairman of the Finance Committee, Claire Jeannotte, explained that the Finance Committee was not able to meet the requirements of this by-law. Many times they do not get the final figures for the articles until two weeks before the meeting. They must vote to accept or not accept any and all money articles, then have the book printed with their recommendations. The Committee felt that the time period should be reduced to one week before the Town Meeting. Questions and discussion took place. Why did the Committee get the figures so late? The Town Manager explained that sometimes figures are not available from the State. Sometimes he has to wait until the last minute for information so he can provide the Committee with exact figures for the money articles. Many times Representatives do not look at the Finance book until right before the Town Meeting, rather than provided incomplete information he wanted to provide as much as possible. The other choice was to not put items on the warrant until all the facts and figures are available then call a Special Town Meeting to act on articles. William Curry spoke in favor of the article. George Merrill spoke against the article. He felt that the book should be available two weeks prior to the meetings. The Representatives should attend the Finance meetings so they are aware of the facts and figures. Roger Sumner moved the question to stop debate. The Moderator asked for a vote by way of a show of hands, **motion carried, unanimously**. He then asked for a vote on the article, **motion defeated**.

**UNDER ARTICLE 25.** Chairman of the Finance Committee, Claire Jeannotte, moved that the Town vote to amend the General By-laws, Article II, Town Meeting, Section 4, Procedures by deleting the second and third paragraph of Section 4.1 Order of Precedence of Motions which reads as follows:

The above table of motions in order of their precedence shall be printed on the inside of the front cover of the Finance Committee report for each of the annual Town Meetings.

The following listing of common motions, classified according to their objectives, shall be printed on the inside of the back cover of the Finance Committee report for the annual Town Meetings.

And replace with the following:

The above table of motions in order of their precedence must be included in the Finance Committee report for each of the annual Town Meetings.

The following listing of common motions, classified according to their objectives, must be included in the Finance Committee report for the annual Town Meetings.

Chairman of the Finance Committee, Claire Jeannotte explained that the present by-law requires the table to be printed on the inside cover. It is an unnecessary extra expense. The Committee feels that they may want to occasionally put something else there pertaining to the meeting. The Finance Committee supported the article. The Board of Selectmen recommended the article. The Moderator asked for a vote by way of a show of hands, **motion carried**.

**UNDER ARTICLE 26.** Chairman of the Sewer Commission, John Emerson Jr, moved that the Town vote to amend the Zoning By-law, Section 2300, Dimensional Regulations, by adding a new Section 2312 which reads:

2312. Wastewater Pump Stations. Municipal wastewater pumping stations shall not be subject to the dimensional regulations of this section.

Andrew Sheehan explained that this was an item that should have been submitted when the zoning by-laws were updated last fall. The Finance Committee recommended the article. The Board of Selectmen recommended the article. Robert Morse of the Planning Board read the board's recommendation. The Planning Board of the Town of Chelmsford held a public hearing on September 22, 1999 on the above mentioned article after advertising a legal notice in the Chelmsford Independent of September 2, 1999 and September 9, 1999, a minimum of 14 days before the hearing. A copy of the ad was sent to all abutting towns and the appropriate agencies, as required in the Massachusetts General Laws, Chapter 40A, Section 5. At the meeting on September 22, 1999, the proponents, residents and the Planning Board discussed the merits of this Zoning By-Law change. The Planning Board found that this section was inadvertently left out of the 1998 Comprehensive Revision of the Zoning By-Law and should be reinserted into the zoning by-law. Therefore, in keeping with the general intent of the Zoning By-Law in the development of community, the Planning Board voted unanimously (6-0 ) to recommend the article. The Moderator asked if there was any need for discussion, hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 27.** Chairman of the Sewer Commission John Emerson Jr moved that the Town vote to authorize the Board of Selectmen and/or the Sewer Commissioners to acquire any and all temporary and/or permanent easements, and any property in fee simple with buildings and trees thereon by purchase, eminent domain, or otherwise, for the property located in the Town of Chelmsford, Massachusetts, and further described and shown on a set of plans entitled "*Plan of Sewer Easement in Chelmsford, Massachusetts Crooked Spring Road Area - Phase 4B Sewers dated October, 1999 prepared for the Chelmsford Sewer Commission by Richard F. Kaminski & Associates, Inc.*", a copy of which is on file in the office of the Town Engineer and is incorporated herein by reference, for the purpose of constructing and maintaining sewers, pumping stations, and all other appurtenances thereto; and further, to authorize the Board of Selectmen to petition the Legislature to allow the installation and maintenance of sewer facilities on Town-owned conservation land.

John Emerson, Chairman of the Sewer Commission explained that this is a requirement of the State for any community that uses self help money to purchase land for conservation purposes. The Finance Committee recommended the article. The Board of Selectmen recommended the article. David McLachlan of the Conservation Commission spoke in favor of the article. The Moderator asked if there was any need for discussion, hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

Dwight Hayward moved that the reading of the article 28 be waived. **Motion carried, unanimously.**



**UNDER ARTICLE 28.** Robert Morse of the Master Plan Committee explained that this was part of the ongoing master plan project of the Town. It is the committee's recommendation to create this area for the Town's center. It will maintain a "village" concept while the proposals and completion of future improvements to the area are in the works. Andrew Sheehan, Land Use Co-Ordinator came forward and read and showed the metes and bounds of the proposed district. The Finance Committee didn't have any expertise on the matter, therefor did not want to make any recommendation. The Board of Selectmen were in favor of the article. The Moderator stated that he had the Planning Board's written recommendation. He questioned Town Counsel John Giorgio who verified that he could orally accept the written report and read it summarily to the Body. He said that the Planning Board held a public meeting on September 8, 1999. It had been advertised in the Chelmsford Independent August 19 and 26, 1999. Copy was sent to all abutting towns and appropriate agencies as required by statute. After discussing the merits of the change the Planning Board voted unanimously (6-0) to recommend the Center Village District. The Moderator asked if there was any need for discussion, hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.** The article reads as follows:

Robert Morse moved that the Town vote to amend the Zoning By-law by adopting the following amendments which will create a new Center Village District, by:

*A. 1. Amending Article II, Use, Dimensional and Timing Regulations, Section 2100. Districts, by inserting the following after the definition of RM – Residential Multifamily District:*

“CV – Center Village District. This district is for maintaining downtown village character.”

Amending Article II, Use, Dimensional and Timing Regulations, Section 2111, Official Zoning Map, by creating a new CV – Center Village District, as it appears in the attached map:

Insert existing & proposed CV District maps

*B. Amending Article IV, Special Regulations, by inserting a new Section 4700, which reads:*

**4700. CENTER VILLAGE ZONING.**

**4710. Purpose.** CV (Center Village) zoning is intended to aid in revitalizing, preserving and expanding the village character of Chelmsford's traditional business districts. The qualities that make up the character of a traditional New England Village center are encouraged through:

Maximum retail floor area to strengthen small business development.

Shared parking to minimize curb cuts and maximize pedestrian safety.

Residential uses are allowed as an accessory use to reinforce downtown village character.

**4720. Center Village Zoning Dimensional standards:**



Minimum Requirements	Lot	Area (x1000 sq.ft.)	Width (feet)	Depth (feet)	Frontage (feet)
		5	50	0	50

Minimum Requirements	Yard	Front (feet)	Side (feet)	Rear (feet)
		5 <sup>1</sup>	10 <sup>1</sup>	10 <sup>1</sup>

Maximum Building	Coverage (%)	Stories	Height (feet)	Floor Area Ratio
	40	3	35	.60

Minimum Building	Height (feet)
	20 <sup>2</sup>

<sup>1</sup>. May be partially or completely reduced by Special Permit from the Planning Board upon a finding that the setbacks as imposed by the district would result in construction of structures that are not in keeping with the area's scale and character. The Planning Board must further find that the relaxation of said standards will not interfere with or negatively impact abutting properties, particularly property used or zoned for residential purposes.

<sup>2</sup>. For any structure of 600 square feet or larger.

#### 4730. Parking.

4731. In the CV (Center Village) District, the required parking shall be reduced by 50 percent for the requirements of section 3120. "Number of Spaces", except for multifamily use.

Parking within front yards shall be prohibited.

Parking lots of more than 20 spaces shall provide landscaping to equal 10 percent of the total paved area of the site. Such landscaping shall be contained within or adjacent to the parking lot.

All drives and parking lots shall be edged with vertical granite curbing in accordance with MHD standard specifications.

The Planning Board may waive full compliance with Section 3100 "Off Street Parking and Loading" by special permit, upon a finding that the strict compliance with the applicable section would result in construction of structures that are not in keeping with the area's scale and character.

#### 4740. Landscaping.

The requirements of section 3500. "General Landscaping Requirements" shall not apply to the CV district, except for multifamily use. The Planning Board, during the Site Plan Approval process, shall require adequate landscaping to accomplish the objectives of this section.

#### Design Standards.

Architectural styles shall reflect and strengthen the character of primary buildings existing in the CV district.

Exterior building materials shall be chosen to be consistent with those of the primary structures existing in the CV district.

Buildings shall be constructed with a minimum of two stories, or a suitable facade suggestive of two stories.

Lighting shall be consistent with the character of a Village Zoning District. A lighting plan shall be required in conjunction with the Site Plan Review. Lighting shall be designed to illuminate the subject property and shall not encroach onto abutting properties.

Amending Article III, General Regulations, Section 3100, Off-Street Parking and Loading, by inserting the following new category:

Accessory Residential Use in the CV District	One space per unit
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Amending Article II Use, Dimensional and Timing Regulations, Section 2230, use Regulation Schedule, by amending the use regulation schedule to add a new column CV, as follows: 2230. Use Regulation Schedule.

# D I S T R I C T

PRINCIPAL USE	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
<b>A. RESIDENTIAL</b>															
1. Single-family dwelling	Y	Y	Y	Y	N	N	N	N	N	N	N	N	N	N	N
2. Two-Family dwelling	N	N	Y	Y	N	N	N	N	N	N	N	N	N	N	N
3. Multi-family dwelling	N	N	N	PB	N	N	N	N	PB <sup>12</sup>	N	N	N	N	N	N
4. Conversion of dwellings	N	BA	Y	BA	N	N	N	N	N	N	N	N	N	N	N
5. Boarding house	N	N	Y	N	N	Y	N	Y	N	N	N	N	N	N	N
6. Mobile home	N	N	N	N	N	N	N	N	N	N	N	Y <sup>1</sup>	N	N	N
7. Planned open space residential development	PB	PB	N	N	N	N	N	N	N	N	N	N	N	N	N
8. Group Residence	N	N	N	BA	BA	BA	BA	BA	N	BA	N	N	N	N	N
9. Facilitated and Independent Senior Living	N	N	N	BA	BA	BA	BA	BA	BA	BA	N	N	N	N	N
10. Accessory Residential	N	N	N	N	N	N	N	N	Y <sup>8,9</sup>	N	N	N	N	N	N
<b>B. EXEMPT AND INSTITUTIONAL USES</b>															
1. Use of land or structures for religious purposes	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Use of land or structures for educational purposes on land owned or leased by the commonwealth or any of its agencies, subdivisions or bodies politic or by a	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

<sup>1</sup> Intensity of use shall be limited to permit a maximum of 7 units per acre and a maximum of 254 units in the RMH District.



PRINCIPAL USE	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
religious sect or denomination, or by a nonprofit educational corporation															
3. Licensed day care facility for the day care of six or fewer nonresident children	Y	Y	Y	N	N	N	N	N	N	N	N	N	N	N	N
4. Adult day care facility	N	N	N	BA	BA	BA	BA	BA	N	BA	N	N	N	N	N
5. Child care facility	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6. Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture on a parcel of more than five acres in area	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7. Facilities for the sale of produce, and wine and dairy products, provided that during the months of June, July, August, and September of every year, or during the harvest season of the primary crop, the majority of such products for sale, based on either gross sales dollars or volume, have been produced by the owner of the land containing more than five acres in area on which the facility is located	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8. Cemeteries	Y	Y	N	N	N	N	N	N	N	Y	N	N	N	Y	N
9. Municipal facilities except garages, storage or repair shops	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
10. Municipal garages, storage or repair shops	N	N	N	N	N	BA	N	N	N	BA	N	N	N	Y	N
11. Essential services	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
12. Hospital	N	BA	BA	BA	N	Y	N	N	N	N	N	N	N	N	N
13. Airport	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
<b>C. COMMERCIAL</b>															
1. Nonexempt agricultural use <sup>2</sup>	Y	Y	Y	Y	N	N	N	N	N	Y	N	N	N	N	N

<sup>2</sup> Provided there are neither hogs nor fur-bearing animals.

PRINCIPAL USE	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
2. Nonexempt farm stand for wholesale or retail sale of products <sup>3</sup>	N	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	N	N	N
3. Nonexempt educational use	N	N	N	N	Y	Y	Y	Y	N	Y	Y	N	N	N	N
4. Animal clinic or hospital	N	N	N	N	N	Y	Y	Y	N	Y	N	N	N	N	N
5. Kennel	N	N	N	N	N	N	N	N	N	BA	N	N	N	N	N
6. Nursing or convalescent home	N	N	N	BA	N	BA	N	N	N	N	N	N	N	N	N
7. Funeral home	N	N	N	N	N	Y	N	Y	N	N	N	N	N	N	N
8. Motel or hotel	N	N	N	N	N	Y	PB	PB	PB	PB	N	N	N	N	N
9. Retail stores and services not elsewhere set forth	N	N	N	N	Y <sup>4</sup>	Y <sup>5</sup>	Y <sup>5</sup>	Y <sup>5</sup>	Y <sup>10</sup>	N	N	N	N	N	N
10. Motor vehicle sales and rental <sup>6</sup>	N	N	N	N	N	Y	N	N	N	N	N	N	N	N	N
11. Motor vehicle general and body repair	N	N	N	N	N	Y <sup>5</sup>	N	N	N	N	N	N	N	N	N
12. Motor vehicle light service <sup>6</sup>	N	N	N	N	N	Y <sup>5</sup>	BA	BA	N	N	N	N	N	N	N
13. Parking Garage	N	N	N	N	N	BA	BA	BA	BA	BA	BA	N	N	N	N
14. Restaurant	N	N	N	N	N	Y <sup>5</sup>	Y <sup>5</sup>	Y <sup>5</sup>	Y <sup>5</sup>	N	N	N	N	N	N
15. Restaurant, fast-food	N	N	N	N	N	BA	BA	N	BA <sup>11</sup>	N	N	N	N	N	N

<sup>3</sup> No such stand shall be permitted in an historic district.

<sup>4</sup> No structure shall exceed 3,000 square feet gross floor area.

<sup>5</sup> A special permit from the Board of Appeals shall be required if more than 10,000 square feet gross floor area are devoted to business use on the premises.

<sup>6</sup> Notwithstanding the provisions of note 6 of the Dimensional Table, no structures, pumps, or fuel storage tanks shall be located within 50 feet of a residentially used premises or a residential district.

PRINCIPAL USE	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
16. Business or professional office	N	N	N	N	Y <sup>4</sup>	Y	Y	Y	Y	Y	N	N	Y	N	N
17. Medical center or clinic	N	N	N	N	N	Y	Y	Y	Y	Y	N	N	N	N	N
18. Bank, financial agency	N	N	N	N	N	Y <sup>5</sup>	Y <sup>5</sup>	Y <sup>5</sup>	Y <sup>5</sup>	N	N	N	Y	N	N
20. Indoor commercial recreation	N	N	N	N	N	Y <sup>5</sup>	Y <sup>5</sup>	BA	N	N	N	N	N	BA	Y
21. Outdoor commercial recreation	N	N	N	N	N	N	N	N	N	N	N	N	N	BA	Y
22. Club or lodge	N	BA	BA	BA	N	Y	BA	Y	N	N	N	N	N	BA	Y
23. Riding academy	N	BA	N	N	N	BA	N	N	N	N	N	BA	N	BA	BA
24. Golf course	BA	BA	BA	BA	BA	BA	BA	BA	N	N	N	BA	N	Y	BA
25. Campground	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
26. Adult entertainment establishment	N	N	N	N	N	N	N	N	N	N	N	N	BA	N	N
27. Wireless Communications Facility	N	N	N	N	BA	BA	BA	BA	BA	BA	BA	N	BA	BA	N
28. Fairs, carnivals and similar events	N	N	N	N	N	BA	BA	BA	BA	BA	BA	N	N	BA	BA
<b>D. INDUSTRIAL</b>															
1. Earth removal	N	N	N	N	N	N	N	N	N	BA	BA	N	N	N	N
2. Light manufacturing	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
3. Wholesale, warehouse, self-storage mini-warehouse, or distribution facility	N	N	N	N	N	N	N	N	N	BA	N	N	Y	N	N
4. Granite operations	N	N	N	N	N	N	N	N	N	N	BA	N	N	N	N
5. Contractor's yard	N	N	N	N	N	N	N	N	N	BA	N	N	N	N	N
6. Junkyard or Automobile Graveyard	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
7. Solid waste disposal facility or sanitary landfill	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
8. Refuse incinerator	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
9. Transport terminal	N	N	N	N	N	N	N	N	N	N	Y	N	N	N	N



PRINCIPAL USE	RA	RB	RC	RM	CA	CB	CC	CD	CV	IA	IS	RMH	CX	P	OS
10. Wood operation	N	N	N	N	N	N	N	N	N	Y	Y	Y	N	N	N
11. Pedestrian and vehicular access and egress by private way to and from uses permitted in an IA District	N	N	N	N	N	PB	N	N	N	Y	N	N	N	N	N
12. Retail sale of goods, the majority of which are produced or undergo processing on the premises <sup>7</sup>	N	N	N	N	N	Y	N	N	N	BA	BA	N	N	N	N

7. The retail outlet shall not exceed 1,000 square feet or 10% of the gross floor area of the principal facility, whichever is less.
8. Not to exceed 900 sq. ft. per unit. The Planning Board may grant a Special Permit to allow units in excess of 900 sq. ft.
9. Total sq. footage of an Accessory Residential use must not exceed the total sq. footage of the primary use.
10. Net allowable floor area for each retail establishment shall not exceed 5000 sq. ft.
11. No drive-through allowed
12. Minimum lot area shall be 3 acres, all other requirements for Multifamily Dwellings shall apply, and all the requirements of Article II: Use, Dimensional and Timing Regulations, Article III: General Regulations and Article IV: Special Regulations shall apply. Multifamily dwelling density shall be six units per acre on land zoned as CV.”

Amend Article IV. Special Regulations, Section 4500, Facilitated & Independent Senior Living, by amending S.5420 Standards, by adding a new column CV, as follows:

4520. Standards. The following dimensional standards shall apply to Facilitated and Independent Senior Living Facilities:

	RM	CA	CB	CC	CD	CV	IA
Minimum lot area (acres) <sup>1</sup>	5	5	5	5	5	3	7
Minimum lot width (ft.)	150	125	150	200	50	50	150
Minimum lot depth (ft.)	150	125	0	200	0	0	150
Minimum frontage (ft.)	150	125	150	200	50	50	150
Minimum front yard (ft.) <sup>2</sup>	40	20	60	60	20	20	40
Minimum side yard (ft.)	25	40	40	40	40	40	40
Minimum rear yard (ft.)	30	40	40	40	40	40	40
Minimum building separation (ft.)	25	25	25	25	25	25	25
Maximum building coverage (%)	35	35	35	35	35	35	35
Maximum building height (ft.)	35	35	35	35	35	35	35
Minimum open space - Independent Senior Living (%)	10	30	30	30	30	30	30
Maximum number of units per acre - Facilitated Living <sup>3</sup>	7	7	7	7	7	7	7
Maximum number of units per acre - Independent Senior Living <sup>4</sup>	7	4	4	4	4	7	4

<sup>1.</sup> A smaller lot size may be allowed by special permit from the Planning Board where such smaller lot is determined to promote the objectives of this Section 4500.

<sup>2.</sup> Or twice the building height, whichever is greater.

<sup>3.</sup> Up to 10 units per acre may be allowed by special permit from the Planning Board where increase is determined to promote the objectives of this Section 4500.

<sup>4.</sup> Exclusive of open space requirement. Tract size minus open space requirement minus wetlands/floodplain not included in open space requirement times units per acre equals maximum number of units per tract.”

Dwight Hayward moved that the reading of the article 29 be waived. **Motion carried, unanimously.**

**UNDER ARTICLE 29.** Andrew Sheehan explained that the purpose of this article was to address certain zoning issues, to clarify inconsistency's in the by-law, also to add tables that were inadvertently left out of the Zoning By-Law passed last fall. A number of questions were asked concerning the parking spaces for day care and truck parking in residential areas. The Moderator asked for the various boards' recommendations. The Finance Committee didn't have any recommendation. The Board of Selectmen recommended the article. The Moderator said he had the Planning Board's written recommendation. He said that the Planning Board held a public meeting on September 8, 1999. It had been advertised in the Chelmsford Independent August 19 and 26, 1999. Copy was sent to all abutting towns and appropriate agencies as required by statute. After discussing the merits of the changes, it is the opinion of the Planning Board that these changes to the Zoning By-laws are necessary. Therefore in keeping with the general intent of the Zoning By-laws in the development of the community. The Planning Board voted unanimously (6-0) to recommend the article. Discussion took place regarding the parking of trucks in residential districts. There was a concern about people being able to bring home company vehicles. Some people have big trucks as private vehicles are they going to be restricted? What if magnetic signs are used and removed and put back on the vehicle? Who would enforce the By-Law? Billy Martin moved to amend the article by deleting Section 3180 in its entirety. He felt that more information should be studied before passing. The Finance had no recommendation on the motion to amend. The Board of Selectmen supported the amendment. The Board had concerns about the section. The Moderator asked for a show of hands on the motion to amend. **Motion carried, unanimously.** The Moderator asked if there was any need for discussion on the main motion as amended, hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.** The article as amended reads as follows:

Robert Morse moved that the Town vote to amend the Zoning By-law by:

A. Amending Section 2330 regarding accessory buildings, by inserting "or swimming pool" after "An accessory building" in the second sentence.

The amended section will read:

2330. Accessory buildings. No accessory building or structure, except a permitted sign or roadside stand, shall be located within a required front yard area. A detached accessory building may be located in the rear yard areas and on the same lot as a principal building, provided that not more than twenty-five (25) percent of the required yard area shall be so occupied, and further provided that an accessory building or swimming pool shall not be located nearer than ten (10) feet from the principal building and at least ten (10) feet from any side or rear lot line. An accessory building attached to its principal building or within ten (10) feet of it shall be considered an integral part thereof and as such shall be subject to the front, side, and rear yard requirements applicable to the principal building.

Amending Section 3100 regarding off-street parking and loading by:

1. Inserting a new Section 3114 which reads:

3114. The requirements set forth in Section 3100 may be reduced by Special Permit issued by the Planning Board upon a finding that such reduction will not detract from the objectives of this Section 3100.

2. Amending Section 3120 regarding the number of required parking spaces for the following use by changing "One (1) space per two hundred (200)" to "One (1) space per five hundred (500)":



Manufacturing, truck terminals, wholesale establishments, public utility buildings other than their business office, warehouses and similar uses not normally visited by the general public	One (1) space per two hundred (200) feet of net floor area. Provided, however, that the Inspector of Buildings may waive the actual construction of said space to no less than one (1) space per one and four-tenths (1.4) employees, plus one (1) space for each vehicle used in the operation upon issuance of a building permit or occupancy permit
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The amended section will read:

Manufacturing, truck terminals, wholesale establishments, public utility buildings other than their business office, warehouses and similar uses not normally visited by the general public	One (1) space per five hundred (500) feet of net floor area. Provided, however, that the Inspector of Buildings may waive the actual construction of said space to no less than one (1) space per one and four-tenths (1.4) employees, plus one (1) space for each vehicle used in the operation upon issuance of a building permit or occupancy permit
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And insert the following new categories:

Child/day care	One (1) space per four (4) students, plus one (1) space per employee on the largest shift, plus a dedicated drop-off zone adequate to accommodate a minimum of five (5) automobiles
Self-Storage Mini-Warehouse	A minimum of three (3) spaces per facility, plus one (1) space per one hundred (100) storage units

3. Amending Section 3130 regarding size of parking spaces by deleting the existing which reads:

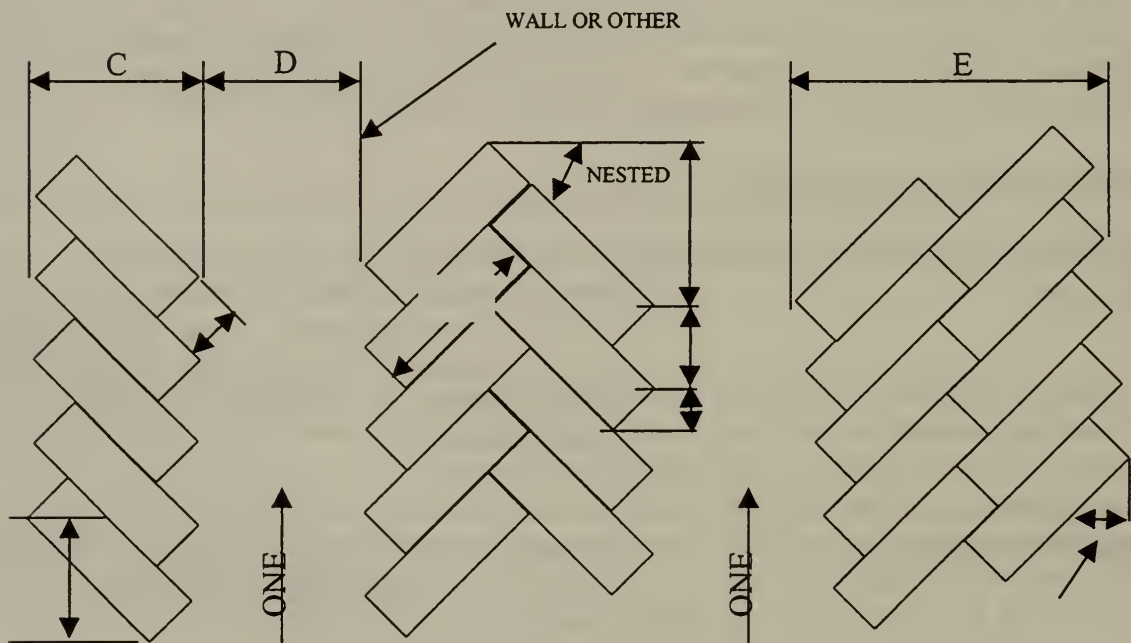
“3130. Size of Parking Spaces. Parking spaces shall be no less than eight and five-tenths (8.5) feet in width and nineteen (19) feet in length.”

and inserting the following text and diagram regarding parking stall and aisle dimensions in its place:

Section 3130. Size of parking spaces.

The area of the parking lot shall be determined by the following table.

<i>Angle</i>	Stall and Aisle Dimensions (ft.)							
<i>X</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>	<i>F</i>	<i>G</i>	<i>H</i>	<i>I</i>
30	8.5	16.9	11.0	26.4	17.0	4.3	23.8	16.5
45	8.5	19.4	13.5	32.9	12.0	6.0	19.4	13.4
60	8.5	20.7	18.5	37.2	9.8	7.4	13.8	9.5
70	8.5	20.8	19.5	38.6	9.0	8.0	9.4	6.5
80	8.5	20.2	24.0	38.9	8.6	8.4	4.8	3.3
90	8.5	19.0	27.0	38.0	8.5	8.5	0.0	0.0



## STALL AND AISLE DIAGRAM

4. Amending Section 3150 regarding parking and loading area design and location by:

a. adding the following at the end of section 3151: “See Section 3543 for increased parking buffers.”

and;

deleting “, or in any required yard area adjacent to a residential or institutional use.” and insert a period after “right-of-way” from Section 3151.

The amended section will read:

3151. No off-street parking area shall be located within ten (10) feet of a property line, or within twenty (20) feet of a street right-of-way. See Section 3543 for increased parking buffers.

b. Deleting “for ten (10) or more cars” from Section 3156.

The amended section will read:

3156. Parking areas shall provide screening in accordance with Section 3500.

Amending Section 3500 regarding general landscaping requirements by:

1. Amending the table in Section 3530 Landscaping Requirements for Property Lines

The existing section reads:

DISTRICT	RM	CA	CB	CC	CD	IA	IS	RMH	CX	P	OS
Distance in ft.	20	20	30	50	50	50	50	30	30	30	10

Change property line landscaping as follows in order to be consistent with the required setbacks:

CA Change from 20’ to 10’

CC Change from 50’ to 30’

CD Change from 50’ to 10’

IA Change from 50’ to 40’

IS Change from 50’ to 40’

P Change from 30’ to 10’

The amended table will read:

DISTRICT	RM	CA	CB	CC	CD	IA	IS	RMH	CX	P	OS
Distance in ft.	20	10	30	30	10	40	40	30	30	10	10



2. Amending Section 3550 regarding landscaping requirements for street frontage of nonresidential uses by inserting the following at the beginning of the section: “With the exception of the CA, CD and P Districts” and inserting the following after the first sentence of the section: “In the CA, CD and P Districts the required landscaped buffer area shall be 10’.”

The amended section will read:

3550. Landscaping Requirements for Street Frontage of Nonresidential Uses. : A landscaped buffer area, except for approved access ways, at least twenty feet in width as measured from the layout of the roadway providing frontage, shall be established . In the CA, CD and P Districts the required landscaped buffer area shall be 10’. The buffer area shall be planted with Grass, medium height shrubs, and shade trees. Shade trees shall be planted at least every 35 feet along the road frontage.

Amending Section 4600 regarding planned open space developments by:

Deleting “4628. Buffer Areas. All dwellings and structures shall be located a minimum of 50 feet from adjacent properties, and 100 feet from adjacent surface waters or wetlands. Buffer areas shall be retained in their natural vegetative state to the maximum extent feasible, except where adjacent to agriculturally used property.” in its entirety.

Amending Section 5100 regarding administration, by inserting a new Section 5140 which reads:

5140 Non-Criminal Disposition. In addition to the procedure for enforcement as described in Section 5130 above, the provisions of this By-law may also be enforced by the Inspector of Buildings by non-criminal disposition as provided in Mass. G. L. c. 40, s. 21D. The penalty for such violation shall be \$25.00 for the first offense, \$50.00 for the second offense, \$100.00 for the third offense, and \$200.00 for the fourth and each subsequent offense.

Amending Section 5200 regarding Board of Appeals, by:

Inserting the following after the last sentence of Section 5222: “Procedural requirements for variances shall follow 5330.”

The amended section will read:

5222. To hear and decide appeals or petitions for variances from the terms of this By-law, with respect to particular land or structures, as set forth in G. L. c. 40A, s. 10. The Board of Appeals shall not grant use variances. Procedural requirements for variances shall follow 5330.

Amending Section 5300 regarding special permits and variances, by:

1. Deleting “and Variances” from the section heading of Section 5300. The amended section heading will read:

5300. SPECIAL PERMITS

2. Deleting Section 5370 in its entirety. Section 5370 reads: “5370. Variances. Procedural requirements for variances shall follow 5330.”

Amending Section 5400 regarding site plan review, by:

1. Inserting the following after the last sentence of Section 5431 “The Planning Board shall publish a legal notice no less than five (5) days before the public hearing and shall notify all abutters and abutters to abutters within 300 feet.”

The amended section will read:

Use, Structure, or Activity Available As of Right. An application for a building permit to perform work as set forth in Section 5410 available as of right shall be accompanied by an approved Site Plan. Prior to the commencement of any activity set forth in Section 5410 available as of right, the project proponent shall obtain site plan approval from the Planning Board. Applicants for site plan approval shall submit twelve (12) full size sets and eight (8) reduced size sets of the site plan to the Planning Board for review. The Planning Board shall publish a legal notice no less than five (5) days before the public hearing and shall notify all abutters and abutters to abutters within 300 feet.

2. Deleting the third sentence of Section 5434 which reads: "No special permit or variance shall be issued by the Board of Appeals without the written approval of the site plan by the Planning Board, or unless 60 days lapse from the date of the submittal of the site plan without action by the Planning Board, unless extended by the Planning Board."

and inserting a new third sentence which reads: "No application for special permit or variance shall be filed with the Board of Appeals until the Planning Board's Site Plan public hearing has been opened, or unless 60 days lapse from the date of the submittal of the site plan without action by the Planning Board, unless the Planning Board extends the 60 day review period."

The amended section will read:

The Planning Board shall review and act upon the site plan, with such conditions as may be deemed appropriate, within sixty (60) days of its receipt, and notify the applicant of its decision. The decision of the Planning Board shall be upon a majority of those present and shall be in writing. No application for special permit or variance shall be filed with the Board of Appeals until the Planning Board's Site Plan public hearing has been opened, or unless 60 days lapse from the date of the submittal of the site plan without action by the Planning Board, unless extended by the Planning Board. Where the Planning Board approves a site plan "with conditions", and said site plan accompanies a special permit or variance application to the Board of Appeals, the conditions imposed by the Planning Board shall be incorporated into the issuance, if any, of a special permit or variance by the Board of Appeals.

Amending Article VI. Definitions, by:

1. Deleting definition of "building height" which reads:

Building height: The vertical distance from the grade to the highest point of the roof. When a building faces more than one street, the height shall be measured from the average grade at the center line of each street front. Not included are spires, cupolas, antennae, or similar parts of structures that do not enclose potentially habitable floor space.

And inserting the following in its place:

Building Height: The vertical distance measured from the mean finished grade of all sides of the building or structures to the highest point of the roof for flat roofs, to the deck line for mansard roofs and to the mean height between eaves and ridge for gable, hip and gambrel roofs. Not included are spires, cupolas, antennae, or similar parts of structures that do not enclose potentially habitable floor space.

2. Adding the following new definition:



Dwelling unit: One (1) or more living and sleeping rooms providing complete living facilities for the use of one (1) or more individuals constituting a single housekeeping unit, with permanent provisions for living, sleeping, eating, cooking, and sanitation.

**UNDER ARTICLE 30.** Town Manager Bernard Lynch moved that the Town vote to accept and approve the codification of the bylaws of the Town of Chelmsford in the format presented by General Code Publishers Corp., which is on file in the office of the Town Clerk, said codification contained in a reorganizing, renumbering and recaptioning of the present bylaws. Such codification of the bylaws, along with certain regulations of the Board of Health, Planning Board and Board of Selectmen, shall be known as the "Code of the Town of Chelmsford,"

The Town Manager explained that this article would re-codify the present by-laws of the Town. Over the years many changes had been made to the General By-Laws and they needed to be re-codified. The Zoning-By-Law and Subdivision Rules and Regulations are just being renumbered to coincide with the General By-laws numbers. Nothing is changing in the contents just renumbering. He asked for support of the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator said he had the Planning Board's written recommendation. He said that the Planning Board held a public meeting on September 22, 1999 on the re-numbering of the Zoning By-laws. It had been advertised in the Chelmsford Independent of September 2 and 9, 1999. The Board also held another public hearing on October 13, 1999 on the re-numbering of the Subdivision Rules and Regulations. It had been advertised in the Lowell Sun of September 28, 1999 and October 15, 1999. Copies were sent to all abutting towns and appropriate agencies as required by statute. The Planning Board voted unanimously (6-0) to recommend the article. The Moderator asked if there was any need for discussion, hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 31.** Town Manager Bernard Lynch moved that the Town vote to amend the following sections of the bylaws to change references to the "Treasurer" and "Collector" to read "Treasurer-Collector": §§ 5-3C(2) and 11-11A; Form CCA in Chapter 20; §§ 35-2A, 35-4, 51-4D(5), 51-5C, 81-2B and C, 106-3 and 137-4L.

The Town Manager explained that John Coderre who is the Ass't to the Town Manager had been working on this project. It was his efforts that brought this project to the Town Meeting for a vote. Therefore he was going to turn the podium over to John Coderre who would address any and all questions concerning this article and the next 17 articles. John Coderre came forward and explained that General Code was the Company chosen for re-codifying the by-laws. When going over the General By-Laws it was found certain wording needed to be either updated or deleted, in it's entirety. In most cases where wording was being deleted it was found to be addressed elsewhere. This article and the following are addressing all the issues that are needed to be acted on in order to complete the re-codification project. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 32.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 1, General Provisions, § 1-1, Violations and penalties, of the bylaws to read as follows, pursuant to MGL c. 40, § 21: "Any violation of these bylaws shall be punishable by a fine of not less than \$5 nor more than \$300, or any such other amount as may be authorized, from time to time, under the General Laws,"



John Coderre explained that this change would make the by-law current with the state statute. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 33.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 5, Alarm Systems, of the bylaws as follows:

To revise the first sentence in § 5-3J to read as follows: “An alarm user whose permit has been revoked is not precluded under this chapter from applying for a new permit. The Chief of Police will not issue a new permit unless he or she is satisfied that the user’s system has been properly serviced and its deficiencies corrected”;

To delete original Section 3N, which contained the same wording as § 5-7C.

John Coderre explained that these are minor changes needed for clarification. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 34.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 8, Alcoholic Beverages, of the bylaws, § 8-5, to raise the fine from \$50 to \$100.

John Coderre explained that this article was recommended and requested by the Chief of Police. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 35.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 11, Animals, Article I, and Dogs, of the bylaws as follows:

To delete the following wording from § 11- 8: “Any owner or keeper of any dog who refuses to turn over any dog to the dog officer upon demand, said seeking out, catching or confinement authorized in the paragraph above, shall be punished by a fine of one hundred dollars (\$100.00). Each day that said violation continues shall constitute a separate offense”;

To delete original Section 23, Effective implementation date of this by-law.

John Coderre explained that this is a case of the information already being addressed within the by-law. The second item is to delete this information because this by-law has been in effect for thirteen years. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 36.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 20, Conservation Commission, Article I, Conservation Reservations, § 20-1J of the bylaws to read as follows: “The use of all forms of motorized vehicles, except those authorized by the Conservation Commission or those used by the Police and/or Fire Department, shall be prohibited,”

John Coderre explained that this doesn’t change anything, just for clarification purposes. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 37.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 42, Fire Prevention, of the bylaws as follows:

To add the following wording to § 42-3F: “Street numbers may be attached to a curbside delivery mailbox, provided that the mailbox is located adjacent to the delivery driveway that accesses the property. The numbers shall be three inches high on both sides of the mailbox”;

To delete the following original sections: Section 8, Operation of service stations, garages used for commercial purposes, self-service stations including convenience stores; Section 9, Tanks and containers; and Section 13, Transportation of flammable liquids by a cargo tank.

John Coderre explained that this was recommended and requested by the Fire Chief for public safety reasons. The second item is no longer needed, it is already covered by State statute. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 38.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 63, Hazardous Materials, of the bylaws as follows:

To amend Article I, Control and Management, § 63-2 to delete the definition of “by-law”;

To amend Article II, Subsurface Material Discharge and Fuel Storage, § 63-9, to delete “or subsurface material” following “no fuels.”

John Coderre explained that this is needed for clarification purposes. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 39.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 81, Licenses and Permits, of the bylaws by adding the following wording to § 81-2C, pursuant to MGL c. 40, § 57(b): “or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the Treasurer-Collector”.

John Coderre explained that this would allow Boards not to approve any permits or licenses, due to owing back taxes. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 40.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 84, Littering, of the bylaws by deleting the following wording (now covered by Chapter 168, Unsolicited Written Material): “Any person causing to be delivered any advertising or informational material either singularly or collectively packaged upon any premises in the town shall make known his identity and the location of his usual place of business or residence to each owner or occupant receiving said materials. Any person who does not desire to receive said materials may notify the distributor at this address of his desire not to receive said materials. Whoever, after receiving notification of a person’s desire not to receive said material, delivers or causes to be delivered any advertising or information materials either singularly or collectively packaged upon that person’s premises shall be punished by a fine of \$50”.



John Coderre explained this is a duplication in penalties and should be eliminated. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 41.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 100, Noise, Article I, Sound-Amplifying Equipment, of the bylaws by adding the following section, or to take any action relative thereto:

§ 100-4. Violations and penalties.

The penalty for any violation of this article shall be a fine of \$50.

John Coderre said that the Police Chief recommended and requested this article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 42.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 113, Peace and Good Order, of the bylaws as follows:

To revise the penalty in § 113-2, Loitering, Subsection C, to \$50 for a first offense and \$100 for subsequent offenses;

To add a fine of \$50 to § 113-3, Swimming and bathing;

To add a fine of \$100 to § 113-4, Disorderly conduct;

To add a fine of \$50 to § 113-5, Peeping persons.

John Coderre explained that these items are already covered in the State statute. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 43.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 129, School Buildings and Grounds, by adding the following section, or to take any action relative thereto:

§ 129-2. Violations and penalties.

The penalty for any violation of this chapter shall be a fine of \$25.

John Coderre explained that this is an existing by-law that needs to have a specific fine. The Police Chief recommended the article. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 44.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 142, Streets and Sidewalks, Article II, Street Openings, as follows:

In § 142-13, to add a minimum application fee of \$25;

In § 142-24M(5), to change "Highway Department" to "Department of Public Works."



John Coderre explained that currently the DPW issues permits for this work based on cost per footage. This requires an actual onsite measurement by the Personnel of the DPW. It is requested to charge a flat fee instead and eliminates the backup of requests while waiting for the for personnel to go verify and measure the site. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 45.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 158, Trailers and Trailer Camps, of the bylaws by changing “Board of Public Health” to “Board of Health” in § 158-1.

John Coderre explained that this is for clarification purposes. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 46.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 174, Vehicles and Traffic, of the bylaws as follows:

In § 174-3, to change “Crystal Lake” to “Freeman Lake”;

In § 174-4, to revise Subsection B(4) to read as follows: “The record owner of each building, upon notification of the designation of a fire lane by the Chief of the Fire Department, shall provide markings and signs that comply with specifications and plans approved by the Fire Chief”;

In § 174-4, Subsection D, to change “punishable as provided in General Bylaws Article 1” to “punishable by a fine of \$25”;

In § 174-5, Subsection E, to change “Violation of this bylaw” to “Violation of Subsection D”.

John Coderre explained that this is for minor clarification purposes. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 47.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 180, Unregistered Vehicles, of the bylaws as follows:

In § 180-4B, to revise “a penalty of not more than \$50” to “a penalty of \$50”;

To delete original Section 8, which read “Said violation shall be punishable as provided in Article 1 of the Town of Chelmsford General Bylaws”.

John Coderre explained that this makes the violation a flat fee of \$50. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously.**

**UNDER ARTICLE 48.** Town Manager Bernard Lynch moved that the Town vote to amend Chapter 187, Wetlands, of the bylaws as follows:

To delete the following sentence from the definition of “marsh, freshwater wetland, swamp, wet meadow and bog” in § 187-2A (this sentence duplicates § 187-2B): “The Commission may adopt additional definitions not inconsistent with this Section 16 of this Bylaw”;

To delete the following sentence from § 187-4D (this sentence duplicates § 187-23): “If any provision of this bylaw shall be determined to be invalid, the validity of the remaining portion of the bylaw shall not be affected thereby”.

John Coderre explained that this eliminates duplication and clarifies the by-law. The Finance Committee recommended the article. The Board of Selectmen recommended the article. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously**.

Seeing that there was no further business at hand, Selectman Michael McCall moved that the Town Meeting adjourn. The Moderator asked if there was any need for discussion? Hearing none, he asked for a vote by way of a show of hands, **motion carried, unanimously**. The meeting adjourned at 11:05 PM.

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Dennis E. McHugh, Moderator

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Mary E. St. Hilaire, Town Clerk







